



*"We will provide quality service with the highest standards of professionalism, integrity and respect. We will uphold these standards while providing an accurate, fair and cost-effective appraisal roll in compliance with the laws of the State of Texas."*

October 1, 2013

Alan McGraw, Mayor  
City of Round Rock  
221 E. Main Street  
Round Rock, Texas 78664



Dear Mayor McGraw:

According to Section 6.03(e) of the Texas Property Tax Code I am notifying you of the number of votes to which your unit is entitled in the election of the Board of Directors for the Williamson Central Appraisal District.

Also enclosed is a brief outline of the election procedures in order to assist you in your scheduling of the required actions and a description of eligibility requirements.

Nominations must be made by resolution and returned to me before **October 15, 2013**. A sample resolution is enclosed for your review and will be available electronically if needed. If you have any questions, or if I can be of assistance, please feel free to call.

With Kindest Regards,

Alvin Lankford  
Chief Appraiser

ARL/cam

Enclosures

Board of Directors Harry Gibbs, Chairman  
Deborah Hunt, Vice-Chairman  
Cecilia M. Crowley, Secretary  
Rufus Honeycutt  
Charles Chadwell

Chief Appraiser Alvin Lankford  
[alvinl@wcad.org](mailto:alvinl@wcad.org)

**2013  
Board Election Votes**

Taxing Jurisdiction	Number of Votes	Taxing Jurisdiction	2012 Levy	%	x 1,000	x 5
City of Austin	145	City of Austin	\$ 21,924,627	0.028638276	28.63828	29
City of Bartlett	0	City of Bartlett	\$ 149,142	0.000194812	0.194812	0
City of Cedar Park	140	City of Cedar Park	\$ 21,830,678	0.028515558	28.51556	28
City of Florence	0	City of Florence	\$ 252,466	0.000329775	0.329775	0
City of Georgetown	115	City of Georgetown	\$ 17,467,453	0.022816249	22.81625	23
City of Granger	0	City of Granger	\$ 360,521	0.000470918	0.470918	0
City of Hutto	30	City of Hutto	\$ 4,625,647	0.006042089	6.042089	6
City of Jarrell	5	City of Jarrell	\$ 392,471	0.000512651	0.512651	1
City of Leander	70	City of Leander	\$ 10,693,235	0.013967664	13.96766	14
City of Liberty Hill	5	City of Liberty Hill	\$ 615,138	0.000803502	0.803502	1
City of Pflugerville	0	City of Pflugerville	\$ 59,869	7.82018E-05	0.078202	0
City of Round Rock	220	City of Round Rock	\$ 33,900,116	0.044280839	44.28084	44
City of Taylor	40	City of Taylor	\$ 6,364,166	0.008312969	8.312969	8
City of Thrall	0	City of Thrall	\$ 131,874	0.000172256	0.172256	0
City of Thorndale	0	City of Thorndale	\$ 420	5.4861E-07	0.000549	0
City of Weir	0	City of Weir	\$ 58,723	7.67053E-05	0.076705	0
Bartlett ISD	5	Bartlett ISD	\$ 477,238	0.000623375	0.623375	1
Burnet ISD	0	Burnet ISD	\$ 52,922	6.91275E-05	0.069128	0
Coupland ISD	5	Coupland ISD	\$ 547,412	0.000715038	0.715038	1
Florence ISD	20	Florence ISD	\$ 2,853,202	0.003726895	3.726895	4
Georgetown ISD	510	Georgetown ISD	\$ 77,740,689	0.101546052	101.5461	102
Granger ISD	10	Granger ISD	\$ 1,290,408	0.00168555	1.68555	2
Hutto ISD	155	Hutto ISD	\$ 24,043,460	0.031405927	31.40593	31
Jarrell ISD	60	Jarrell ISD	\$ 9,061,168	0.011835833	11.83583	12
Leander ISD	755	Leander ISD	\$ 115,986,625	0.151503466	151.5035	151
Lexington ISD	0	Lexington ISD	\$ 23,206	3.0312E-05	0.030312	0
Liberty Hill ISD	100	Liberty Hill ISD	\$ 14,968,969	0.019552691	19.55269	20
Pflugerville ISD	0	Pflugerville ISD	\$ 113,183	0.000147841	0.147841	0
Round Rock ISD	1410	Round Rock ISD	\$ 216,021,008	0.282169875	282.1699	282
Taylor ISD	75	Taylor ISD	\$ 11,361,270	0.014840261	14.84026	15
Thorndale ISD	0	Thorndale ISD	\$ 180,398	0.000235639	0.235639	0
Thrall ISD	15	Thrall ISD	\$ 2,215,011	0.002893281	2.893281	3
Williamson Co. & FM/RD	1110	Williamson Co. & FM/RD	\$ 169,808,053	0.221805821	221.8058	222
Austin Community College	145	Austin Community College	\$ 21,970,200	0.028697804	28.6978	29
EWCC Higher Ed Center	5	EWCC Higher Ed Center	\$ 771,200	0.001007353	1.007353	1
<b>Total</b>	<b>5000</b>		\$ 765,570,769	1	1000	1000
						5000

# Board of Directors Election

## Excerpts from Texas Property Tax Code Section 6.03 Board of Directors

(e) The chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1 of each odd-numbered year. The chief appraiser shall deliver the notice:

(1) to the county judge and each commissioner of the county served by the appraisal district;

(2) to the presiding officer of the governing body of each city or town participating in the appraisal district, to the city manager of each city or town having a city manager, and to the city secretary or clerk, if there is one, of each city or town that does not have a city manager; and

(3) to the presiding officer of the governing body of each school district participating in the district and to the superintendent of those school districts.

(g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

(j) Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsection (g), alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

(k) The governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates.

## BOARD OF DIRECTORS

The Williamson Central Appraisal District is governed by a Board of five Directors.

### Eligibility

To be eligible to serve on the Board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date of appointment.

Section 6.035 of the Property Tax Code states an individual is ineligible to serve on an appraisal district Board of Directors if the individual owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:

- (a) the delinquent taxes and any penalties and interest are being paid under an installment payment agreement
- (b) a suit to collect the delinquent taxes is deferred or abated

An employee of a taxing unit participating in the appraisal district is not eligible to serve unless the individual is also a member of the governing body or an elected official of a taxing unit participating in the district.

Section 6.035 of the Property Tax Code, effective September 1, 1989, bars a Board member from serving if the member is related to a person who operates for compensation as a tax agent or a property tax appraiser in the appraisal district.

Section 6.036 of the Property Tax Code, effective September 1, 1989, bars a person from serving on the Board if they contract with the appraisal district, or if they contract on a tax related matter with a taxing unit served by the appraisal district, or if they have a substantial interest in a business that contracts with the appraisal district or a taxing unit served by the appraisal district.

### Term of Office

Members of the Board of Directors will serve two-year terms beginning in January of even numbered years.

### Selection

Section 6.03 of the Property Tax Code establishes the selection process for Appraisal District Directors. Members of the Board are selected by certain taxing units participating in the district. An option of the Property Tax Code allows three-fourths of the voting units to increase the number of Directors. The taxing units of Williamson County have adopted a five member Board of Directors.

### Vacancies on the Board

Section 6.03 of the Property Tax Code (Board of Directors) provides that in the event of a vacancy on the Board, the governing body of the taxing unit or units shall nominate a candidate. The Board of Directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

### Recall

Section 6.033 of the Property Tax Code (Recall of Director) provides that the governing body of a taxing unit that participated in the appointment of an individual to the Board may initiate the procedure for recall of its representative.

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Section 6.03 (f) of the Property Tax Code provides for the governing body of taxing units to nominate individuals for each position to be filled on the Williamson Central Appraisal District Board of Directors, and

WHEREAS, the \_\_\_\_\_  
(Entity)

Wishes to nominate the following individuals:

NOW THEREFORE BE IT RESOLVED BY \_\_\_\_\_  
(Governing Body)

\_\_\_\_\_,  
that the \_\_\_\_\_ hereby nominates the  
(Entity)  
individuals listed above for the Williamson Central Appraisal District Board of Directors.

RESOLVED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Signed \_\_\_\_\_  
Presiding Officer

Attest: \_\_\_\_\_  
Secretary