



# City of Round Rock

## Meeting Minutes

### City Council

Thursday, June 27, 2024

#### A. CALL MEETING TO ORDER

*The Round Rock City Council met in regular session on June 27, 2024 in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:05 pm.*

#### B. ROLL CALL

**Present:** 7 - Mayor Craig Morgan  
Mayor Pro-Tem Kristin Stevens  
Council Member Michelle Ly  
Council Member Rene Flores  
Council Member Melissa Fleming  
Council Member Frank Ortega  
Council Member Hilda Montgomery

**Absent:** 0

#### C. PLEDGES OF ALLEGIANCE

*Mayor Morgan led the following Pledges of Allegiance: United States and Texas.*

#### D. CITIZEN COMMUNICATION

*There were no citizens wishing to speak.*

#### E. STAFF PRESENTATIONS:

##### E.1 [Consider a presentation regarding the 2024 UniverCity graduating class.](#)

*Joe Brehm, Community and Neighborhood Services Director presented the Spring 2024 Graduating class to Council.*

##### E.2 [Consider a presentation and department update from the Communications and Marketing Department.](#)

*Sara Bustilloz, Communications and Marketing Director made the staff presentation.*

**F. CONSENT AGENDA:**

- F.1** [Consider approval of minutes from the June 13, 2024 City Council meeting.](#)
- F.2** [Consider an ordinance amending Chapter 42, Section 42-127, Code of Ordinances \(2018 Edition\), by amending speed zones on portions of North Mays Street from Old Settlers Boulevard to University Drive. \(Second Reading\)](#)
- .

**A motion was made by Council Member Ortega seconded by Mayor Pro-Tem Stevens to approve Consent Agenda the . The motion carried by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G. RESOLUTIONS:**

- G.1** [Consider a resolution authorizing the action of the Round Rock Transportation and Economic Development Corporation \(Type B\) in approving an Agreement for the Creation of an Economic Development Strategic Plan with the City of Round Rock and the Round Rock Chamber of Commerce, Inc.](#)

*Jordan Robinson, President and CEO of Round Rock Chamber made the presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.2** [Consider a resolution authorizing the Brushy Creek Regional Utility Authority \(BCRUA\) to approve a contract with Control Panels USA, Inc. for the BCRUA Delivery Points Improvements Phase 2 Project.](#)

*Michael Thane, Utilities and Environmental Services Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.3** [Consider a resolution authorizing the Mayor to execute a Real Estate Contract with Faith Culture Church, Inc. for the purchase of Lot 10 of Amended Plat of Heritage Center Subdivision.](#)

*Rick Atkins, Parks and Recreation Director made the staff presentation.*

*Tina Steiner spoke on the item in regards to displacement of current homeowners and the noise pollution that could possibly come from future use.*

**A motion was made by Council Member Flores, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.4** [Consider a revised resolution authorizing the City Manager to submit an application to the Office of the Governor for the State Crisis Intervention Grant Program, FY 2025.](#)

*Shane Glaiser, Fire Chief made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.5** [Consider a resolution amending " Appendix A: Fees, Rates and Charges" to the Code of Ordinances \(2018 Edition\) related to fire prevention and protection fees and permit fees.](#)

*Shane Glaiser, Fire Chief made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.6** [Consider a resolution authorizing the City Manager to issue a purchase order to National Auto Fleet Group for the purchase of a Battalion Command Vehicle.](#)

*Chad McDowell, General Services Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.7** [Consider a resolution authorizing the Mayor to execute an Agreement for Architectural Services and accompanying Supplemental Agreement No. 1 with McKinney York Architects for the Fire Station No. 10 Project.](#)

*Chad McDowell, General Services Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.8** [Consider a resolution authorizing the Mayor to execute a Lease Agreement with PNC Bank, National Association and other related documents for golf carts for Forest Creek Golf Club.](#)

*Chad McKenzie, Sports Management and Tourism Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.9** [Consider a resolution authorizing the City Manager to issue a Purchase Order to United Ag & Turf for the purchase of grounds maintenance equipment.](#)

*Chad McKenzie, Sports Management and Tourism Director made the staff presentation.*

**A motion was made by Council Member Montgomery, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.10** [Consider a resolution authorizing the City Manager to issue a Purchase Order to United Ag & Turf for the purchase of a track loader.](#)

*Chad McKenzie, Sports Management and Tourism Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.11** [Consider a resolution authorizing the Mayor to execute a Professional Consulting Services Agreement with H2O Partners, Inc. for the 2024 City of Round Rock Pavement Survey.](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Council Member Montgomery, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.12** [Consider a resolution authorizing the Mayor to execute a contract with Lone Star Sitework, LLC for the East Main Street Sidewalk Gaps Project.](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
 Mayor Pro-Tem Stevens  
 Council Member Ly  
 Council Member Flores  
 Council Member Fleming  
 Council Member Ortega  
 Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.13** [Consider a resolution authorizing the Mayor to execute a Possession and Use Agreement with Grimes Jeffrey Way, LLC, RME Jeffrey Way, LLC and Ehrlich Family Property Limited Partnership for acquisition of a 0.1629 acre parcel required for construction of North Mays Gap project improvements.](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
 Mayor Pro-Tem Stevens  
 Council Member Ly  
 Council Member Flores  
 Council Member Fleming  
 Council Member Ortega  
 Council Member Montgomery

**Nays:** 0

**Absent:** 0

**H. ORDINANCES:**

**H.1** [Consider public testimony regarding, and an ordinance granting a partial tax exemption from ad valorem taxes for certain qualified historically significant properties. \(First Reading\)\\*](#)

*Bradley Dushkin, Planning and Development Services Director, made the staff presentation.*

*Mayor Morgan opened the hearing for public testimony.*

*There being none, the public hearing was closed.*

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**A motion was made by Council Member Flores, seconded by Mayor Pro-Tem Stevens, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**H.2** [Consider public testimony regarding, and an ordinance amending Zoning and Development Code, Chapters 1, 4, 6, 8, and 10, Code of Ordinances \(2018 Edition\), regarding delegation of plat approval. \(First Reading\)\\*](#)

*Bradley Dushkin, Planning and Development Services Director, made the staff presentation.  
Mayor Morgan opened the hearing for public testimony.  
There being none, the public hearing was closed.*

**A motion was made by Council Member Montgomery, seconded by Council Member Ortega, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**I. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST**

**J. EXECUTIVE SESSION:**

**J.1** [Consider Executive Session as authorized by §551.072, Government Code, related to the purchase and/or value of real property to wit: 1004 East Rock Cove.](#)

**J.2** [Consider Executive Session as authorized by §551.072, Government Code, related to the purchase and/or value of real property to wit: 901 Emmanuel Street.](#)

*The City Council recessed to executive session. Mayor Morgan called the executive session to order at 7:13 p.m. and adjourned at 7:35 p.m.*

*Council reconvened to regular session with no action on the executive session.*

**K. ADJOURNMENT**

*There being no further business, Mayor Morgan adjourned the meeting at 7:36 pm.*

*Respectfully submitted:  
Meagan Spinks, City Clerk*