



# City of Round Rock

## Meeting Minutes

### City Council

Thursday, December 7, 2023

#### A. CALL MEETING TO ORDER

*The Round Rock City Council met in Regular Session on December 7, 2023 in the Council Chambers, located at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:04 pm.*

#### B. ROLL CALL

**Present:** 6 - Mayor Craig Morgan  
Mayor Pro-Tem Matthew Baker  
Council Member Michelle Ly  
Council Member Rene Flores  
Council Member Frank Ortega  
Council Member Kristin Stevens

**Absent:** 1 - Council Member Hilda Montgomery

#### C. PLEDGES OF ALLEGIANCE

*Mayor Morgan along with local scouts led the following Pledges of Allegiance: United States and Texas*

#### D. CITIZEN COMMUNICATION

*There were no citizens wishing to speak at this time.*

#### E. SPECIAL PRESENTATIONS:

##### E.1 [Consider a presentation regarding the fall 2023 UniverCity graduating class.](#)

*Joe Brehm, Community and Neighborhood Services Director presented the graduating class.*

#### F. STAFF PRESENTATIONS:

##### F.1 [Consider a presentation and department update from the Finance Department.](#)

*This item was not presented or considered. Mayor moved to item G. Consent Agenda.*

**G. CONSENT AGENDA:**

*All items listed under the Consent Agenda were considered to be routine by the City Council and were enacted by one motion. There was no separate discussion of these items.*

**A motion was made by Council Member Ly seconded by Council Member Ortega to approve the Consent Agenda. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- G.1** [Consider approval of minutes from the November 16, 2023 City Council meeting.](#)
- G.2** [Consider a resolution authorizing the Mayor to execute an Agreement with Galls, LLC for the supply of uniforms for the Police Department and Fire Department.](#)
- G.3** [Consider a resolution authorizing the Mayor to execute Amendment No. 3 to the City's Stop Loss Insurance Group Policy with United Healthcare Insurance Company for the renewal of coverage for the period of January 1, 2024 through December 31, 2024.](#)
- G.4** [Consider public testimony regarding, and an ordinance amending Zoning and Development Code, Chapter 4, Article VI, Section 4-82, Code of Ordinances \(2018 Edition\), regarding water and wastewater impact fees. \(Second Reading\)](#)
- G.5** [Consider an ordinance authorizing the Mayor to execute an amendment to a Franchise Agreement with Central Texas Refuse, LLC for the collection and disposal of solid waste for temporary services. \(Second Reading\)](#)
- G.6** [Consider an ordinance amending Chapter 42, Section 42-285, Code of Ordinances \(2018 Edition\), prohibiting through commercial trucks on a portion of East Logan Street. \(Second Reading\)](#)

**H. RESOLUTIONS:**

\*Mayor went out of agenda order and called item H.9 first, then returned to regular agenda order.

- H.9** [Consider a resolution casting a vote for the Williamson Central Appraisal District Board of Directors.](#)

*Melana Taylor, Assistant CFO made the staff presentation.*

**A motion was made by Mayor Morgan, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.1** [Consider a resolution authorizing the Mayor to execute an Onsite Service Agreement with CareATC, Inc. for the operation of the City's medical clinic.](#)

*Valerie Francois, Human Resources Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.2** [Consider a resolution authorizing the Mayor to execute a Real Estate Contract with Top Family, LLC for 0.056 acre of right of way parcel required for the Red Bud North Roadway Improvements Project.](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.3** [Consider a resolution determining the necessity and authorizing the use of the City's power of eminent domain to acquire fee simple title to 0.163 acres of land from property owned by Grimes Jeffrey Way, LLC, et al. required for the proposed N. Mays Project.](#)

*Gary Hudder, Transportation Director made the staff presentation for items H.3, H.4, and H.5.*

**Mayor Pro-Tem Baker made the motion that the City Council approve this resolution which authorizes the use of the power of eminent domain to acquire fee simple title to the following parcel of land for construction of the proposed N. Mays Project: a 0.163-acre tract of land from property owned by Grimes Jeffrey Way, LLC a Texas limited liability company, RME Jeffrey Way, LLC, a Texas limited liability company and Ehrlich Family Property Limited Partnership, a Texas limited partnership, as described in Exhibit A of the resolution. Motion was seconded by Council Member Stevens. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.4** [Consider a resolution determining the necessity and authorizing the use of the City's power of eminent domain to acquire fee simple title to 0.0277 acre of land from property owned by 811 Paloma Drive, LLC required for the proposed N. Mays Project.](#)

**Mayor Pro-Tem Baker made the motion that the City Council approve this resolution which authorizes the use of the power of eminent domain to acquire fee simple title to the following parcel of land for construction of the proposed N. Mays Project: a 0.0277-acre tract of land from property owned by 811 Paloma Drive, LLC, as described in Exhibit A of the resolution. Motion was seconded by Council Member Flores. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.5** [Consider a resolution determining the necessity and authorizing the use of the City's power of eminent domain to acquire fee simple title to 0.0374 acre of land from property owned by Laro Properties, L.P. required for the proposed N. Mays Gap Project.](#)

Mayor Pro-Tem Baker made the motion that the City Council approve this resolution which authorizes the use of the power of eminent domain to acquire fee simple title to the following parcel of land for construction of the proposed N. Mays Project: a 0.0374-acre tract of land from property owned by Laro Properties, L.P., as described in Exhibit A of the resolution. Motion seconded by Council Member Stevens. The motion passed by the following vote:

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.6** [Consider a resolution authorizing the Mayor to execute an Out-of-City Wastewater Service Agreement with ELMURR LLC for property located at 101 Limmer Loop, Williamson County, Texas.](#)

*Jeff Brooks, Assistant Planning and Development Services Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.7** [Consider a resolution authorizing the Mayor to execute an Agreement for Pass-Through Wastewater Service with Siena Municipal Utility District No. 1, Siena Municipal Utility District No. 2, and ELMURR LLC.](#)

*Jeff Brooks, Assistant Planning and Development Services Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.8** [Consider a resolution casting a vote for the Travis Central Appraisal District Board of Directors.](#)

*Melana Taylor, Assistant CFO made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.10** [Consider a resolution adopting an updated Investment Policy & Strategy for the City of Round Rock, Texas.](#)

*Melana Taylor, Assistant CFO made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.11** [Consider a resolution accepting the City's Quarterly Financial and Investment Report for the quarter ended September 30, 2023.](#)

*Melana Taylor, Assistant CFO made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.12** [Consider a resolution approving the FY 2023/2024 Self-Funded Health Insurance Budget.](#)

*Melana Taylor, Assistant CFO made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

\*Mayor went out of agenda order and called Ordinances J.1 and J.2 next, then returned to regular agenda order.

**J. ORDINANCES:**

**J.1** [Consider an ordinance adopting Amendment No. 2 to the FY 2022-2023 Operating Budget. \(First Reading\)\(Requires Two Readings\)](#)

*Melana Taylor, Assistant CFO made the staff presentation.*

**A motion was made by Council Member Stevens, seconded by Council Member Ortega, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**J.2** [Consider an ordinance repealing Chapter 24, Article II, Code of Ordinances \(2018 Edition\), regarding youth curfew. \(First Reading\)\\*](#)

*Chief Allen Banks gave the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**A motion was made by Council Member Stevens, seconded by Council Member Flores, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**I. PUBLIC HEARINGS:**

**I.1** [Consider public testimony regarding the Community Development Block Grant \(CDBG\) 2022 Consolidated Annual Performance Evaluation Report \(CAPER\).](#)

*Joe Brehm, Communications and Neighborhood Services Director made the staff presentation. Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.*

**I.2** [Consider public testimony regarding the annexation of a 10.84 acre portion of the CR 172 right-of-way south of McNeil Road and north of SH 45.](#)

*Jeff Brooks, Assistant Planning and Development Services Director made the staff presentation. Mayor Morgan opened the public hearing for speakers. Maribeth Ray, President of Greater Round Rock West Neighborhood Association spoke regarding having a four-lane road near the neighborhood and crime. There being no other speakers, the public hearing was closed.*



**K. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST****L. EXECUTIVE SESSION:**

- L.1** [Consider Executive Session as authorized by §551.072, Government Code, related to the purchase, exchange, lease or value of property to wit: 408 Fannin Avenue, Round Rock, Texas.](#)
- L.2** [Consider Executive Session as authorized by §551.072, Government Code, related to the purchase, exchange, lease or value of property to wit: 601 IH 35 S, Round Rock, Texas.](#)
- L.3** [Consider Execution Session as authorized by §551.087 Government Code, related to consultation with the City Attorney regarding potential legal issues related SB 2038.](#)

*\* Mayor Morgan called executive session to order at 7:06 pm and adjourned at 7:45 pm. Mayor Morgan called the meeting back to regular order.*

**M. ADJOURNMENT**

*There being no further business, Mayor Morgan adjourned the meeting at 7:48 pm.*

*Respectfully submitted by:  
Meagan Spinks, City Clerk*