



RECEIVED
11.8.13

The City of Round Rock is looking for a few GOOD PEOPLE!

Please print or type below and return this application form to the City Clerk.

Note: All information on this application is public information pursuant to the Texas Public Information Act. All individuals appointed to serve on a board/commission will be required to complete one hour of training relative to the Texas Open Meetings Act.

Name: Claudia Z. Prieto

Address: 1412 Mickey Mantle Pl, Round Rock, Texas 78665

Home Phone: 512-680-5928

Work Phone: 512-259-7648

Email Address: [REDACTED]

Do you live inside the city limits of Round Rock?

Yes ☒

No ☐

*12mo. residency requirement for City Boards/Commissions

If yes, how many years 1.5

Are you a registered voter?

Yes ☒

No ☐

Voter Registration Number:

1093799228

Occupation / Area of Expertise:

Property Manager of affordable housing community in Leander, Texas.

Education (optional):

Please list any professional and/or community activities are you involved in. (Attach separate page if necessary)

-United Way of Williamson County-volunteered at various functions including "day of service", "celebration of families", and "chalk walk".

-Literacy Council of Williamson County-volunteered at various events

-Williamson-Burnet County Opportunities-volunteered for meals on wheels, and various community events

-Greater Leander Chamber of Commerce member-attend functions regularly

-Cedar Park Chamber of Commerce member- attend functions regularly

-Habitat for Humanity- volunteered for various projects throughout Austin & Round Rock

-Food pantry- volunteered at food pantries such as the Starhouse, United Methodist Church, and Leander

Please list experience, training, skills or interests which you believe qualifies you for the membership on this Commission. (Attach separate page if necessary)

- Over 11 years of experience in property management and customer service.
- Experienced and knowledgeable in Section 8, HUD, and affordable housing programs.
- Excellent leadership, problem solving, and decision-making skills.
- Excellent communication and interpersonal skills, able to interact well with people of diverse backgrounds.
- Strategic thinker, emotionally intelligent, possess solid team-building skills.
- Experienced in efficiently handling difficult situations, including resident, personnel, and property issues.

Are you currently serving on a City of Round Rock Board or Commission?

Yes ☐

No ☒

If yes, please list board or commission and term expiration date: _____

Have you ever served on a City of Round Rock Board or Commission?

Yes ☐

No ☒

If yes, please list board or commission and service dates: _____

Do you have any relatives or members of your household serving as an elected or appointed official of the City of Round Rock?

Yes ☒

No ☐

If yes, please list their name and relationship: Cecilia Prieto- mother

Do you know of any reason you might have a conflict of interest as a result of your service on any of the boards/commissions on which you are requesting to serve?

Yes ☐

No ☒

If Yes, please explain: _____

Do you have any relatives employed by the City of Round Rock?

Yes ☐

No ☒

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMISSIONS:

PLEASE ORDER YOUR TOP THREE CHOICES OF BOARDS OR COMMISSIONS BY PLACING A 1, 2, OR 3 NEXT TO THE NAME.

[Please limit your selection to no more than three (3)]

Only the boards/commissions listed below currently have openings and appointments will be done at the Council's second meeting in August.

AUGUST ANNUAL APPOINTMENTS

____ Round Rock Transportation and Economic Development Corporation (Type B) Board of Directors

____ Ethics Review Commission

____ Building Standards Commission/Fire Code Board of Appeals

1 Housing Authority (*Not governed by the City – the City Council only makes appointments to this board.*)

BOARDS/COMMISSIONS WITH UNEXPIRED TERM VACANCIES

____ Zoning Board of Adjustments

Please read and refer to the attached City of Round Rock Ethics Ordinance before answering the following questions:

This ordinance is also available on our website at www.roundrocktexas.gov

Do you understand and agree to adhere to the City's Ethics Ordinance?

Yes ☒

No ☐

It is the policy of the City of Round Rock that any member of a board or commission who misses 3 consecutive meetings shall forfeit their membership on that board or commission.

Do you understand the term length of the position you are applying for and the importance of attending all meetings of the board or commission?

Yes ☒

No ☐

Personal and Business References:

1. Brenda Britton (512) 497-7890

2. Raul Prieto (210) 313-4157

3. Juan Martinez (512) 913-8053

I CERTIFY THAT ALL STATEMENTS THAT I HAVE MADE ON THIS APPLICATION AND ANY OTHER SUPPLEMENTARY MATERIALS ARE TRUE AND CORRECT. I HEREBY AUTHORIZE THE CITY OF ROUND ROCK TO INVESTIGATE THE ACCURACY OF THIS INFORMATION FROM ANY PERSON OR ORGANIZATION, AND I RELEASE THE CITY OF ROUND ROCK AND ALL PERSONS AND ORGANIZATION FROM ALL CLAIMS AND LIABILITIES ARISING FROM SUCH INVESTIGATION OR THE SUPPLYING OF INFORMATION FOR SUCH INVESTIGATION. I ACKNOWLEDGE THAT ANY FALSE STATEMENT OR MISREPRESENTATION ON THIS APPLICATION OR SUPPLEMENTARY MATERIALS WILL BE CAUSE FOR REFUSAL OF APPOINTMENT

AT ANY TIME DURING THE PERIOD OF MY APPOINTMENT.

(Signature)



11/8/13

(Date)

Please tell us how you heard about the City of Round Rock Boards and Commission openings:

☐ City of Round Rock Website

☐ Facebook

☐ Newspaper

☐ Twitter

☐ Channel 10

☒ Word of Mouth

I was referred by (if applicable): Paul Emerson & Cecilia Prieto-RRHA Board Members

- ◊ All applications must be signed and returned to the City Clerk by posted deadline (see contact information below).
- ◊ Annual appointments are done by the City Council in June and August of each year.
- ◊ All persons (whether already sitting on a board or commission) must re-apply each year and participate in a formal interview process with the City Council.

For Office Use Only:	New Appointment		Re-Appointment	
Date Received:				
Board or Commission:				
Action:	Appointed		Not Appointed	
Residency Verified:				
Notes:				

City of Round Rock
Attn: Sara White, City Clerk
221 East Main Street
Round Rock, Texas 78664
(Office) 218.5404 / (Fax) 218.7097
swhite@roundrocktexas.gov



Round Rock Housing Authority
P.O. Box 781
Round Rock, Texas 78681-0781
512-255-9159 Fax 512-255-3943

"Public housing was established to provide decent and safe rental housing for eligible low-income families, the elderly, and persons with disabilities".

11/21/2013

The Honorable Allan McGraw, Mayor of Round Rock, Texas
City Council
City of Round Rock, Texas

Dear Mayor and City Council Members:

The Round Rock Housing Authority (RRHA) Board held its monthly meeting on Thursday, November 14, 2013. Among other items on the agenda, the commissioners discussed at length whether a policy relating to nepotism should be adopted. The board unanimously voted to adopt a policy which would limit the number of family members (by relationship or consanguinity) serving on the RRHA board to - no more than two (2) members, unless it would cause a major conflict of interest or hardship to the RRHA.

The RRHA board discloses the following:

- The applicant, Claudia Z Prieto is the daughter of Ms. Celcelia Prieto who is currently on the RRHA board, also
- The applicant, Claudia Z Prieto is employed as a Property Manager. Several clients that receive rental assistance from the Round Rock Housing Authority reside at the property managed by Ms. Claudia Z Prieto.

Respectfully submitted,

Deborah Williams
Executive Director/Secretary of the Board
Round Rock Housing Authority
P. O. Box 781
Round Rock, Tx 78680

Rec'd
NOV 01 2013



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Name: Susa M Kinney

Address: 1101 N Mays

Home Phone: 512-246-4237

Work Phone: 512-731-7318

Email Address: [REDACTED]

Do you live inside the city limits of Round Rock?

Yes ☒

No ☐

**12mo. residency requirement for City Boards/Commissions*

If yes, how many years 11 yrs

Are you a registered voter?

Yes ☒

No ☐

Voter Registration Number:

Occupation / Area of Expertise:

Family Care Support Staff at the Texas Baptist Children's Home

Education (optional):

Please list any professional and/or community activities are you involved in. (Attach separate page if necessary)

I am involved with The Networking meeting at The Round Rock Serving Center

Please list experience, training, skills or interests which you believe qualifies you for the membership on this Commission. (Attach separate page if necessary)

work with a single mothers who are aplying for housing

Are you currently serving on a City of Round Rock Board or Commission?

Yes ☐

No ☒

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Yes ☐

No ☒

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Yes ☐

No ☒

If yes, please list their name and relationship: _____

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Yes ☐

No ☒

If Yes, please explain: _____

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Yes ☒

No ☐

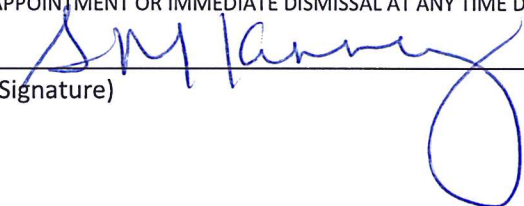
Personal and Business References:

1. Lori Wiste 512-771-4460

2. Melanie Martinez 512-255-3682

3. Chelsea Hodges 512-831-1300

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(Signature)

10/28/2013

(Date)

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- ☐ City of Round Rock Website
☐ Newspaper
☐ Channel 10

- ☐ Facebook
☐ Twitter
☒ Word of Mouth

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Date Received:	11-1-13			
Board or Commission:	RRHA			
Action:	Appointed	<input checked="" type="checkbox"/>	Not Appointed	<input type="checkbox"/>
Residency Verified:	<input checked="" type="checkbox"/>			
Notes:				

City of Round Rock
Attn: Sara White, City Clerk
221 East Main Street
Round Rock, Texas 78664
(Office) 218.5404 / (Fax) 218.7097
swhite@roundrocktexas.gov