



# City of Round Rock

## Meeting Minutes

### City Council

Thursday, February 22, 2024

#### A. CALL MEETING TO ORDER

*The Round Rock City Council met in regular session on February 22, 2024 in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:04 pm.*

#### B. ROLL CALL

**Present:** 7 -

Mayor Craig Morgan  
Mayor Pro-Tem Matthew Baker  
Council Member Michelle Ly  
Council Member Rene Flores  
Council Member Frank Ortega  
Council Member Kristin Stevens  
Council Member Hilda Montgomery

**Absent:** 0

#### C. PLEDGES OF ALLEGIANCE

*Mayor Morgan led the following Pledges of Allegiance: United States and Texas.*

#### D. CITIZEN COMMUNICATION

*Rebecca Osborne, 11320 Humphrey Drive, spoke regarding items G.15 and G.16 pertaining to Arts and Theater. There were no other speakers.*

#### E. PROCLAMATIONS:

##### E.1 [Consider proclaiming March 6 and 7, 2024 as Amplify WILCO Day in Round Rock.](#)

*Joel Coffman accepted the proclamation from Mayor Morgan.*

#### F. APPROVAL OF MINUTES:

##### F.1 [Consider approval of minutes from the February 8, 2024 City Council meeting.](#)

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Minutes. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G. RESOLUTIONS:**

**G.1** [Consider a resolution authorizing the Mayor to execute an Agreement with GT Distributors, Inc. for the supply of uniforms for the Police and Fire Departments.](#)

*Police Chief Alan Banks made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.2** [Consider a resolution accepting the City's Annual Comprehensive Financial Report for fiscal year October 1, 2022, to September 30, 2023.](#)

*Patrick Simmons with WhitleyPenn provided a presentation on the audit performed and the results. Melana Taylor, Deputy CFO made the staff presentation and reviewed the ACFR handouts.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

Nays: 0

Absent: 0

**G.3** [Consider a resolution authorizing the Mayor to execute a Contract with DigDug Construction, LLC for the 2021 CDBG Chisholm Valley Sidewalks, Phase II Project.](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

Nays: 0

Absent: 0

**G.4** [Consider a resolution authorizing the Mayor to execute Quantity Adjustment/Change Order No. 2 with Chasco Constructors, LTD., LLP for the E. Bagdad Avenue Project.](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

Nays: 0

Absent: 0

**G.5** [Consider a resolution authorizing the Mayor to execute Quantity Adjustment/Change Order No. 1 with M&C Fonseca Construction Co., Inc. for the 2022 Arterial Sidewalk Project.](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Flores, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.6** [Consider a resolution authorizing the Mayor to execute Supplemental Contract No. 2 with Kimley-Horn and Associates for the Harrell Parkway Reconstruction Project.](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.7** [Consider a resolution approving the action of the Round Rock Transportation and Economic Development Corporation in amending the Transportation Capital Improvement Program \(TCIP\).](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

*\*Mayor Morgan called Items G.9 through H.1 out of agenda order.*

**G.9**     [Consider a resolution authorizing the Mayor to execute an Interlocal Agreement with Brushy Creek Municipal Utility District regarding relocation of existing waterline improvements for the Wyoming Springs Drive Project.](#)

*Gary Hudder, Transportation Director made the staff presentation.*

**A motion was made by Council Member Stevens, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.8**     [Consider a resolution authorizing the Mayor to execute an Agreement with SRI Monogramming Inc. for the purchase of apparel and customization services.](#)

*Rick Atkins, Parks and Recreation Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.13**    [Consider a resolution authorizing the Mayor to execute an Agreement with Whirlix Design, Inc for the purchase and installation of playground equipment for Rock Hollow Park.](#)

*Rick Atkins, Parks and Recreation Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Mayor Morgan

**G.10** [Consider a resolution authorizing the Mayor to execute a Contract with Texas Pride Utilities, LLC for the Cycle 3-Basins 4 & 5 Wastewater Rehabilitation Project.](#)

*Michael Thane, Utilities and Environmental Services Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.11** [Consider a resolution authorizing the Mayor to execute Quantity Adjustment/Change Order No. 2 with No-DigTec, LLC for the Rawhide AC Waterline Replacement Project.](#)

*Michael Thane, Utilities and Environmental Services Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Baker, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.12** [Consider a resolution authorizing the Mayor to execute Supplemental Contract No. 2 with Alan Plummer Associates, Inc. for the BCRWWS East WWTP Expansion \(Construction Phase Services\) Project.](#)

*Michael Thane, Utilities and Environmental Services Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

- Ayes:** 7 - Mayor Morgan
- Mayor Pro-Tem Baker
- Council Member Ly
- Council Member Flores
- Council Member Ortega
- Council Member Stevens
- Council Member Montgomery

**Nays:** 0

**Absent:** 0

**H. ORDINANCES:**

**H.1** [Consider an ordinance granting a franchise to Viking Roll Offs, LLC to engage in the collection and disposal of solid waste for temporary services. \(First Reading\)\(Requires Two Readings\)](#)

*Michael Thane, Utilities and Environmental Services Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Stevens, to approve the first reading the Ordinance. The motion passed by the following vote:**

- Ayes:** 7 - Mayor Morgan
- Mayor Pro-Tem Baker
- Council Member Ly
- Council Member Flores
- Council Member Ortega
- Council Member Stevens
- Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G. RESOLUTIONS:**

**G.14** [Consider a resolution authorizing the Mayor to execute Commercial Contract with 901 East Seventh LLC for the sale of approximately 0.264 acres located at 100 Tower Drive.](#)

*Brad Wiseman, Assistant City Manager made the staff presentation.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.15** [Consider a resolution authorizing the Mayor to execute a Tri-Party Agreement with R.C. Center Limited Partnership and Penfold Theatre Company for the encouragement of the performing arts.](#)

*Brooks Bennett, Assistant City Manager made the staff presentation for items G.15 and G.16. Ryan Crowder with Penfold Theater spoke to Council.*

**A motion was made by Council Member Stevens, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0

**G.16** [Consider a resolution authorizing the Mayor to execute a Grant Agreement with Penfold Theatre Company for the encouragement of the performing arts.](#)

*Brooks Bennett, Assistant City Manager made the staff presentation for items G.15 and G.16. Ryan Crowder with Penfold Theater spoke to Council.*

**A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Baker  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Stevens  
Council Member Montgomery

**Nays:** 0

**Absent:** 0



**G.17** [Consider a resolution authorizing the Mayor to execute an Amended and Restated Development Agreement with the Round Rock Transportation and Economic Development Corporation and M4 Greenlawn, LLC.](#)

*Brooks Bennett, Assistant City Manager made the staff presentation.*

*Justin Basie, Mark IV President of Real Estate made a presentation and answered questions from Council.*

**A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
 Mayor Pro-Tem Baker  
 Council Member Ly  
 Council Member Flores  
 Council Member Ortega  
 Council Member Stevens  
 Council Member Montgomery

**Nays:** 0

**Absent:** 0

**I. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST**

**J. EXECUTIVE SESSION:**

**J.1** [Consider Executive Session as authorized by §551.074 Government Code, related to the evaluation of the City Manager.](#)

*Council recessed to executive session. Mayor Morgan called the session to order at 7:11 p.m. and adjourned at 8:40 p.m. Council reconvened to regular session and considered action item K.1.*

**K. ACTION RELATIVE TO EXECUTIVE SESSION:**

**K.1** [Consider discussion and/or possible action related to the evaluation of the City Manager.](#)

**Mayor Pro-Tem Baker moved to authorize the City Attorney to draft, and the Mayor to execute Amendment No. 3 to the City Manager's employment agreement increasing the City Manager's base salary to \$320,000 and a one-time lump-sum bonus of \$20,000. The motion was seconded by Council Member Flores. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
 Mayor Pro-Tem Baker  
 Council Member Ly  
 Council Member Flores  
 Council Member Ortega  
 Council Member Stevens  
 Council Member Montgomery

**Nays:** 0

Absent: 0

**L. ADJOURNMENT**

*There being no further business, Mayor Morgan adjourned the meeting at 8:43 pm.*

*Respectfully submitted by:*

*Meagan Spinks, City Clerk*