



City of Round Rock

221 East Main Street
Round Rock, Texas 78664

Meeting Results - Draft

City Council

Craig Morgan, Mayor
Kristin Stevens, Mayor Pro-Tem, Place 5
Michelle Ly, Place 1
Rene Flores, Place 2
Melissa Fleming, Place 3
Frank Ortega, Place 4
Hilda Montgomery, Place 6

Thursday, August 14, 2025

6:00 PM

City Council Chambers, 221 East Main St.

A. CALL MEETING TO ORDER

The Round Rock City Council met in regular session on August 14, 2025 in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:07 pm.

B. ROLL CALL

Present: 7 - Mayor Craig Morgan
Mayor Pro-Tem Kristin Stevens
Council Member Michelle Ly
Council Member Rene Flores
Council Member Melissa Fleming
Council Member Frank Ortega
Council Member Hilda Montgomery

Absent: 0

C. PLEDGES OF ALLEGIANCE

Boy Scout Troop 404 led the following Pledges of Allegiance: United States and Texas.

D. CITIZEN COMMUNICATION

Jamee Martinez spoke on local pet stores.
Francesca Chillino spoke on bringing attention to the practices of local pet stores.
John Moman spoke on tree protection.

There were no other speakers at this time.

F. MAYOR'S SPECIAL RECOGNITION

F.1 Consider Mayors Special Recognition for the Round Rock High School Marine Core Junior ROTC program winning a Junior ROTC competition National Championship.

Mayor Morgan recognized the Round Rock High School Marine Core Junior ROTC program.

E. PROCLAMATIONS, STAFF RECOGNITION AND SPECIAL PRESENTATIONS:

E.1 Consider proclaiming August, 2025 as "Gun Safety Awareness Month" in the City of Round Rock.

Mayor Morgan read and presented the proclamation.

E.2 Consider proclaiming August, 2025 as "Children's Vision and Learning Month" in the City of Round Rock.

Mayor Morgan read and presented the proclamation.

G. STAFF PRESENTATIONS:

G.1 Consider a presentation and department update from Library.

Michelle Cervantes, Library Director made the staff presentation.

H. CONSENT AGENDA:

All items listed on the Consent Agenda were enacted by one motion. There was no separate discussion of these items, and no items were removed from the Consent Agenda.

H.1 Consider approval of minutes from the July 24, 2025, City Council meeting.

H.2 Consider a resolution authorizing the Mayor to execute an Agreement with Genuine Parts Company for the purchase of auto parts.

H.3 Consider a resolution authorizing the City Manager to issue a Purchase Order to Smith Pump Company, Inc. for a new return activated sludge pump at the Brushy Creek East Regional Wastewater Treatment Plant.

H.4 Consider a resolution authorizing the Mayor to execute Supplement Agreement No. 2 to Professional Consulting Services agreement with Valley View Consulting, L.L.C. for investment advisory services.

Approval of the Consent Agenda

A motion was made by Council Member Fleming , seconded by Council Member Ortega, to approve the Consent Agenda. The motion carried by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

K. APPOINTMENTS:**K.1**

Consider appointments to fill expiring terms and vacancies on the following Boards and Commissions: Transportation and Economic Development Corp., Planning and Zoning Commission, Historic Preservation Commission, Zoning Board of Adjustment/Building Standards, and Ethics Review Commission.

Brad Wiseman, Assistant City Manager made the presentation.

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the following appointments. The motion passed by the following vote:

TRANSPORTATION & ECONOMIC DEVELOPMENT CORPORATION (TYPE B)

Writ Baese – reappointment
Jessica Mosman – reappointment
Van Lityouvong – appointment

PLANNING & ZONING COMMISSION/CIAC

Aaron Dominguez – reappointment
Paul Emerson – reappointment
Robert Huckabay – reappointment
Richard Pumphrey – reappointment
James Holloway – appointment (1 yr-filling unexpired term)

HISTORIC PRESERVATION COMMISSION

Tammy Conrad – reappointment
Audrey Simmons – reappointment
Andrew Wolfe – reappointment
Gavin Peterson – appointment (1 yr-filling unexpired term)

ZONING BOARD OF ADJUSTMENT/BUILDING STANDARDS COMMISSION

Keith Chandler – reappointment
Nathan Kebede – appointment
Shannon Probe – appointment

ETHICS

Stuart Litwin – reappointment
Mark Royer – reappointment
Mehgan Taack – reappointment
Kelly Darby – appointment

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I. RESOLUTIONS:**I.1**

Consider a resolution authorizing the Mayor to execute a Purchase and Sale Agreement with Ascension Seton for property to construct Fire Station No. 11.

Shane Glaiser, Fire Chief made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.2

Consider a request from Davit Sinjiashvili for a variance to Chapter 4, Section 4-2, Code of Ordinances (2018 Edition), which prohibits the sale of alcoholic beverages at a place of business within 300 feet of a public school for property located at 1205 Round Rock Avenue #115.

Stephanie Sandre, City Attorney made the staff presentation.

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the variance request. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.3

Consider a request from Khatia Pipia for a variance to Chapter 4, Section 4-2, Code of Ordinances (2018 Edition), which prohibits the sale of alcoholic beverages at a place of business within 300 feet of a public school for property located at 1205 Round Rock Avenue #113.

Stephanie Sandre, City Attorney made the staff presentation.

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the variance request. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.4

Consider a resolution authorizing the Mayor to execute an Amendment to the Professional Services Agreement with PBK Sports for the Athletic Performance Center and Multipurpose Complex portions of the Old Settlers Buildout Project.

Chad McDowell, General Services Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.5

Consider a resolution authorizing the Mayor to execute a Guaranteed Price Amendment to the Construction Manager at Risk Standard Form of Agreement between the City and SpawGlass Contractors, Inc for the Old Settlers Buildout Project - Athletic Performance Center (Package 3C-GMP 2).

Chad McDowell, General Services Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.6

Consider a resolution setting the maximum property tax rate for tax year 2025 establishing the date for the public hearing and setting the dates for tax rate adoption.

Kevin Klosterboer, CFO made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.7

Consider a resolution accepting the City's Quarterly Financial and Investment Report for the quarter ended June 30, 2025.

Kevin Klosterboer, CFO made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.8

Consider a resolution authorizing the Mayor to execute a Facilities Extension Agreement with Oncor Electric Delivery Company LLC for the Reuse Water Pump Station Second Electric Utility Feed and Pump Addition Project.

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.9

Consider a resolution approving the Brushy Creek Municipal Utility District "FY 2026 Brushy Creek Regional Wastewater System Allocated Budget."

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Fleming, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.10

Consider a resolution approving the Fern Bluff Municipal Utility District "FY 2026 Brushy Creek Regional Wastewater System Allocated Budget."

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.11

Consider a resolution authorizing the Mayor to execute Supplemental Contract No. 1 with AECOM Technical Services for the Brushy Creek Regional Wastewater System East Regional Wastewater Treatment Plant Floodwall Study Project.

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.12

Consider a resolution determining that Taknek, LLC provides the best value for the City for the Stone Oak Pump Station Modifications Project and authorizing the Mayor to execute a Standard Form of Agreement.

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.13

Consider a resolution authorizing the Mayor to execute a real estate contract with SPJST LODGE 187 for a 2.989 acre parcel required for the Bob Bennett Complex facility expansion project.

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Flores, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.14

Consider a resolution authorizing the Mayor to execute the Second Amendment to the Wholesale Water Service Agreement with the City of Georgetown.

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Fleming, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.15

Consider a resolution authorizing the Mayor to execute a Contract for Engineering Services with The Estes Group, LLC for the Arterial SMP - Smyers Lane and CR 122 Rehabilitation Project.

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.16

Consider a resolution authorizing the Mayor to execute a Contract for Engineering Services with Halff Associates, Inc. for the Deepwood Drive Extension Project.

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.17

Consider a resolution authorizing the Mayor to execute a real estate contract with MS Realty Holdings, LLC for a 0.0460 acre right of way parcel required for the N. Mays Gap Road Project.

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

J. ORDINANCES:

- J.1** Consider an ordinance amending Chapter 2, Article III, Sections 2-116, 2-121, and 2-122 of the Code of Ordinances (2018 Edition), City of Round Rock Texas, regarding the City's Code of Ethics. (First Reading)
(Requires Two Readings)

Stephanie Sandre, City Attorney made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the first reading of the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

K. APPOINTMENTS: continued

- K.2** Consider confirming the City Manager's re-appointment of 1 member to the Civil Service Commission to fill an expired term.

Brooks Bennett, City Manager made the staff presentation.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the re-appointment of Joanne Land to the Civil Service Commission. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

L. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST

M. ADJOURNMENT

There being no further business, Mayor Morgan adjourned the meeting at 8:05 pm.

Respectfully submitted:

Ann Franklin, City Clerk

POSTING CERTIFICATION