



# City of Round Rock

## Meeting Minutes - Draft

### City Council

Thursday, October 26, 2023

#### A. CALL MEETING TO ORDER

*The Round Rock City Council met in Regular Session on October 26, 2023 in the Council Chambers, located at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:04 pm.*

#### B. ROLL CALL

**Present:** 7 - Mayor Craig Morgan  
Mayor Pro-Tem Matthew Baker  
Council Member Michelle Ly  
Council Member Rene Flores  
Council Member Frank Ortega  
Council Member Kristin Stevens  
Council Member Hilda Montgomery

**Absent:** 0

#### C. PLEDGES OF ALLEGIANCE

*Mayor Morgan led the following Pledges of Allegiance: United States and Texas*

#### D. CITIZEN COMMUNICATION

*The following citizens spoke:*

*Gisele Schaefer, 2003 Woods Cove, spoke in favor of RRISD Prop A.*

*John Friedrich spoke regarding Luekemia & Lymphoma Fundraiser.*

#### E. STAFF PRESENTATIONS:

##### E.1 [Consider a presentation and department update from the Parks and Recreation Department.](#)

*Rick Atkins, Parks and Recreation Director made the staff presentation.*

#### F. CONSENT AGENDA:

*All items listed on the Consent Agenda were enacted by one motion. There was no separate discussion on these items and no items were removed from the Consent Agenda.*

**A motion was made by Council Member Ortega seconded by Council Member Montgomery to approve the Consent Agenda. The motion carried by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**F.1** [Consider approval of minutes from the October 12, 2023 City Council meeting.](#)

*This item approved under the consent agenda.*

**F.2** [Consider a resolution authorizing the Mayor to execute an Agreement with Rodd Frank Holdings, LLC d/b/a "Presidio Custom Metal Works" for the purchase of gate installation, maintenance and repair services.](#)

*This item approved under the consent agenda.*

**F.3** [Consider a resolution authorizing the Mayor to execute an Agreement with Mechanical & Process Systems, LLC for heating, air conditioning, and ventilation repair and installation services.](#)

*This item approved under the consent agenda.*

**F.4** [Consider a resolution authorizing the Mayor to execute an Agreement with M&C Electric, Inc. for the purchase of electrical services.](#)

*This item approved under the consent agenda.*

**F.5** [Consider a resolution authorizing the Mayor to execute an Agreement with Mtech, Inc. for plumbing services.](#)

*This item approved under the consent agenda.*

**F.6** [Consider a resolution authorizing the Mayor to execute an Agreement with Mechanical & Process Systems, LLC \(MPS\) for plumbing services.](#)

*This item approved under the consent agenda.*

**F.7** [Consider a resolution authorizing the Mayor to execute an Agreement with Eastland Investments, Inc. d/b/a "Tint World" for the purchase of ceramic window tinting services.](#)

*This item approved under the consent agenda.*

**F.8** Consider an ordinance amending Chapter 32, Sections 32-33 (a), (b) and (c), Code of Ordinances (2018 Edition), regarding residential, nonresidential and downtown commercial district garbage rates. (Second Reading)

*This item approved under the consent agenda.*

**G. RESOLUTIONS:**

- G.1** [Consider a resolution approving a resolution by the Board of Directors of the Brushy Creek Regional Utility Authority, Inc. Authorizing the issuance of "Brushy Creek Regional Utility Authority, Inc. City of Round Rock, Texas Contract Revenue Bonds, \(Brushy Creek Regional Water Treatment and Distribution Project\), Series 2023"; Establishing the procedures for selling and delivering the bonds and resolving other matters incident and relating to the issuance, payment, security, sale and delivery of such bonds.](#)

*Susan Morgan, CFO made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

Mayor Morgan went out of agenda order and called items G.6 through G.9 next.

- G.6** [Consider a resolution authorizing the Mayor to execute a Collateral Assignment of Master Development Agreement with KR Acquisitions LLC and KR CC, Inc.](#)

*Stephanie Sandre, City Attorney made the staff presentation for items G.6, G.7, G.8, and G.9.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.7**     [Consider a resolution authorizing the Mayor to execute a Landlord Consent and Estoppel regarding the Convention Center Operating Lease Agreement with KR CC, Inc. and KR Acquisitions, LLC.](#)

**A motion was made by Council Member Flores, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.8**     [Consider a resolution authorizing the Mayor to execute a Collateral Assignment of Economic Development Program Agreement with KR Acquisitions LLC and KR CC, Inc.](#)

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.9**     [Consider a resolution authorizing the Mayor to execute a Landlord Consent and Estoppel regarding the Ground Lease Agreement with KR CC, Inc. and KR Acquisitions, LLC.](#)

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

Mayor Morgan returned to agenda order.

**G.2**     [Consider a resolution authorizing the Mayor to execute an Agreement with U.S. Bank National Association, a subsidiary of U.S. Bancorp d/b/a "Voyager Fleet System" and related documents for the purchase of fleet card services.](#)

*Chad McDowell, General Services Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.3**     [Consider a resolution authorizing the Mayor to execute a contract with Lone Star Paving for the Police Department Asphalt Resurfacing and Striping Project.](#)

*Chad McDowell, General Services Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Flores, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.4**     [Consider a resolution authorizing the City Manager to issue a Purchase Order to Parsons Commercial Roofing, Inc. for replacement of the roof at Central Fire Station.](#)

*Chad McDowell, General Services Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.5** [Consider a resolution authorizing the Mayor to execute a Standard Form of Agreement between owner and consultant with Kimley-Horn and Associates, Inc. for the Old Settlers Park Buildout Project.](#)

*Chad McDowell, General Services Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.10** [Consider a resolution removing the monarch designation for a tree located on a proposed development site at 17 Cypress Boulevard.](#)

*Brad Wiseman, Planning and Development Services Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.11**     [Consider a resolution authorizing the Mayor to execute an Agreement with Looks Great Services of Mississippi for creek and channel debris removal services.](#)

*Michael Thane, Utilities and Environmental Services Director made the staff presentation for G.11 and G.12 together.*

**A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:**   7 -   Mayor Morgan  
                 Mayor Pro-Tem Baker  
                 Council Member Ly  
                 Council Member Flores  
                 Council Member Ortega  
                 Council Member Stevens  
                 Council Member Montgomery

**Nays:**   0

**Absent:**   0

**G.12**     [Consider a resolution authorizing the Mayor to execute and Agreement with DigDug Construction, LLC for creek and channel debris removal services.](#)

*Michael Thane, Utilities and Environmental Services Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:**   7 -   Mayor Morgan  
                 Mayor Pro-Tem Baker  
                 Council Member Ly  
                 Council Member Flores  
                 Council Member Ortega  
                 Council Member Stevens  
                 Council Member Montgomery

**Nays:**   0

**Absent:**   0

**G.13**     [Consider a resolution determining that "Competitive Sealed Proposal" is the delivery method which provides the best value for the Cycle 3-Basins 4 and 5-Wastewater Main Rehabilitation Project.](#)

*Michael Thane, Utilities and Environmental Services Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**H. PUBLIC HEARINGS:**

**H.1** [Consider a public hearing to consider amendment to the land use assumptions and capital improvement plans and the amendment of water and wastewater impact fees.](#)

*Michael Thane, Utilities and Environmental Services Director and Consultant Angie Flores with Raftellis, made the staff presentation. Mayor Morgan opened the public hearing for speakers. There being none, the hearing was closed.*

**H.2** [Consider a public hearing to consider amendments to the land use assumptions and capital improvement plans and the amendment of roadway impact fees.](#)

*Gary Hudder, Transportation Director made the presentation under item I.2. Mayor Morgan opened the public hearing for speakers. There being none, the hearing was closed.*

**I. ORDINANCES:**

**I.1** [Consider an ordinance amending the land use assumptions and capital improvements plans and the amendment of water and wastewater impact fees. \(Second Reading\)](#)

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the first reading of the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0



**I.2**      [Consider an ordinance amending the land use assumptions and capital improvements plans and the amendment of roadway impact fees. \(Second Reading\)](#)

*Gary Hudder, Transportation Director made the presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:**   7 -   Mayor Morgan  
                 Mayor Pro-Tem Baker  
                 Council Member Ly  
                 Council Member Flores  
                 Council Member Ortega  
                 Council Member Stevens  
                 Council Member Montgomery

**Nays:**   0

**Absent:**   0

Mayor Morgan went out of agenda order and called item I.5, then returned to agenda order.

**I.5**      [Consider public testimony regarding, and an ordinance rezoning 32.48 acres located north of Louis Henna Boulevard and east of Greenlawn Boulevard from the C-1 \(General Commercial\) zoning district to the PUD \(Planned Unit Development\) No. 152 zoning district. \(First Reading\)\\*](#)

*Brad Wiseman, Planning and Development Services Director made the staff presentation.*

*Mayor Morgan opened the public hearing for speakers. Richard Parson, 2301 Windrift Way, spoke in favor of the ordinance; Michael Anderson, spoke on behalf of the applicant. There being no further speakers, the public hearing was closed.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:**   7 -   Mayor Morgan  
                 Mayor Pro-Tem Baker  
                 Council Member Ly  
                 Council Member Flores  
                 Council Member Ortega  
                 Council Member Stevens  
                 Council Member Montgomery

**Nays:**   0

**Absent:**   0

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Stevens, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**I.3** [Consider public testimony regarding, and an ordinance approving an amendment to the Comprehensive Plan 2030 to modify the Future Land Use Map to allow industrial development on 13.32 acres located south of E. Old Settlers Boulevard and west of the Mogan ROW. \(Second Reading\)](#)

*Brad Wiseman, Planning and Development Services Director made the staff presentation.  
Mayor Morgan opened the public hearing for speakers and the following people spoke:  
Deborah Mosebar, 227 Chandler Crossing Trail  
Lauren Lev, 225 Chandler Crossing Trail  
Justin Tankersley, 225 Chandler Crossing Trail  
There being no other speakers, the public hearing was closed.*

**A motion was made by Council Member Ortega, seconded by Council Member Flores, to adopt on second reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**I.4** [Consider public testimony regarding, and an ordinance rezoning 29.74 acres located south of E. Old Settlers Boulevard and west of the Mogan ROW from the BP \(Business Park\) zoning district to the LI \(Light Industrial\) zoning district. \(Second Reading\)](#)

*Brad Wiseman, Planning and Development Services Director made the staff presentation.  
Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to adopt on second reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**J. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST**

**K. ADJOURNMENT**

*There being no further business, Mayor Morgan adjourned the meeting at 8:11 pm.*

*Respectfully submitted by:*

*Meagan Spinks, City Clerk*