



**ROUND ROCK TEXAS**  
PLANNING AND DEVELOPMENT SERVICES

**Mayor**  
Craig Morgan

**Mayor Pro-Tem**  
Matthew Baker

**Councilmembers**

Michelle Ly  
Rene Flores  
Frank Ortega  
Kristin Stevens  
Hilda Montgomery

**City Manager**  
Laurie Hadley

**City Attorney**  
Stephanie Sandre

September 8, 2023

Mayor Morgan  
Mayor Pro-Tem Baker  
Councilmember Ly  
Councilmember Flores  
Councilmember Ortega  
Councilmember Montgomery  
Councilmember Stevens

RE: Capital Improvements Advisory Committee – 2023 RIF Fee Study Update

Dear Mayor Morgan and Council Members:

The Capital Improvements Advisory Committee met on September 6, 2023, to consider and make recommendations concerning the proposed update to the *City of Round Rock, Texas, 2023 Roadway Impact Fee Study (2023 Fee Study)*. The 2023 Fee Study update represents the first major update to the 2019 Fee Study since adoption as required by State Legislation every five years or sooner.

After discussion, several motions were made to recommend approval and forward the updated 2023 Fee Study to the City Council:

1. The CIAC Recommended to City Council to accept the 2023 Fee Study and maximum fee results.
2. The CIAC Recommended to City Council keeping Phase 3 of the 2019 Fee Study in place beginning January 1, 2024, and on January 1, 2025, begin Phase 4 using the following percentage from the 2023 Fee Study:
  - Residential – 60% of maximum in A for A, 60% of Maximum in C for B, C, and D:
  - Non-Residential – 30% of maximum in A for A, 30% of Maximum in C for B, C, and D.
3. The CIAC Recommended potential changes to the adopting ordinance affecting methods of appeals and standard trip lengths, along with a process to consider updates more frequently based on changes in project cost and the capital improvement plan.

Sincerely,

Rob Wendt, Chairman  
Capital Improvements Advisory Committee