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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK,
S:

That Chapter 20, Section 20-1, Code of Ordinances (2018 Edition), City of Round Rock, Texas, is hereby amended as follows:

- (a) *Card required.* No person shall be allowed to check out any library book unless that person has been issued a valid library card.
- (b) *Cardholder categories.* Cardholders shall be classified as one of the following: (1) a resident cardholder; (2) a nonresident cardholder; or (3) a Texshare cardholder.
 - (1) A resident cardholder is a cardholder residing within the corporate boundaries of the city of Round Rock, and:
 - a. shall be issued a library card for a period of two (2) years at no cost to the cardholder;
 - b. shall be classified as a child, individual, or family cardholder when issued a library card; and
 - c. shall have full borrowing privileges as set forth in section (c) below.
 - (2) A nonresident cardholder is a cardholder that does not reside within the corporate boundaries of the city of Round Rock, and:
 - a. Shall be issued a library card for a period of one (1) year at no cost to the cardholder for the limited nonresident library privileges set forth in section (c) below; and
 - b. Shall have the option to purchase a membership for a fee set by the library director subject to the approval of the city manager and shall then have borrowing privileges of an individual resident cardholder as set forth in section (c) below.
 - (3) A Texshare cardholder is a cardholder that has been issued a Texshare card, and:
 - a. Shall not be required to pay a library card membership fee; and
 - b. Shall have the limited borrowing privileges of a Texshare cardholder as set forth in section (c) below until the expiration of the cardholders Texshare card.

Cardholder services shall be based on the cardholder classifications as set forth below:

Services included	Membership Levels	Texshare & Nonresident	Resident Child & Individual and Nonresident Paid	Resident Family
Number of items to check-out	New (Less than 30 days)	5	5	15
	Permanent (more than 30 days)	15	15	45
In House Computer Use		X	X	X
Texshare Databases		X	X	X
Adult Programing		X	X	X
Storytimes		X	X	X
Summer Reading Program		X	X	X
Downloadable AV			X	X
RRPL Databases			X	X
Holds			X	X
Texshare Card Offered			X	X
Interlibrary Loan			X	X
Take Home Tech			X	X
Study Room Reservations			X	X
Meeting Room Reservations			X	X
Book Purchase Requests			X	X
Request Reconsideration			X	X

(d) *Late return fees.* Fees may be required to be paid by the borrower for failure to return, at the date due, any books or other library materials and equipment which have been loaned to holders of library cards. Any required late fees are as currently established or as hereafter set by the library director and subject to the approval of the city manager. The currently established fees and any changes to the fees approved by the city manager shall be posted at the library.

(e) *Miscellaneous fees.* The miscellaneous library fees charged to the borrower shall be currently established or as hereafter set by the library director subject to the approval of the city manager. The currently established fees and any change to the fees approved by the city manager shall be posted at the library.

(f) *Fees for damaged or lost material.*

(1) Fees for damaged books shall be as currently established or as hereafter set by the library director, subject to the approval of the city manager. The currently established fees and any change to the fees approved by the city manager shall be posted at the library.

(2) Lost and damaged book replacements.

a. All materials owned by the Round Rock Public Library will be replaced and the customer charged full replacement costs.

b. The customer will be charged the replacement cost (including any unique binding or storage units). Annual standard pricing from professional book review material, grouped by subject area and age level and relevant to public libraries, will be used to determine replacement costs for books other than those listed below that are no longer in print or distribution. The pricelist will be updated annually by the library staff.

Exceptions to this procedure for print material shall be as currently established or as hereafter set by the library director, subject to approval of the city manager.

(3) Interlibrary loan materials will be replaced at the rate required by the sending library.

(g) *Equipment and building use fees.*

(1) The library equipment fees shall be charged as currently established or as hereafter set by the library director subject to the approval of the city manager. The currently established fees and any changes to the fees approved by city manager shall be posted at the library.

(2) Meeting room use and fees.

a. *Nonprofit users.* Nonprofit corporations are defined as entities meeting the qualifications of sections 501(c)(3) and 501(c)(4) of the Internal Revenue Code. The organization's legal place of business or a current executive board member must reside within the city limits to receive the nonprofit rate.

b. *State and county government.* The library will waive the fees for state and county government for four hours a month. However, such agencies will pay for kitchen and equipment use at the prevailing rates and will be billed for any damage to the facility. Security deposits are waived for the four free hours a month.

c. *Cosponsorship of programs.* The library will provide cosponsorship of programs with nonprofit corporations that provide similar programs as the library, including but not limited to genealogy training, book sales, and reading programs that expand upon core library services.

1. Cosponsorship requires advertising stating that the city public library system or the city is a cosponsoring agency, which will be provided on any advertising done by both parties. Other city departments may cosponsor programs and receive the same benefit. All damage will be paid by the nonprofit corporation using the facility, not the library or other city agencies. However, other cosponsoring city agencies will be responsible for maintaining communication and obtaining such fines or fees from the nonprofit corporation as may be levied for misuse of city property.

2. Under no condition will the library cosponsor a program with a for-profit corporation where the sole goal is for the financial benefit of the agency. The library may, however, include for-profit corporations as part of a planned library program where such corporations enhance the library's programming; such programming includes but is not limited to a puppeteer during the Summer Reading Program or a paid trainer for computer training for the aging.

d. *Setup.* Rooms are set up and returned to their original state by the user of the room. Equipment that is leased ahead of time will be set up and operational prior to the reserved time for the room. Equipment that is not leased ahead of time will be leased at a 50 percent surcharge and will be set up and operational at the reserved time for the room. The room rates do not include any form of set up assistance other than that of equipment use. Room rates shall be as currently established or as hereafter set by the library director subject to the approval of the city manager. The currently established fees and any change to the fees approved by the city manager shall be posted at the library.

II.

That "Appendix A: Fees Rates and Charges" to the Code of Ordinances (2018 Edition), City of Round Rock Texas, is amended by repealing library fees as follows:

Section	Subject	Amount
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CHAPTER 20—LIBRARY					
20-1(c)	Late return fee				
	All circulating physical materials except laptops (includes books, audiobooks, DVDs, music, magazines, etc.)			\$0.20 per day item, with maximum of \$8.00	
	Laptops			\$1.00 per hour with maximum of \$8.00	
20-1(d)	Miscellaneous fees				
	Lost card replacement			\$1.00	
	Book reserve fee if reserved item is not picked up within 7 days			\$1.00 per item	
	Interlibrary loan for incoming materials			Postage and miscellaneous user fees charged by the lending library	
	Interlibrary loan for outgoing materials			Postage, photocopy fees, and any miscellaneous user fees shall be charged to borrowing libraries according to rates in their lending policies, if any	
20-1(e)	Fees for irreparable damaged items			Replacement cost—price in record or current retail price	
	Fees for replaceable audio CDs			\$12.00 per missing disc	
	Board books			\$5.00	
20-1(f)(2)d.	Room Rates				
	Group Type	Rate	Time	Additional Fees	Notes
	Henry Lathin Meeting Room—A or B				
	Non-profit	\$15.00	2-hr minimum	\$15.00 per hour, added onto the 2 hour	May be used at this rate only one time per month. Additional use is \$15.00 per hr with \$120.00 daily maximum
	Private persons, organizations, businesses	\$70.00	2-hr minimum	\$70.00 per hour thereafter	May be used at this rate only one day per month. Additional use is \$70.00 per hr with a \$560.00 daily maximum

	<i>Additional Fees</i>				
	Kitchen use	\$10.00			Hourly rate, maximum \$40.00 per day, non-refundable
	Security deposit	\$100.00			Non-refunded if cancellation made within 7 days of event date; non-refunded if room is not left in condition in which it was borrowed
	Equipment	See notes			Overhead projector (if reserved in advance) \$10.00; if not reserved in advance, 50% increase over base rate
					Computer projector (if reserved in advance) \$100.00; if not reserved in advance, 50% increase over base rate
Henry Lathin Meeting Room — Combined A and B					
	Non-profit	\$25.00	2-hr minimum	\$25.00 per hour, added onto the 2-hour	May be used at this rate only one time per month. Additional use is \$25.00 per hr with a \$200.00 daily maximum
	Private persons, organizations, businesses	\$100.00	2-hr minimum	\$100.00 per hour thereafter	May be used at this rate only one day per month. Additional use is \$100.00 per hr with an \$800.00 daily maximum
	<i>Additional Fees</i>				
	Kitchen use	\$16.00			Hourly rate, maximum \$64.00 per day, non-refundable
	Security deposit	\$160.00			Non-refundable if cancellation made within 14 days of event date; non-refunded if room is not left in condition in which it was borrowed
	Equipment	See notes			Overhead projector (if reserved in advance) \$10.00; if not reserved in advance, 50% increase over base rate

					Computer projector (if reserved in advance) \$100.00; if not reserved in advance, 50% increase over base rate
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Section	Subject	Amount
20-1(g)(2)	Computer lab fee	\$100.00 per hour with a maximum of \$400.00 per day

III.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and **APPROVED** on first reading this the ____ day of _____, 2024.

READ, APPROVED and **ADOPTED** on second reading this the ____ day of _____, 2024.

CRAIG MORGAN, Mayor
City of Round Rock, Texas

1 ATTEST:

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4 MEAGAN SPINKS, City Clerk