

**PLANNING AND ZONING COMMISSION
WEDNESDAY, MAY 4, 2016 AT 7:00 PM**

DRAFT - MEETING MINUTES

A. CALL TO ORDER

The Round Rock Planning and Zoning Commission met in regular session on May 4, 2016, in the Round Rock City Council Chambers located at 221 East Main Street. With a quorum present, Chairman David Pavliska called the meeting to order at 7:00 p.m.

B. ROLL CALL

Present for roll call were Chairman David Pavliska, Vice Chair J. Hollis Bone, Commissioner Matthew Baker, Commissioner Stacie Bryan, Commissioner Michael Doss, Commissioner Jennifer Henderson, Commissioner Greg Rabaey, and Commissioner Rob Wendt. Commissioner Selicia Sanchez was absent.

Planning and Development Services Department staff included Brad Wiseman, Susan Brennan, Clyde von Rosenberg, David Fowler, Joelle Jordan, Laton Carr, and Veronica Chandler. Also present were Gerald Pohlmeier from Transportation, and Charlie Crossfield from the City attorney's office.

Chairman Pavliska welcomed Commissioner Rabaey.

C. APPROVAL OF MINUTES:

C1. Consider approval of the minutes for the April 20, 2016, Planning and Zoning Commission meeting.

With there being no questions or comments, a motion was offered.

Motion: Motion by Commissioner Henderson, second by Commissioner Baker to approve the April 20, 2016, meeting minutes.

Vote: AYES: Chairman Pavliska, Vice Chair Bone, Commissioner Baker, Commissioner Bryan, Commissioner Doss, Commissioner Henderson, Commissioner Rabaey, and Commissioner Wendt. Vote to approve: 8 - 0. The motion carried unanimously.

D. PLATTING:

D1. Consider approval of the Final Plat for HR 79 Investment. Generally located northeast of the intersection of E. Palm Valley Blvd. and N. A.W. Grimes Blvd. Case No. FP1512-002

Mr. von Rosenberg gave a brief overview of the proposed Final Plat and explained that the right-of-way located on the west side of the property was in the process of being dedicated. He also stated that once the right-of-way dedication was complete, the plat will need to be updated.

Staff recommended approval as conditioned.

The property owner, Mr. David Bodenman, was available to answer questions.

With there being no questions or comments, a motion was offered.

Motion: Motion by Commissioner Doss, second by Commissioner Wendt to recommend approval as conditioned.

Vote: AYES: Chairman Pavliska, Vice Chair Bone, Commissioner Baker, Commissioner Bryan, Commissioner Doss, Commissioner Henderson, Commissioner Rabaey, and Commissioner Wendt. Vote to approve: 8 - 0. The motion carried unanimously.

D2. Consider approval of the Final Plat for Chandler Creek HOA Pool House (Minor Plat). Generally located on Agarita Trail, east of N. A.W. Grimes Blvd. Case No. FP1601-002

Commissioner Henderson recused herself from the discussion and voting on item D2 and left the Council Chamber.

Mr. Fowler briefly reviewed the Final Plat application stating that this Minor Plat was initiated by the proposed expansion of the existing pool house. He also stated that this tract was in the ETJ (Extra Territorial Jurisdiction). The owner's representative was available to answer questions.

Staff recommended approval as conditioned.

Following a brief discussion, a motion was offered.

Motion: Motion by Vice Chair Bone, second by Commissioner Bryan to recommend approval as conditioned.

Vote: AYES: Chairman Pavliska, Vice Chair Bone, Commissioner Baker, Commissioner Bryan, Commissioner Doss, Commissioner Rabaey, and Commissioner Wendt. Vote to approve: 7 - 0. The motion carried unanimously.

Commissioner Henderson returned to the Council Chamber following the vote.

E. STAFF REPORT:

E1. Consider an update regarding the Stagecoach Inn.

Ms. Jordan gave a brief update regarding the Stagecoach Inn explaining that the historic building is currently located in the area where the RM 620 road realignment has been proposed. She stated that the Transportation Department requested a Certificate of Appropriateness from the Historic Preservation Commission (HPC) for demolition of the Stagecoach Inn.

Ms. Jordan also stated that the application for demolition was denied and a maximum 120-day waiting period was imposed on the demolition; the purpose of the waiting period is to provide time to investigate alternatives to demolition.

Finally, Ms. Jordan explained that City staff is working on outreach and involvement during the waiting period: conducting monthly updates to the HPC Commission, posting updates on the City's website, and offering the public opportunities to comment.

Mr. Pohlmeier, from the Transportation Department, was available to answer questions.

E2. Consider an update regarding Council actions related to Planning and Zoning items.

Mr. Wiseman stated that the second reading for the single family condo project (Wallin Tract) located on Old Settlers Blvd. and A.W. Grimes Blvd. was approved during the last City Council meeting.

Mr. Wiseman also welcomed the new Planning and Zoning Commissioner, Mr. Greg Rabaey, to the Commission.

F. ADJOURNMENT

There being no further discussion, the meeting adjourned at 7:21 p.m.

Respectfully Submitted,

Veronica Chandler, Planning Tech