



City of Round Rock

Meeting Minutes

Historic Preservation Commission

Tuesday, November 19, 2024

A. CALL MEETING TO ORDER

B. ROLL CALL

As the Chair and Vice-Chair were both absent, a motion was made by Commissioner Wolfe and Seconded by Commissioner Ellam that Commissioner Parson should chair this meeting. The motion carried by the following vote:

Aye: 5 - Commissioner Conrad
Commissioner Ellam
Commissioner Parson
Commissioner Simmons
Commissioner Wolfe

Nay: 0

Absent: 2 - Chairman Whitaker
Vice Chair Anderson

C. PLEDGES OF ALLEGIANCE

D. CITIZEN COMMUNICATION

There were no citizens wishing to speak at this meeting.

E. APPROVAL OF MINUTES

E.1 Consider approval of the minutes of the May 21, 2024 Historic Preservation Commission Meeting.

A motion was made by Commissioner Conrad and seconded by Commissioner Simmons to approve the minutes of the May 21, 2024 meeting as presented. The motion carried by the following vote:

Aye: 5 - Commissioner Conrad
Commissioner Ellam
Commissioner Parson
Commissioner Simmons
Commissioner Wolfe

Nay: 0

Absent: 2 - Chairman Whitaker
Vice Chair Anderson

E.2 Consider approval of the minutes of the September 17, 2024 Historic Preservation Commission Work Session.

A motion was made by Commissioner Ellam and seconded by Commissioner Conrad to approve the minutes of the September 17, 2024 work session. The Motion carried by the following vote:

Aye: 5 - Commissioner Conrad
Commissioner Ellam
Commissioner Parson
Commissioner Simmons
Commissioner Wolfe

Nay: 0

Absent: 2 - Chairman Whitaker
Vice Chair Anderson

F. CERTIFICATE OF APPROPRIATENESS

F.1 Consider a presentation and action regarding a Certificate of Appropriateness for 200 Round Rock Avenue, HP24-000018.

Planner Kerstin Harding presented the staff analysis for the Town Green project, a new outdoor public space to encompass the entirety of Block 23, bounded by Mays, Main, Liberty, and Blair streets.

She noted that the Commission only has purview over the parts of the site that have H overlay zoning. One of these parts includes the Water Tower and the other was the site of the Telephone Exchange building, which was moved to another location in 2018, so the lot is currently vacant. There is also one historically significant structure that does not have H overlay: the Johnson building or old gas station at the southeast corner. This building will be restored to its original 1938 size to provide a covered area under the canopy and to house restrooms within. The project also incorporates an existing tree-lined sidewalk that marks the location of the Round Rock Avenue right-of-way that was closed when the traffic circle was completed in 2016.

Since the project does not involve alterations to the Water Tower, only alterations to the landscape around it, this could be reviewed administratively, but since it is a high-profile project it is being presented to the Commission. Since the Water Tower is the only structure with H overlay the project should be reviewed for whether the project enhances or detracts from the Tower’s historic character. The Commission may discuss anything about the project, but the motion could only relate to areas with H overlay zoning.

Parks Development Manager Katie Baker took the podium to describe the Town Green project and answer Commissioners’ questions.

A motion was made by Commissioner Wolfe and seconded by Commissioner Conrad to approve the Town Green project as presented, with the caveat that staff may have the final review over any changes. The motion carried by the following vote:

Aye: 5 - Commissioner Conrad
Commissioner Ellam
Commissioner Parson
Commissioner Simmons
Commissioner Wolfe

Nay: 0

Absent: 2 - Chairman Whitaker
Vice Chair Anderson

G. HPC GOALS

G.1 Consider approval of the Historic Preservation Commission FY2025 Goals.

Principal Planner Joelle Jordan presented the goals for FY2025 that the Commission had compiled at its September 17 work session. When adopted the goals would be sent to the Texas Historical Commission as part of the Commission’s Certified Local Government certification maintenance.

A motion was made by Commissioner Wolfe and seconded by Commissioner Ellam to approve the Historic Preservation Commission’s FY2024 Goals as presented. The motion carried by the following vote:

Aye: 5 - Commissioner Conrad
Commissioner Ellam
Commissioner Parson
Commissioner Simmons
Commissioner Wolfe

Nay: 0

Absent: 2 - Chairman Whitaker
Vice Chair Anderson

H. PLANNER REPORT

H.1 Consider a monthly update regarding projects relating to Historic Preservation Commission actions and goals.

Senior Planner Lily Park some highlights from the HPC monthly update, which was included in the meeting packet. She noted that the Commission had expressed interest in reviewing the wording of the proclamation for Indigenous Peoples’ Day that had been reat

at the October 10 City Council meeting, and that the proclamation was included with the update and Commissioners could send comments to staff.

H.2 Consider discussion regarding upcoming preservation events and activities.

Commissioner Parson asked the Commissioners for announcements of upcoming preservation-related activities; there were no announcements.

I. ADJOURNMENT

There being no further business, Commissioner Parson adjourned the meeting at 6:41.
Respectfully submitted, Kerstin Harding

POSTING CERTIFICATION