



Taxing Unit Checklist for Board Election

- Before October 15th**, have I checked my candidate’s requirements pertaining to serving on the Williamson Central Appraisal District Board of Directors? (See [Board Requirements](#))
 - A member **MUST** be a resident of the district and must have resided in the district for at least two years immediately preceding the date of appointment.
 - A member **MUST NOT** own property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:
 - The delinquent taxes and any penalties and interest are being paid under an installment payment agreement.
 - A suit to collect the delinquent taxes is deferred or abated.
 - A member **may NOT serve** if they are an employee of a taxing unit participating in the appraisal district unless they are also a member of the governing body or an elected official of a taxing unit participating in the district. (See list of [additional taxing units](#)).
 - A member **may NOT serve** if he or she appraise property for compensation for use in property tax proceedings (to include appraisal district employees) or tax agents who represent owners for compensation until the expiration of three (3) years after such activity.
 - A member **may NOT serve** if he or she is related to a person who operates for compensation as a tax agent, a member of the Appraisal Review Board or a property tax appraiser in the appraisal district.
 - A member **may NOT serve** on the Board if they contract with the appraisal district, or if they contract on a tax related matter with a taxing unit served by the appraisal district, or if they have a substantial interest in a business that contracts with the appraisal district or a taxing unit served by the appraisal district.
 - A member **MUST** fill out, sign, and return the [General Information sheet](#).

- Before October 15th**, if we choose to nominate, have I submitted, by [resolution](#), the name(s) of my taxing unit’s nominee(s)? (See [Board Election Procedures](#))

Nominating Entity: (Entity Name)

(Signature)

(Date)

Nominee: (Printed Name)

(Signature)

(Date)