

**EXHIBIT**  
**“A”**

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Round Rock (City) is a federal entitlement community under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program. As a HUD entitlement community, the City is required to prepare an Annual Action Plan in order to implement any federal programs that fund housing, community development, and economic development within the community. The City of Round Rock CDBG 2023-2024 Annual Action Plan covers the period from October 1, 2023, to September 30, 2024.

This CDBG 2023 Action Plan is the fifth annual action plan in the City of Round Rock's Five-Year Consolidated Plan (2019-2023). The City has been awarded \$629,258 in CDBG funds and in this program year the City is proposing to allocate \$125,851 (20%) for the administration and oversight of the program and \$94,388 (15%) to the following public services:

- Round Rock Area Serving Center: Food Pantry Program \$30,000
- Round Rock Area Serving Center: Housing Assistance Program \$29,388
- CASA of Williamson County: Child Foster Advocacy Program \$20,000
- Opportunities for Williamson & Burnet Counties: Meals on Wheels \$15,000

In addition to funding program administration and public services, the City is proposing to fund the following projects with \$409,019 of CDBG 2023 grant funds (65%) and also \$97,072 of prior year projects that were completed but had balances:

- City of Round Rock Community and Neighborhood Services Home Repair Program: \$118,091 (CDBG 2023 \$21,019 & CDBG prior year funds \$97,072)
- City of Round Rock Parks Department Bowman Park Playground and Shade Structure Project: \$275,000
- City of Round Rock Transportation Department Chisholm Valley Sidewalks Phase II: \$113,000

The City has identified alternate projects that can be funded and started immediately should one of the projects listed above does not come to fruition, have delays, or if any completed projects have balances.

Alternate projects: Any balances from completed projects or funds from projects that have delays, will be used to fund additional Home Repairs up to \$25,000 a home or funds can go into another approved project in this action plan.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Round Rock CDBG 2023 Annual Action Plan provides a framework to address the needs of the City for the next year using the \$629,258 in Community Development Block Grant funds. The three overarching objectives guiding the proposed activities are:

- Providing Decent Affordable Housing
- Creating Suitable Living Environments
- Creating Economic Opportunities

Outcomes show how programs and activities benefit a community or the people served. The three outcomes that will illustrate the benefits of each activity funded by the CDBG program are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

All projects funded in this action plan will support at least one objective and one outcome. The City's framework for realizing the objectives and outcomes include the following goals:

- Provide Decent, Affordable Housing
- Provide a Suitable Living Environment

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The following is the project activity summary of the CDBG Program Year 2021 from the most recent CAPER submitted to HUD. The summary also includes projects that have been completed after the last CAPER was submitted that include CDBG Program Year 2022 activities:

- Round Rock Area Serving Center Food Pantry Program expended \$25,000 in CDBG 2021 funds and assisted 868 low-income residents, 180 of which were Female Head of Household.
- Round Rock Area Serving Center Housing Assistance Program expended \$25,000 in CDBG 2021 funds and assisted 101 low-income residents, 33 of which were Female Head of Household.

- Meals on Wheels expended the \$11,114 in CDBG 2021 funds and assisted 100 Seniors.
- CASA Child Advocacy Program expended \$25,000 in CDBG 2021 funds and assisted 76 children.
- Sacred Heart Community Clinic expended \$17,834 in CDBG 2021 funds and assisted 193 low-income residents with health care services.
- Code enforcement 2021 expended \$115,000 in CDBG 2021 funds.
- Four low to moderate income residents were assisted with the Minor Home Repair Program during the 2021 program year and a total of \$81,255 in CDBG prior years funds was expended.
- Frontier Park Improvements completed the last phase in Program Year 2021 and a total of \$20,900 in CDBG funds were expended.
- Bus Stops on Mays Street Corridor project was completed during the CDBG 2021 program year. A total of \$93,585 in CDBG funds were expended.
- Program Administration expended \$119,745.24 in CDBG 2021 funds.

The Bowman Park Project and the Chisholm Valley Sidewalk Project had some delays but are expected to go out for sealed bids and be completed in the CDBG 2023 program year.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City's goal for citizen participation is to encourage a broad participation of City residents, social service agencies and City departments in the planning and implementation of public hearings.

For the development of the City of Round Rock CDBG 2023-2024 Annual Action Plan, two public hearings were held. The first public hearing was a "Needs Assessment" public hearing that was held on March 23, 2023. The second public hearing was held on July 13, 2023. The public comment period started on June 12, 2023, and ended on July 14, 2023. Three comments were received during the needs assessment public hearing/comment period. All public hearing notices were advertised in the Round Rock Leader newspaper in English and Spanish as well as posted at the following locations:

- City Hall Bulletin
- City Website and CDBG Webpage
- City Hall Kiosk on First Floor
- Kiosk at the Alan R. Baca Senior Center
- Round Rock Housing Authority
- Round Rock Library
- Nextdoor

In addition to the public hearing notice, an Executive Summary was made available. All public notices state that the City is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended and that reasonable modifications and equal

access to communications will be provided upon request. All publications are available in alternative formats and the City will provide a sign language interpreter if needed.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Three social service agencies provided comments at the Needs Assessment Public Hearing before the City Council on March 23, 2023, and one social service agencies emailed comments to City's CDBG staff:

The following are the agencies that commented:

ROCK RIDE ON FOR KIDS (in person)

MEALS ON WHEELS (in person)

SACRED HEART COMMUNITY CLINIC (in person)

CASA (email)

A summary of the comments is attached at the end of this document.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

The City of Round Rock accepts and considers any comments that are received.

## **7. Summary**

In an effort to broaden public participation, the City advertised the public hearings and action plan on social media platforms such as Nextdoor. This ensured that a wide array of residents had access to view the public hearing notices and action plan proposed projects and goals.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	ROUND ROCK	
CDBG Administrator	ROUND ROCK	Elizabeth Alvarado
HOME Administrator		

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City’s Office of Community and Neighborhood Services CDBG Division is the lead agency for the preparation of the CDBG 2023-2024 Annual Action Plan and administration of the CDBG Program. Annual funding requests generally open in February with applications due in Mid-March. Funding decisions are made in April or May. This CDBG 2023-2024 program applications for funding were available to fill out and submit online.

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City has developed an outreach effort to encourage input from a large cross section of residents and stakeholders. The outreach effort included two public hearings before the City Council, published and posted meeting notices, social media notifications, emails, and flyers.

In addition to reaching out during the development of the plan, City CDBG staff continues to maintain a strong networking relationship with public and assisted housing providers and private and governmental, health, mental health, and social service agencies throughout the program year.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

To better enhance coordination and form effective relationships between public and assisted housing providers, private and governmental health, mental health and service agencies, the City actively consults with a variety of non-profits, social service providers, neighborhoods, and citizens, and other governmental agencies. City CDBG staff attends monthly Williamson County Non-Profit Networking Meetings the first Tuesday of every month. Local non-profits come together to network and to promote meetings, public hearings, and events. A variety of non-profits attend the monthly networking meetings including non-profits that provide housing, mental health, health, transportation, affordable childcare, and other services to low income, disabled and elderly residents of Round Rock.

City CDBG staff attends the Round Rock Housing Authority (RRHA) monthly board meetings and meets regularly with the RRHA staff to network and provide information on available resources that the RRHA residents may need.

City CDBG staff along with other local non-profits and social service agencies have recently formed a Homeless Coalition. This coalition meets regularly to discuss the needs of homeless and those at-risk of becoming homeless. The goals of the group are to find resources to fill the gaps within the community regarding homeless and at-risk homeless. Included among the agencies that meet each month are food pantries, mental health agencies, neighboring local units of government, housing agencies, local and neighboring public housing authorities, local not for profit health clinics, and Texas Homeless Network staff.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Currently there are no agencies receiving Continuum of Care (COC) grant funding in the City or Williamson County. As per the THN, they have not had participation in the Texas Balance of State COC (TX BOS COC) from homeless service providers in Williamson County for some time.

In an effort address the needs of homeless persons and persons at risk of homelessness, the City funds the following with either CDBG or General Funds:

- Round Rock Area Serving Center Food Pantry that assists those that are homeless and at-risk of becoming homeless with \$25,000 of CDBG 2023 funds.
- Round Rock Area Serving Center Rent/Mortgage Assistance for those that are at-risk of becoming homeless with \$25,000 of CDBG 2023 funds.
- Hope Alliance Domestic Violence Shelter with \$40,000 in General Funds to assist victims of domestic violence that are homeless.
- Texas Baptist Children's Home with \$10,000 in General Funds to assist single mothers and their children in transitional housing.
- Sacred Heart Community Clinic with \$10,000 2023 General Funds to assist and provide medical services to low income and uninsured residents of Round Rock.

The Round Rock ISD (RRISD) receives a grant for the Families in Transition Program that assists homeless families with children, families with children that are living with friends or relatives as well as unaccompanied youth. This grant ensures that any student lacking a fixed, adequate, and regular nighttime residence is provided with resources. Because there are no homeless shelters in Round Rock or Williamson County (except for the domestic violence shelter) homeless youth and unaccompanied youth are bused to shelters in Austin. According to the RRISD, a third of homeless students are unaccompanied youth.

Goodwill of Round Rock and Central Texas (Goodwill) provides job rehabilitation and placement for homeless veterans as well as assistance with rent and job training. Currently due to COVID-19 the Round Rock location is closed but is taking intake applications for services over the phone. The City's CDBG staff will continue to network with Goodwill to stay up to date on services that are being provided to homeless veterans.

The CDBG staff maintains a strong relationship with staff at the Bluebonnet Trails & Community Services (BBT) Round Rock location. BBT provides an array of services to the low income and homeless and at-risk homeless that include a supportive housing and transitional housing program and behavior health services.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**



Currently City CDBG staff is not consulting with any Continuum of Care, nor are there any Continuum of Care recipients that serve this jurisdiction. As stated above, the City's CDBG staff has started networking and forming a relationship with the Texas Homeless Network staff to stay informed of what is happening in the TX BOS COC regarding homelessness as well as encouraging homeless providers in Williamson County to join the effort to end homelessness.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	ROUND ROCK AREA SERVING CENTER
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-homeless Services-Health Services - Narrowing the Digital Divide Agency - Managing Flood Prone Areas Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff consulted with the Round Rock Area Serving Center (RRASC) director on the needs of their clients and notified about availability of CDBG funds for program year 2023. Serving Center provides refurbished laptops to low-income families so children can get their homework done and to narrow the digital divide. CDBG staff also consulted with the RRASC director on the needs of the low-income residents pertaining to COVID-19. CDBG staff will continue to network with the RRASC in the next program year and anticipates continuing a great working relationship.
2	<b>Agency/Group/Organization</b>	ROUND ROCK HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	PHA Services - Housing Services-Elderly Persons Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG Coordinator consulted with Round Rock Housing Authority (RRHA) director on the needs of the public housing residents and how the CDBG could possibly fund the RRHA to narrow the digital divide and provide PHA residents with Wi-Fi. RRHA director consulted with Sudden Link and AT&T to discuss options. CDBG staff attends the RRHA board meeting every month. Due to attending these meetings, CDBG staff is aware of the needs of public housing residents and also any projects that the RRHA is working on currently. CDBG staff anticipates a continued working relationship with this agency.
3	<b>Agency/Group/Organization</b>	Sacred Heart Community Clinic
	<b>Agency/Group/Organization Type</b>	Services-Health Health Agency Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks regularly with Sacred Heart Community Clinic (SHCC) staff and provides technical assistance as needed since the SHCC is a CDBG sub-recipient. City staff consulted with clinic director on the needs of their clients and notified about availability of CDBG funds for program year 2023. CDBG staff will continue to have an excellent working relationship with this agency and anticipates a continued working relationship with this agency.
4	<b>Agency/Group/Organization</b>	CASA of Williamson County
	<b>Agency/Group/Organization Type</b>	Services-Children Services - Victims Child Welfare Agency Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks regularly with CASA staff and provides technical assistance as needed since CASA is a CDBG funded sub-recipient. City staff consulted with CASA director on the needs of their clients and notified about availability of CDBG funds for program year 2022. CASA submitted a comment during the development of the action plan. Anticipated outcome is a continued working relationship with this agency.
5	<b>Agency/Group/Organization</b>	WILLIAMSON BURNET COUNTIES OPPORTUNITIES (WBCO)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff regularly networks with William-Burnet Counties Opportunities (WBCO) director and staff and provides technical assistance to Opportunities/Meals on Wheels is a CDBG sub-recipient. City staff consulted with WBCO director on the needs of their clients and notified about availability of CDBG funds for program year 2023. Technical assistance is provided regularly. Anticipated outcome is a continued working relationship with this agency.
6	<b>Agency/Group/Organization</b>	Texas Homeless Network
	<b>Agency/Group/Organization Type</b>	Services-homeless Planning organization Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Texas Homeless Network was consulted for information on homeless in Round Rock and for assistance with homeless information for the CAPER. Anticipated outcome is working together to meet needs of those that are homeless or at-risk of becoming homeless.
7	<b>Agency/Group/Organization</b>	Williamson County, Housing and Urban Development
	<b>Agency/Group/Organization Type</b>	Other government - County Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff regularly networks with County CDBG staff and collaborate on the homeless issues in Williamson County and CDBG-CV 3 funds. City staff consulted with Wilco CDBG staff and notified about development of the CDBG 2023 action plan. City CDBG staff will continue to network with county staff and anticipates a continued working relationship with this agency.
8	<b>Agency/Group/Organization</b>	Senior Access
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks regularly with the Senior Access director to stay updated on the services that Senior Access is providing for seniors in Round Rock. Senior Access is funded with general funds to provide seniors with door-to-door transportation to appointments and to run errands. City staff consulted with Senior Access director on the needs of their clients and notified about availability of CDBG funds for program year 2023 and as a result Senior Access provided comments during the needs assessment comment period. Senior Access provides the City staff progress reports twice a year and those reports are shared with CDBG staff. CDBG staff anticipates a continued working relationship with this agency.
9	<b>Agency/Group/Organization</b>	FOUNDATION COMMUNITIES, INC
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks regularly with Foundation Communities (FC) director to stay informed on the services that they are providing for low-income Round Rock residents. FC is funded with general funds to provide free tax preparation to Round Rock residents. City staff consulted with Foundation Communities staff on the needs of their clients and notified about availability of CDBG funds for program year 2023. FC provides progress reports twice a year to City staff and those reports are shared with CDBG staff. CDBG staff anticipates a continued working relationship with this agency.
10	<b>Agency/Group/Organization</b>	Bluebonnet Trails Community Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Persons with Disabilities Services-homeless Services-Health Health Agency Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Mental Health Services, Transitional Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks regularly with Bluebonnet staff to stay updated on what services they are providing to the low-income residents of Round Rock. City staff consulted with director of employment and housing services on the needs of his clients and to notify of CDBG funds available for 2023. Bluebonnet Trails participates in the Wilco Homeless Coalition meetings an outcome of that is that CDBG staff is up to date on what Bluebonnet with doing to help the homeless, those at-risk of being homeless and those needing mental health services. CDBG staff anticipates a continued working relationship with this agency.

11	<b>Agency/Group/Organization</b>	Texas Baptist Children's Home
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-Employment Services - Victims Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Transitional Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff regularly networks with Texas Baptist Children's Home (TBCH) director and staff to stay updated on the services that TBCH provides to low-income residents of RR. TBCH is funded with general funds to pay partial salaries for counselor and educators for the Trust Based Relational Intervention Program. City staff consulted with TBCH director on the needs of their clients and notified about availability of CDBG funds for program year 2023. CDBG staff anticipates a continued working relationship with this agency. TBCH submits progress reports to City staff twice a year and those reports are shared with CDBG staff
12	<b>Agency/Group/Organization</b>	WILLIAMSON COUNTY CRISIS CENTER DBA HOPE ALLIANCE
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims Neighborhood Organization



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff regularly networks with Hope Alliance (HA) director and staff to stay updated on the services that HA is providing in RR. Hope Alliance is funded with general funds to provide services of domestic violence and sexual assault. City staff consulted with HA director on the needs of their clients and notified about availability of CDBG funds for program year 2023. Hope Alliance submits progress reports twice a year to City staff and those reports are shared with CDBG staff. CDBG staff anticipates a continued working relationship with this agency.
13	<b>Agency/Group/Organization</b>	WILLIAMSON COUNTY HEALTH DISTRICT
	<b>Agency/Group/Organization Type</b>	Services-Persons with HIV/AIDS Services-Health Services-Education Health Agency Other government - County Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff regularly networks with Wilco Health and Cities to stay informed on the services that they are providing to low-income residents in Round Rock. Wilco is consulted on the needs of homeless and with information on lead-based paint hazards programs. CDBG staff anticipates a continued working relationship with this agency.

14	<b>Agency/Group/Organization</b>	Habitat for Humanity of Williamson County
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff regularly networks with Habitat for Humanity (Habitat) director to stay informed on the services that are being provided to the low-income residents of Round Rock. Habitat is consulted on the availability of CDBG 2023 funding and on the development of the action plan. Habitat and City CDBG staff work together to make sure residents are assisted with affordable housing. CDBG staff anticipates a continued working relationship with this agency
15	<b>Agency/Group/Organization</b>	City of Round Rock
	<b>Agency/Group/Organization Type</b>	Other government - Federal Planning organization Grantee Department Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>CDBG staff consulted with City departments (transportation, parks, neighborhood services, planning, code enforcement, library) to discuss the needs of low-income residents during the development of the action plan. City departments are often funded with CDBG funds to carry out projects in the low-income neighborhoods. Parks and Recreational department oversee parks that are primarily in flood prone areas. City library and City buildings, and plazas offer free WI-FI to the public, the library allows residents to "check-out" hot spots just like a book all to help narrow the digital divide. The City has a division of Homeland Security and Emergency Management (HSEM) that serves the community during and after major emergency and disasters as well as provides residents with information for the Emergency Notification System Registration (ENS) and FEMA. Discussions with HSEM staff to see if CDBG could be re-allocated in case of disaster or emergency. Currently City staff is working with the library staff and IT staff on the senior services project that provides ipads and internet services for up to two years. Due to these meetings, CDBG staff is informed of resources for the low-income community.</p>
16	<p><b>Agency/Group/Organization</b></p>	<p>Williamson County Childrens Advocacy Center</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services-Children  Services-Health  Services - Victims  Health Agency  Child Welfare Agency  Neighborhood Organization</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Non-Homeless Special Needs</p>

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks with WilCo Children's Advocacy Center to stay informed on the services they are providing residents of RR. Wilco Children's Advocacy Center is funded with general funds to provide services to abused children in Round Rock. CDBG staff consulted with this agency on the availability of CDBG 2023 funds and the development of the action plan. Wilco Children's Advocacy Center provides progress reports twice a year to the City and those reports are shared with CDBG staff. CDBG staff anticipates a continued working relationship with this agency.
17	<b>Agency/Group/Organization</b>	YMCA
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Affordable Childcare
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks with YMCA staff to keep informed of the services that YMCA is providing to the low-income residents. YMCA is funded with general funds to provide childcare to low-income residents of RR. CDBG staff consulted YMCA on the availability of CDBG 2023 funds and during the development of the action plan. YMCA provides progress reports twice a year to the neighborhood services staff and that information is shared with CDBG staff. CDBG staff anticipates a continued working relationship with this agency.
18	<b>Agency/Group/Organization</b>	AUSTIN TENANTS COUNCIL
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with Disabilities Service-Fair Housing Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff regularly networks with Austin Tenants Council (ATC) staff to stay updated on the services they are providing Round Rock residents. ATC is notified of availability of CDBG funds and consulted during the development of the action plan. ATC has assisted several low-income Round Rock residents that have been discriminated against due to a protected class this year alone. CDBG staff anticipates a continued working relationship with this agency.
19	<b>Agency/Group/Organization</b>	Goodwill of Central Texas
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Services-Education Services-Employment Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks with Goodwill of Round Rock staff to stay informed on the services that they are providing to RR low-income residents. CDBG staff consulted with Goodwill to notify of availability of CDBG funding. CDBG staff anticipates a continued working relationship with this agency.
20	<b>Agency/Group/Organization</b>	ARCIL, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Persons with Disabilities Neighborhood Organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff regularly networks with ARCIL to stay informed on the services they provide for the low-income residents in Round Rock. ARCIL is invited to participate every year in Fair Housing Workshop and to the needs assessment public hearing during the development of the action plan. CDBG staff provides information on services that ARCIL provides to residents that are eligible for their services. This year low-income residents that were referred to ARCIL by CDBG Staff were provided ramps. CDBG staff anticipates a continued working relationship with this agency.
21	<b>Agency/Group/Organization</b>	Williamson County Association of Realtors
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks with Williamson County of Realtors to promote education on Fair Housing. This group is invited to participate in the development of the plan. CDBG staff anticipates a continued working relationship with this agency.

22	<b>Agency/Group/Organization</b>	Round Rock Public Library
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Education Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Consulted with the library director on narrowing the digital divide by providing low-income residents and seniors with access and free WI-FI and have the option to check out a mobile "hot-spot" just like they would check out a book. Mobile hot spots provide 24/7 access to the internet with unlimited data through the T-Mobile or Verizon network. This allows the City to narrow the digital divide. In addition to free WI-FI at the library, free WI-FI is available to all residents at all City buildings and plazas. The library will also loan technology to the residents by allowing them to check out chrome books and laptops. There are also 44 public access computers available in the library. The library consulted with T-Mobile and Verizon to be able to get the free hot spots for the low-income community. CDBG staff meets with library director regularly. CDBG staff anticipates a continued working relationship with this department.</p>

23	<b>Agency/Group/Organization</b>	Brushy Creek Regional Utility Authority (BCRUA)
	<b>Agency/Group/Organization Type</b>	Agency - Management of Public Land or Water Resources Agency - Emergency Management Regional organization Planning organization Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City administration staff consulted with the BCRUA on management of water resources. Meeting with this organization could improve and City staff will make an effort to include them in the development of the next five-year consolidated plan.
24	<b>Agency/Group/Organization</b>	City of Round Rock IT Department
	<b>Agency/Group/Organization Type</b>	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - Local Planning organization Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City IT department staff was the lead in consulting with internet providers specifically Verizon to obtain the best options to be able to provide free wifi and hot spots to low-income residents at the library, City plazas, senior center and other City owned buildings. Staff contacted several internet providers to ensure we got the best broadband services for the low-income residents of Round Rock. CDBG staff anticipates a continued working relationship with this department.



25	<b>Agency/Group/Organization</b>	Literacy Council of Williamson County
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy Employment Training
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was included in the development of the CDBG 2023 Plan. CDBG staff networks regularly with Literacy Council director to keep up to date on the programs that Literacy Council provides to low-income residents in Round Rock. Literacy Council is funded with general funds and will submit reports twice a year to the City staff. CDBG staff anticipates a continued working relationship with this agency.
26	<b>Agency/Group/Organization</b>	City of Pflugerville Community Development Department
	<b>Agency/Group/Organization Type</b>	Other government - Local Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff consulted with the Pflugerville Planning and CDBG staff during the development of the action plan. CDBG staff networks with Pflugerville staff at HUD meetings and trainings. CDBG staff anticipates a continued working relationship with Pflugerville CDBG staff.

27	<b>Agency/Group/Organization</b>	TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Other government - State Community Development Financial Institution
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff consults with Texas Department of Housing and Community Affairs to see what resources are available to the low-income residents that are in need of housing programs and down-payment assistance programs. Information received is passed on to the low-income residents. CDBG staff anticipates a continued working relationship with this agency.
28	<b>Agency/Group/Organization</b>	City of Round Rock Utilities & Environmental Services
	<b>Agency/Group/Organization Type</b>	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Regional organization Planning organization Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff consults with Floodplain Manager/FEMA during development of action plan regarding projects in the floodplain. Due to meetings CDBG staff is more informed on the flood prone areas in the City. CDBG staff anticipates a continued working relationship with this department.

29	<b>Agency/Group/Organization</b>	Council for At-Risk Youth
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff consulted with Council for At-Risk Youth during the development of the action plan and to notify of the availability of the CDBG 2023 funds. Agency did not apply for CDBG funds. CDBG staff will continue to reach out to this agency to keep them informed on CDBG funding opportunities and to participate on the upcoming development of five-year con plan to help identify the needs of the low-income residents.
30	<b>Agency/Group/Organization</b>	ROUND ROCK INDEPENDENT SCHOOL DISTRICT
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Major Employer Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks and coordinates with the RRISD homeless liaison regarding resources available and data on homeless students. Due to these meetings the liaison provides information on the homeless Round Rock ISD students. The liaison was also recruited to participate in the Wilco Homeless Coalition. CDBG staff anticipates a continued working relationship with this person.

31	<b>Agency/Group/Organization</b>	Round Rock Office of Emergency Management
	<b>Agency/Group/Organization Type</b>	Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Planning organization Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CDBG staff networks and meets with Emergency Management Dept. to discuss processes to include COVID 19 and tornado response. CDBG staff and emergency management staff shared information on resources available to low-income residents impacted by COVID and freeze 2023 damage. CDBG staff anticipates a continued working relationship with this department.

**Identify any Agency Types not consulted and provide rationale for not consulting**

A wide array of agencies were invited to consult in the development of the Annual Action Plan. No individual agency was intentionally omitted.

The City’s CDBG Staff does not consult with any adjacent units of local or regional government regarding the preparation of a lead-based paint hazards plan nor has the staff consulted with the health department regarding the addresses of housing in which children have been identified as lead poisoned.

Most of the residential housing development occurred after the use of lead-based paint was banned. With the implementation of the Minor Home Repair Program, the procedures manual, addresses compliance with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures include:

1. Notification
2. Identification

3. Treatment (if necessary)

The City will fund the Minor Home Repair Program with 2023 CDBG funds and applicants who are eligible for the Minor Home Repair program are provided LBP information at the time of intake and will be made aware of possible dangers of LBP.

City staff does not consult with low-income persons living in areas designated by the local jurisdiction as a revitalization area or an area considered slum or blight because the city does not have areas designated as slum or blight or revitalization areas.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	N/A	N/A

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

In hopes of promoting citizen participation during the development of the CDBG 2023 Action Plan, public hearing notices in English and Spanish were made available at the following locations and agencies:

- Publication in the Round Rock Leader
- City News section of the City website as well as in the CDBG webpage
- Public hearing notices and executive summary in the kiosk at the BACA Senior Center
- Public Hearing notices posted in the City Hall bulletin
- Public hearing notices and Executive Summary posted at Round Rock Housing Authority, Round Rock Area Serving Center, and the Round Rock Public Library
- Nextdoor

The public participation process was developed to help the City identify priority needs in the community and set goals that will help address affordable housing needs and to better provide social services to the low to moderate income household and persons. Two public hearings were held before City Council during the development of the plan. Residents were given at least 14-day notice of a public hearing and at least 30 days for the comment period. Copies of the public notices and proof of publications from the Round Rock Leader are in the attachments.

The projects and activities funded in this action plan all tie back to the high priority needs and goals in the CDBG Five-Year Consolidated Plan (2019-2023). During the development of the five-year consolidated plan the City's CDBG staff had a goal and plan for citizen participation to ensure a broad participation of residents, housing, economic, and social service providers as well as City departments and local housing authority. The City held stakeholder and resident meetings in addition to public hearings. This process helped the City develop the consolidated plan to assist for planning and developing the action plans for the next five years. Should goals or high priority needs change, the City will conduct a substantial amendment to add goals.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Minorities  Non-English Speaking - Specify other language: Spanish  Persons with disabilities  Non-targeted/broad community  Residents of Public and Assisted Housing			All comments were accepted and taken into consideration.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	N/A	N/A	N/A	
3	Internet Outreach	<p>Minorities</p> <p>Non-targeted/broad community</p>				



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Posted public hearing notice	Minorities  Non-English Speaking - Specify other language: Spanish  Residents of Public and Assisted Housing  Seniors				

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	629,258	0	97,072	726,330	0	CDBG 2023 allocation \$629,258. prior year funds from projects that had balances \$97,072
Other	public - federal	Public Services	0	0	0	0	0	

Table 54 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how**

**matching requirements will be satisfied**

There are no federal or local matching requirements for the CDBG grant.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Bowman Park Playground and Shade Structure Project and the Chisholm Valley Sidewalks Phase II Project in this action plan are on city owned land and will be funded with CDBG 2023 funds.

**Discussion**

N/A

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Program Administration	2019	2023	Administration	Citywide	Non-housing community development	CDBG: \$125,851	N/A
2	Public Facility and Infrastructure Improvements	2019	2023	Non-Housing Community Development	Qualified Census Tracts	Non-housing community development	CDBG: \$388,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2644 Households Assisted
3	Increase Access to Affordable Housing	2019	2023	Affordable Housing	Citywide	Affordable Housing	CDBG: \$21,019	Homeowner Housing Rehabilitated: 4 Household Housing Unit
4	Public Services for Low- and Moderate-Income Popul	2019	2023	Non-Housing Community Development Public services	Citywide	Non-housing community development Affordable Housing	CDBG: \$94,388	Public service activities other than Low/Moderate Income Housing Benefit: 1050 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted

Table 62 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	CDBG 2023 funds in the amount of \$125,851.00 will be used for the oversight and administration of the CDBG Program.
2	<b>Goal Name</b>	Public Facility and Infrastructure Improvements
	<b>Goal Description</b>	<p>Chisholm Valley Sidewalks Phase II consists of construction of new sidewalks in the Chisholm Valley Neighborhood. Chisholm Valley Sidewalks Phase II is also an approved project in the 2021 Annual Action Plan but has had some delays and has not started yet. Due to the increase in labor and materials, an additional \$113,000 is being funded with CDBG 2023 funds to be put towards the 2021 project. Only additional funds are being added to this project, the scope of work remains the same. Project scope of work is construction of approximately 6,200 linear feet of 4 ft wide new sidewalks including ramps at the Chisholm Valley Neighborhood at the following streets: Wagon Gap Drive, Dry Creek Drive, Purple Sage Drive, Yucca Drive, and Old West Place. This project will serve 800 households.</p> <p>Bowman Park Playground and Shade Structure Project in the amount of \$275,000 for the purchase and installation of a more inclusive playground and shade structure. This project will serve 1844 households.</p>
3	<b>Goal Name</b>	Increase Access to Affordable Housing
	<b>Goal Description</b>	<p>CDBG 2023 funds in the amount of \$21,091 will be used for the Home Repair Program. The Home Repair Program will assist four (4) low-to-moderate income residents with needed repairs. An additional \$97,072 of prior year funds from projects that were completed but had balances will also be used towards this project for a total amount of \$118,091.</p> <p>Repairs for income qualified residents include some of the following: roof, siding, windows, water heater, HVAC/furnace system, insulation, water softener, fence, garage doors, ADA improvements, plumbing. Repairs will not exceed \$25,000 per home. Any property built before 1978 will be tested for lead and safe lead practices will be followed should test results be positive.</p>

4	<b>Goal Name</b>	Public Services for Low- and Moderate-Income Population
	<b>Goal Description</b>	<p>CDBG 2023 funds in the amount of \$94,388 (15%) will be used to fund the following public services:</p> <p>Round Rock Area Serving Center is awarded \$30,000 for the Food Pantry Program and are proposing to assist 850 low-to-moderate income households with food.</p> <p>Round Rock Area Serving Center is awarded \$29,388 for the Housing Assistance Program and proposing to assist 100 low-to-moderate income households with rent or mortgage assistance.</p> <p>CASA of Williamson County is awarded \$20,000 for the Child Foster Advocacy Program and is proposing to assist 100 abused and neglected children.</p> <p>Opportunities for Williamson-Burnet Counties is awarded \$15,000 for the Meals on Wheels Program and proposing to assist 100 seniors with meals every day.</p>

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The City of Round Rock is receiving \$629,258 in CDBG 2023 Program Year funds. In addition to the CDBG 2023 allocation, the City is utilizing \$97,072 in prior year funds. Funds will be used for public services, program administration, home repair and public facility and improvements.

### Projects

#	Project Name
1	City of Round Rock Program Administration
2	Home Repair Program
3	Chisholm Valley Sidewalks Phase II
4	Bowman Park Playground & Shade Structure Project
5	Round Rock Area Serving Center Food Pantry Program
6	Round Rock Area Serving Center Housing Assistance Program
7	CASA of Williamson County
8	Meals on Wheels

Table 73 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities were based upon the Needs Assessment undertaken as part of the planning process and demand for projects and services in the past. Unfortunately, the need for infrastructure far exceeds the amount of CDBG funding available. The primary obstacle to addressing underserved needs is the limited resources available to address such needs throughout the City. Public Services funding cap of 15% is also oversubscribed at far beyond what is available. The City encourages CDBG applicants to seek other resources from other public and private entities to leverage the limited amount of CDBG funds available.



**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	City of Round Rock Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Program Administration
	<b>Needs Addressed</b>	Non-housing community development
	<b>Funding</b>	CDBG: \$125,851
	<b>Description</b>	The City is funding the Program Administration Project in the amount of \$125,851. Funds will be used for the administration and oversight of the CDBG Program.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Administration of the CDBG program is at the Round Rock City Hall at 221 East Main Street Round Rock, Texas 78664.
	<b>Planned Activities</b>	CDBG 2023 Program Administration funds will be used to reimburse the CDBG Coordinator salary, supplies, equipment, travel, mileage, NCDA dues, training fees, legal fees, legal notices, etc.
<b>2</b>	<b>Project Name</b>	Home Repair Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase Access to Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$21,019
	<b>Description</b>	The Home Repair Program will assist four (4) low to moderate income residents with home repairs for up to \$25,000 per home. Funding for home repair is \$118,091 with \$21,019 from CDBG 2023 and \$97,072 from prior year project balances.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	it is estimated that four (4) low-to-moderate income qualified households will be assisted with home repair.
	<b>Location Description</b>	The location for Home Repair is citywide. Applicants are income qualified.

	<b>Planned Activities</b>	Home Repair for low-to-moderate income qualified residents with needed home repairs up to \$25,000 per homes. Repairs include some of the following depending on the need of the homeowner:  Replacement of roof, siding, windows, water heater, fence, garage doors, HVAC/Furnace system, ADA improvements, plumbing improvements.
<b>3</b>	<b>Project Name</b>	Chisholm Valley Sidewalks Phase II
	<b>Target Area</b>	Qualified Census Tracts
	<b>Goals Supported</b>	Public Facility and Infrastructure Improvements
	<b>Needs Addressed</b>	Non-housing community development
	<b>Funding</b>	CDBG: \$113,000
	<b>Description</b>	Chisholm Valley Sidewalks Phase II consists of construction of approximately 6,200 linear feet of 4ft wide new sidewalks including ramps at the Chisholm Valley Neighborhood at the following streets: Wagon Gap Drive, Dry Creek Drive, Purple Sage Drive, Yucca Drive and Old West Place. This project will be funded with \$113,000 of CDBG 2023 funds. This project is also an approved project in the CDBG 2021 action plan. This project has had some delays and has not started yet. Due to an increase in labor and materials, the additional \$113,000 in CDBG 2023 was awarded. Only additional funds are being added to the 2021 project, the scope of work remains the same.
	<b>Target Date</b>	09/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will benefit 800 low-to-moderate income households in the Chisholm Valley Neighborhood.
	<b>Location Description</b>	This project is located at the Chisholm Valley Neighborhood and sidewalks will be constructed at Wagon Gap Drive, Dry Creek Drive, Purple Sage Drive, Yucca Drive and Old West Place. They are in a low-to-moderate income area with a 69.5 LMI Percent: Census Tract 205.04 and Block Group 2.
<b>Planned Activities</b>	Chisholm Valley Sidewalks Phase II consists of construction of approximately 6,200 linear feet of 4ft wide new sidewalks including ramps at the Chisholm Valley Neighborhood at the following streets: Wagon Gap Drive, Dry Creek Drive, Purple Sage Drive, Yucca Drive and Old West Place.	

4	<b>Project Name</b>	Bowman Park Playground & Shade Structure Project
	<b>Target Area</b>	Qualified Census Tracts
	<b>Goals Supported</b>	Public Facility and Infrastructure Improvements
	<b>Needs Addressed</b>	Non-housing community development
	<b>Funding</b>	CDBG: \$275,000
	<b>Description</b>	Purchase and installation of a more inclusive playground and shade structure at Bowman Park. CDBG 2023 funding for this project is \$275,000.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project is benefiting 1844 households.
	<b>Location Description</b>	The Bowman Park Project is located at 950 East Bowman Road in Census Tract 215.02 with an LMI Percent of 61.44.
<b>Planned Activities</b>	Bowman Park Project will be funded with \$275,000 of CDBG 2023 funds and it includes the purchase and installation of a more inclusive playground and shade structure.	
5	<b>Project Name</b>	Round Rock Area Serving Center Food Pantry Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services for Low- and Moderate-Income Popul
	<b>Needs Addressed</b>	Non-housing community development
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	The Round Rock Area Serving Center Food Pantry Program will be funded in the amount of \$30,000 and funds will be used to purchase food to stock the food pantry. Food may be purchased from surrounding local food pantries such as the Central Texas Food Bank as well as food pantries in other large cities in Texas, depending on the need and availability of food from local vendors.
	<b>Target Date</b>	9/30/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that this project will benefit 850 low-to-moderate Round Rock households.	

	<b>Location Description</b>	This project will be administered by the Round Rock Area Serving Center that is located at 1099 East Main Street Round Rock, Texas 78664.
	<b>Planned Activities</b>	The Round Rock Area Serving Center Food Pantry will provide food to low-to-moderate income residents of Round Rock.
<b>6</b>	<b>Project Name</b>	Round Rock Area Serving Center Housing Assistance Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services for Low- and Moderate-Income Popul
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$29,388
	<b>Description</b>	The Round Rock Area Serving Center Housing Assistance Program will be funded with \$29,388 in CDBG 2023 funds. Funds will be used to assist low-to-moderate income Round Rock residents with rent or mortgage assistance.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will benefit 100 low-to-moderate income households.
	<b>Location Description</b>	The Round Rock Area Serving Center is located at 1099 East Main Street in Round Rock.
	<b>Planned Activities</b>	The Round Rock Area Serving Center Housing Assistance Program will use the CDBG 2023 funds to assist low-to-moderate income residents with rent and mortgage assistance.
<b>7</b>	<b>Project Name</b>	CASA of Williamson County
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services for Low- and Moderate-Income Popul
	<b>Needs Addressed</b>	Non-housing community development
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	CASA of Williamson County Foster Advocacy Program will use program funds to pay for partial salary for the Advocate Supervisor that work with volunteers and children that are taken out of their homes due to abuse and neglect.
	<b>Target Date</b>	9/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Foster Child Advocacy Program proposes to assist 100 abused and neglected children.
	<b>Location Description</b>	CASA of Williamson County administrative offices are located at 2100 Scenic Drive Georgetown, Texas 78626.
	<b>Planned Activities</b>	Foster Child Advocacy Program will allow advocate supervisors and volunteers to advocate for abused and neglected children in court.
<b>8</b>	<b>Project Name</b>	Meals on Wheels
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services for Low- and Moderate-Income Popul
	<b>Needs Addressed</b>	Non-housing community development
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Meals on Wheels will be funded with \$15,000 of CDBG 2023 funds that will allow them to provide meals for seniors daily at the Alan R. Baca Senior Center and deliver meals to homebound seniors in Round Rock.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Meals on Wheels Project will assist 100 seniors with nutritious meals.
	<b>Location Description</b>	The Meals on Wheels administrative offices are located at 605 High Tech Drive Georgetown, Texas 78626 and the Meals on Wheels Round Rock Program is located at the Alan R. Baca Senior Center at 301 West Bagdad Street Round Rock, Texas 78664.
	<b>Planned Activities</b>	Meals on Wheels will prepare and provide nutritious meals for seniors at the Alan R. Baca Senior Center and deliver meals for homebound seniors in Round Rock daily.

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Projects funded with the CDBG 2023 allocation will assist beneficiaries either citywide or in geographic areas that are in qualified census tracts in Round Rock.

The following projects will assist beneficiaries with CDBG funds in the amount of \$241,258 (38%) citywide:

- **Public Services:** \$94,388 (15%) will fund the food pantry, housing assistance, abused and neglected children, and senior services.
- **Program Administration:** \$125,851 (20%) will fund the administration and oversight of the CDBG program.
- **Home Repair:** \$21,019 (3%) will fund home repair. This project will be funded at \$118,091 that includes the \$21,019 CDBG 2023 funds (3%) and also includes \$97,072 prior year funds.

The remaining \$388,000 (62%) will be distributed to the following projects in the qualified census tracts:

- **Public Facility and Improvements:** \$388,000 or 62% of the CDBG 2023 grant funds will be distributed in qualified census tracts and block groups for Sidewalk and Park Improvements:
  1. Chisholm Valley Sidewalk Improvements Phase II is in the Chisholm Valley Neighborhood and is funded with \$113,000 in CDBG 2023 funds. Sections of Wagon Gap Drive, Dry Creek Drive, Purple Sage Drive, Yucca Drive and Old West Place will get newly constructed sidewalks. All these streets are in Census Tract 205.04 which has an LMI Percent of 69.5. Currently there is no ADA path along these streets and construction of these sidewalks will provide it.
  2. Bowman Park Playground and Shade Structure Project is located at 950 East Bowman Road, Census Tract 215.02 with an LMI Percent of 61.44. This project is funded with \$275,000 in CDBG 2023 funds.

### Geographic Distribution

Target Area	Percentage of Funds
Qualified Census Tracts	62
Citywide	38

Table 84 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The rationale for allocating investments geographically either citywide or qualified census tracts tie back

to the CDBG 2019-2023 Consolidated Plan and the Analysis of Impediments to Fair Housing. Public services and home repair were high priority needs in the consolidated plan as well as public facility improvements.

### **Discussion**

The City of Round Rock did not use geographic target areas as a basis for funding allocation priorities. City of Round Rock will focus the majority of location-specific funds (i.e. infrastructure projects) in the defined LMI areas. Public service allocations serve low-to-moderate income populations across the City (but are not placed based allocations).



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City will continue to fund the Home Repair Program with CDBG 2023 funds. The City is proposing to make minor home improvements to four low-to-moderate income households during the 2023-2024 program year. The City is also allocating \$29,388 to the Round Rock Area Serving Center to fund the Housing Assistance Program as a public service that will assist a proposed 100 low-to-moderate income households with rent and mortgage assistance.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	104
Special-Needs	0
Total	104

**Table 96 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	100
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	104

**Table 107 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

Continued funding of the Round Rock Area Serving Center Housing Assistance Program will allow low-to-moderate income residents to not have to choose between paying rent or mortgage and other necessities such as car payment, prescriptions, food and avoiding eviction. Continued implementation of the City of Round Rock Home Repair Program will assist low-to-moderate income residents, especially the elderly and disabled with repairs that they cannot afford and will keep them living in their homes longer.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Round Rock Housing Authority (RRHA) was established in 1966, with the first development built in 1972. Today, the RRHA owns 88 units and administers 94 Section 8 Housing Choice Vouchers. Approximately 200 persons are assisted through these programs. The City will act as resource to assist the public housing authority with capacity building as well as programming that is associated with CDBG funds.

The RRHA historically was a five-member board, including a resident board member, that oversees the RRHA. The board is appointed by the City's Mayor. Recently the mayor appointed two additional board members, making it a total of seven members. The City is invested in ensuring that selections made are in the best interest of the RRHA. Each board member appointed by the Mayor possesses management qualities that will ensure that best business practices are deployed.

### **Actions planned during the next year to address the needs to public housing**

To address and improve the needs of public housing and resident initiatives, the RRHA has started a Senior Gardening Program. The RRHA is partnering with the local A&M Agricultural Program to promote healthy living. This includes healthy cooking, exercise, and the promotion of gardening and growing fresh food. There are three series of classes. Each series has four classes. The first includes healthy cooking, shopping for groceries, and calorie counting, etc. The second includes exercises such as chair exercises and nonstrenuous stretching for seniors. The third series will focus on growing vegetables and eating fresh grown food.

The RRHA consists of three locations with 88 units combined and they also own twelve scattered sites around the City. The RRHA has submitted an application to HUD requesting approval to dispose of the twelve scattered sites. The residents currently living in those homes will be relocated and they will also be given the option to purchase the home at market rate before putting them on the market. The residents will essentially have first choice to purchase. Once the housing authority gets the go ahead from HUD to dispose of these twelve homes, they will be sold, and the proceeds will be used to renovate the existing 88 units. The RRHA has hired a consultant that will identify ways to reinvest the monies from the sale of the scattered sites into the remaining 88 units. The aging units are in much need of renovations.

### **Actions to encourage public housing residents to become more involved in management and**

## **participate in homeownership**

Currently there are no public housing homeownership initiatives in place either under the public housing program or the Section 8 program. The City plans to encourage Affordable Housing Roundtables that are conducted by the RRHA and include affordable housing builders, housing counseling nonprofits and banking institutions.

## **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The RRHA is not designated as a troubled housing authority by the U.S. Department of Housing and Urban Development (HUD).

## **Discussion**

The RRHA receives an annual Capital Fund Grant from HUD. The RRHA uses these grant funds for the following Administrative and Operations expenses:

- Staff Salaries, Fringe Benefits, Travel and Training
- Office Supplies
- Postage
- Memberships
- Maintenance Expenses
- Utilities & Telephone
- Insurance
- Accounting Fees
- Legal Expenses

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Round Rock and Williamson County are part of the Texas Balance of State Continuum of Care (BoS CoC). The BoS CoC is part of the Texas Homeless Network (THN), a nonprofit membership-based organization helping Texas communities to prevent and end homelessness. THN is a 501(c)(3) organization that is partially funded through Texas Department of Housing and Community Affairs and Texas Department of State Health Services.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Round Rock and Williamson County are part of the Texas Balance of State Continuum of Care (BoS CoC). The BoS CoC is part of the Texas Homeless Network (THN), a nonprofit membership-based organization helping Texas communities to prevent and end homelessness. THN is a 501(c)(3) organization that is partially funded through Texas Department of Housing and Community Affairs and Texas Department of State Health Services.

The City CDBG staff continues to attend and participate in the Williamson County Homeless Coalition which meets monthly via ZOOM. The coalition has started to develop a mission statement and establish by laws as well as develop goals to try and meet the needs of homeless in the community.

In trying to reach out to homeless persons, the Williamson County Homeless Coalition participated along with the assistance of the Texas Homeless Network in a Winter Point in Time Count in January 2023. On this day, coalition members, participants and volunteers are hoped to capture the following:

- Number homeless living on the streets, in their car or in camps.
- Conduct a survey that will gather information on their individual situations and needs as well as the gaps in services that are lacking in order to reduce or end homelessness.
- Take survey data and continue to work with the Williamson County Homeless Coalition to develop a plan that will include goals and actions to reduce or end homelessness.

A total of 24 individuals were counted as homeless in Williamson County (Round Rock, Georgetown, and Taylor) on this day.

The City of Round Rock is trying to develop a list of providers, non-profits and faith-based organizations that provide a wide array of services and resources to those that are homeless or at-risk of becoming homeless. This data will be shared with coalition members and will help establish goals and help figure

out gaps in services/resources.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City and Williamson County are part of the Texas Balance of State Continuum of Care (BoS CoC). The BoS CoC is part of the Texas Homeless Network (THN), a nonprofit membership-based organization helping Texas communities to prevent and end homelessness. THN is a 501(c)(3) organization that is partially funded through Texas Department of Housing and Community Affairs and Texas Department of State Health Services.

The City does not receive any Emergency Solutions Grant funds but acknowledges that there are resources and services in the City that provide emergency shelter and transitional housing. The City's CDBG staff closely works with these agencies at the Williamson County Homeless Coalition monthly meetings. Although not funded with CDBG, the City seeks to gather information from these agencies on what services are provided and how the needs of emergency shelter and transitional housing are addressed and provided.

#### **Emergency Shelter:**

Hope Alliance is the only emergency shelter in Round Rock. They provide emergency shelter to victims of domestic violence. Hope Alliance is not funded with CDBG funds but is funded yearly with City of Round Rock General Funds Social Services Program in the amount of \$40,000 for 2023. These funds help pay for the partial salary of counselor.

#### **Transitional Housing:**

Texas Baptist Children's Home (TBCH) administers the Family Care Program that provides transitional housing for single mothers and their children. This program helps mothers and their children transition into successful, independent futures. The City assists TBCH with a grant from the general fund in the amount of \$10,000 that helps pay for a licensed counselor that provides trauma informed counseling to these single mothers and their children.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City is trying to address the needs of homeless persons and persons at risk of homelessness by

funding the following with either CDBG or General Funds:

- Round Rock Area Serving Center Food Pantry that assists those that are homeless and at-risk of becoming homeless with \$30,000 of CDBG 2023 funds.
- Round Rock Area Serving Center Rent/Mortgage Assistance for those that are at-risk of becoming homeless with \$29,388 of CDBG 2023 funds.
- Hope Alliance Domestic Violence Shelter with \$40,000 in General Funds to assist victims of domestic violence that are homeless.
- Texas Baptist Children's Home with \$10,000 in general funds to assist single mothers and their children in transitional housing.
- Sacred Heart Community Clinic with \$10,000 in 2023 general funds to assist and provide medical services to low income and those that are homeless or at-risk of becoming homeless.

The RRISD has a Families in Transition Program. The Families in Transition Program assists homeless families with children, families with children that are living with friends or relatives as well as unaccompanied youth. The Families in Transition Program ensures that any student lacking a fixed, adequate, and regular nighttime residence is provided with resources. Because there are no homeless shelters in Round Rock or Williamson County (except for the domestic violence shelter) homeless youth and unaccompanied youth are bused to shelters in Austin. According to the RRISD, a third of homeless students are unaccompanied youth.

Goodwill of Round Rock and Central Texas provides job rehabilitation and placement for homeless veterans as well as assistance with rent and job training. The City's CDBG staff will continue to network with Goodwill to stay up to date on services that are being provided to homeless veterans.

The City's CDBG staff maintains a strong relationship with staff at the Bluebonnet Trails & Community Services (BBT) Round Rock location. BBT provides an array of services to the low income and homeless and at-risk homeless that include a supportive housing and transitional housing program and behavior health services to veterans.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

In trying to help low-income individuals and families avoid becoming homeless, the City will continue to

fund the Round Rock Area Serving Center with CDBG 2023 funds for the following activities:

- Food Pantry Program in the amount of \$30,000 (CDBG 2023)
- Housing Assistance Program (help with rent/mortgage) in the amount of \$29,388 (CDBG 2023)

Funding these two programs will help those at-risk of becoming homeless not have to choose between food/rent and other necessities.

The City's CDBG staff does not network with any other corrections programs or institutions, but the City Human Resources department does participate in the Jails to Jobs Program. This program is literally transforming lives by breaking the cycle of youth recidivism. The Jails to Jobs Program empowers juvenile offenders to find purpose, personal growth and achievement through an employment-based mentoring and job skills program, to reduce recidivism in the justice system. The City guarantees graduates of this program a job.

The City's CDBG staff maintains a strong relationship with staff at the Bluebonnet Trails & Community Services (BBT) Round Rock location. BBT provides an array of services to the low income and homeless and at-risk homeless that include a supportive housing and a transitional housing program and behavior health services to veterans and those recently released from mental health facilities.

BBT helps veterans with the tools they need to successfully integrate back into the community and transition from military life to civilian life again.

## **Discussion**

In the next program year, the City will continue to undertake activities that will address the housing and supportive service needs for persons who are not homeless but have other special needs with the following projects:

- Meals on Wheels will continue to be funded with CDBG 2023 grant funds in the amount of \$15,000 so that seniors and homebound seniors will be provided a meal daily.
- Purchase and installation of a more inclusive playground and shade structure at Bowman Park with CDBG 2023 funds in the amount of \$275,000.
- Round Rock Area Serving Center will be funded with CDBG 2023 funds in the amount of \$30,000 to stock their food pantry and provide food to the low-to-moderate income, elderly and disabled residents of Round Rock.
- City's General Fund will fund Senior Access with \$50,000 to provide door to door transportation to seniors and disabled. This ensures that seniors and disabled are picked up at their door and

taken to the door of their doctor appointment, grocery store, pharmacy, or senior center safely.



## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

#### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In an effort to remove barriers to affordable housing, the Round Rock City Council (City Council) unanimously approved a resolution of support that gave developers a green light to seek low-income housing tax credits from the Texas Department of Housing and Community Affairs to help finance the project that includes approximately 200 units of income restricted senior housing. Plans for the development call for a mixture of studios and one and two-bedroom units. Building height is anticipated to be three stories.

City Council has also approved several Planned Unit Developments that allow for detached single family housing units on condominium lots. By providing this housing alternative to standard single-family home on fee simple lots, developers can offer quality housing units at a lower price point due to reduced infrastructure, and public improvement costs. These types of single-family condominium developments are being recommended for infill or remnant tracts where larger scale residential developments would not be feasible.

In addition, the City has the following actions planned to continue to address the barriers to affordable housing in the next program year:

- City will fund Round Rock Area Serving Center’s Housing Assistance Program with program year 2023 CDBG funds in the amount of \$29,388, which provides housing and emergency shelter needs, helps elderly maintain independence, and helps families avoid eviction and homelessness.
- The City will continue to implement the minor home rehabilitation with CDBG 2023 funds in the amount of \$118,091 to assist four homeowners with home repair.
- City’s CDBG Staff will promote and direct residents to TDHCA’s down-payment assistance program.
- City’s CDBG Staff will participate and work with the Central Texas Regional Fair Housing Group to work with foundations and private partners to create the multifamily rehabilitation and accessibility improvement program; and
- City’s CDBG staff will participate on the affirmative marketing program and guiding principles for

developers of rental housing along with the Central Texas Regional Fair Housing Group.

**Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

Despite efforts, significant obstacles to meeting underserved needs continue to remain in the community. The following obstacles to meeting these needs in the City are population growth; high cost of housing; cutbacks in state and federal funding for basic needs and the need for transportation to existing services and childcare exceed available resources to meet these needs. To address the population growth and the high cost of housing, the Round Rock Area Serving Center provides rent/mortgage, food pantry and utility assistance. The City funded the RRASC for these programs with CDBG program year 2023 funds totaling \$59,388.00. The City also funded the Sacred Heart Community Clinic with \$10,000 in general funds for program year 2023. Sacred Heart Community Clinic provides dental services, acute care, chronic care and provides medications as well to the very low-income, uninsured residents.

The following programs also help address the cutbacks in state and federal funding and the need for childcare and transportation to existing services:

Senior Access provides door to door transportation to seniors to doctors' appointments, pharmacies, grocery stores, to pay bills, and to social service agencies for services. Senior Access is being funded in 2023 with City General Fund Social Services Funds in the amount of \$50,000.

Foundation Community provides free tax preparation to low- to moderate-income families. Foundation Communities Tax Preparation Program is being funded in 2023 with City General Fund Social Service Funds in the amount of \$15,000.

In trying to meet the demand for transportation, the City developed a fix route bus service that was designed and focused on access to employment services to meet the needs of the low-income and minority populations to jobs, education, and employment. This service offers ADA paratransit services as well for anyone with a disability that prevents them from being able to ride any fixed route vehicle, disembark from any fixed route vehicle or travel independently all or some of the time on any fixed route vehicle.

City Council has also passed an ordinance that allows Round Rock Transit to sell discount bus passes to nonprofit and government agencies for the purpose of distributing the passes to low-income persons and families that meet the participation requirements.

The City also provides residents with the Guide to Affordable Housing in the Greater Austin Area, which is provided by the Austin Tenant's Council. This guide is a tool for people seeking affordable rental

housing in the Austin area that includes the City. The guide contains general information on housing programs funded on the local, county, state, and federal levels, as well as specific information about apartment complexes participating in these programs. It contains lists and explanations of rental housing with rent restrictions, income-based rent, and tenant income limits.

The City's General Fund provides funding of \$40,000 to Hope Alliance, an organization that meets short housing needs for survivors of domestic violence. The City's General Fund also provides \$10,000 in funding for the Texas Baptist Children's Home for an interventional specialist to help residents in a holistic approach.

### **Actions planned to foster and maintain affordable housing**

The City will continue to support the following programs in program year 2023 that support affordable housing. These include:

- The Housing Assistance Program through the Round Rock Area Serving Center to assist residents with rent or mortgage at up to \$250 a household; and
- The Home Repair Program for low-to-moderate income homeowners in Round Rock.

Round Rock Area Serving Center Housing Assistance Program will be funded with CDBG 2023 funds in the amount of \$29,388 and the Home Repair Program will be funded with \$118,091 in CDBG 2023 funds.

In the 2023 Program Year, the City's CDBG staff will continue to network and support the Round Rock Housing Authority to ensure they have the resources needed to continue to provide affordable housing to the low-to-moderate income residents of Round Rock. The mayor will continue to appoint the most qualified candidates to board positions at the Round Rock Housing Authority.

### **Actions planned to reduce lead-based paint hazards**

The majority of residential housing developments in the City occurred after the use of lead-based paint was banned; however, some areas of the community may have some homes with lead-based paint.

With the implementation of the Home Repair Program, a program policy and procedures manual was created and addresses compliance with the Residential Lead Based Paint (LBP) Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures include:

1. Notification
2. Identification
3. Treatment (if necessary)

The City will continue to implement the Home Repair Program and fund with CDBG 2023 funds.

Applicants who are eligible for the Home Repair Program are provided LBP information at the time of intake and will be made aware of possible dangers of LBP.

### **Actions planned to reduce the number of poverty-level families**

During the 2023 CDBG program year the City will take the following actions to reduce the number of poverty level families:

- Round Rock Area Serving Center will continue to be funded with CDBG program year 2023 funds to provide rent and mortgage assistance (\$29,388) and access to their food pantry (\$30,000). These programs collectively propose to assist 950 households.
- Sacred Heart Community Clinic will be funded with \$10,000 in 2023 general funds to assist poverty level families with health and dental care and medications at no cost to them. This program proposes to assist 100 households.
- The Meals on Wheels of Williamson and Burnet Counties program will be funded with \$15,000 in 2023 CDBG funds to prepare lunch meals for seniors at Baca Center and for homebound seniors.
- The Foundation Communities Free Tax Preparation Program will continue to be funded with 2023 General Fund Social Service Funds in the amount of \$15,000 that will provide poverty level families free tax preparation. This program proposes to assist 1200 households.
- The Literacy Council will continue to be funded in 2023 with City's General Fund Social Service Grant funds in the amount of \$10,000 that will provide self-sufficiency education (ESL, Basic Literacy, and GED tutoring). This program proposes to assist 50 individuals.

### **Actions planned to develop institutional structure**

The City relies on a network of public sector, private sector, and nonprofit organizations to implement the Strategic Plan, particularly to address homelessness and special needs. The City Council evaluates their Strategic Plan and Annual Budget from a citywide perspective. During these discussions' resources are provided to fund programs not specifically covered by CDBG but will provide more funds toward homelessness and special needs programs.

The City continues to actively consult with a variety of nonprofits, social service providers, neighborhoods and citizens, and other governmental agencies. City's CDBG staff attend the monthly Williamson County Nonprofit Networking meetings the first Tuesday of every month virtually. Local nonprofits come together to network and to promote meetings, public hearings, and events. A variety of nonprofits attend the monthly networking meetings including nonprofits that provide housing, mental health, health, transportation, affordable childcare, and other services to low-income,

disabled, and elderly residents of Round Rock.

CDBG staff attends the Round Rock Housing Authority (RRHA) monthly board meetings as well as meets regularly with the RRHA staff.

To address gaps in institutional structure around homelessness, City's CDBG staff has consulted with the Texas Homeless Network/TX BoS CoC and discussed the next steps to actively participate in the effort to end homelessness in Williamson County. In trying to meet these goals, City's CDBG staff has started work on the following:

- Reach out to Williamson County CDBG staff and partner with them in this effort.
- Reach out to nonprofit agencies that provide services to homeless persons in Williamson County and encourage them to participate in coming together to discuss the homeless issues in the area.
- Continue meeting with these non-profits in the 2023-2024 program year and include the Texas Homeless Network (THN) which will guide us and help us with the steps and process to plan a "Point-in-Time" count, to discuss process for forming a Local Homeless Coalition in Williamson County, as well as provide information on the COC grant.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

To enhance coordination between public and private housing and social service agencies, the City will continue to fund the Round Rock Area Serving Center/Volunteer Center with \$35,000 in 2023 General Fund Social Service funds that will help pay for the Volunteer Center Coordinator salary. The Volunteer Coordinator not only supplies volunteers and manages volunteers' opportunities but also continues to coordinate and host the Williamson County Monthly Networking Meetings. These meetings are held the first Tuesday of every month. At this monthly networking meeting, nonprofit and social service agencies come together to network, promote events, and listen to guest speakers. Up to 30 public and private housing and social service agencies attend the monthly meetings and have access to the groups list serv and be able to share information on the upcoming events, public hearings, and fundraisers. Collaboration, and coordination between agencies is important to ensure that the needs in the community are being addressed.

As noted above, the City's CDBG staff also attend the monthly Williamson County Nonprofit Networking meetings the first Tuesday of every month and attends the Round Rock Housing Authority (RRHA) monthly board meetings virtually as well as meets regularly with the RRHA staff.

### **Discussion:**

The City Office of Community Development is responsible for the administration of the City's programs funded with CDBG funds. This office has the primary responsibility for managing and implementing the

City's affordable housing and infrastructure program, the Consolidated and Annual Plans and related documents.

The City has developed a monitoring system to ensure that the activities carried out in the Plan are done so in a timely manner in accordance with the federal monitoring requirements of [24 CFR 570.501 (v)] and [24 CFR 85.40] and all other applicable laws, regulations, policies and sound management and accounting practices.

Sub-recipients are monitored to ensure that they have implemented and administered their CDBG funded activities according to applicable federal requirements. Particular attention is paid to compliance with management systems, procurement practices and compliance with civil rights requirements.

When applicable, sub-recipients are required to submit copies of paid receipts, timesheets, income documentation, client data and self-certification forms with their monthly requests. This information is used to determine the number of unduplicated beneficiaries. Monthly reports are submitted by each sub-recipient enabling staff to monitor the progress of each activity, provide technical assistance or consultation when needed and to ensure that all objectives are met.

The City conducts monitoring of sub-recipients every program year during the summer. Particular attention is paid to compliance with eligibility and national objective requirements. The HUD monitoring checklist is used during these on-site monitoring visits. The monitoring visits are conducted by the City's CDBG Program Coordinator. Technical assistance is provided for sub-recipients at the beginning of the program year and anytime during the program year upon request.

Throughout the year, staff conducts mini desk reviews of all sub-recipients. Sub-recipients are required to submit monthly progress reports and reimbursement requests monthly. This process allows the city to monitor the sub-recipient's progress and spending monthly.

The City's Office of Community Development maintains an open-door policy for all agencies and frequent unofficial visits are made at participating agencies throughout the year.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%



During the City of Round Rock CDBG 2023 Program Year, we do not anticipate receiving any program income nor do we currently have any program income that needs to be reprogrammed. The City does not have any of the following:

- Proceeds from Section 108 loans
- Grant funds returned to the line of credit
- Income from float-funded activities

100% of CDBG funds will be used for activities that benefit persons of low and moderate income.

## Attachments

## Citizen Participation Comments

### CITY OF ROUND ROCK CDBG 2023 ANNUAL ACTION PLAN

#### PUBLIC COMMENTS

##### IN PERSON:

1. ROCK RIDE ON CENTER FOR KIDS-testified on the need for additional funding for equine therapy for children and veterans.
2. MEALS ON WHEELS-testified on the need for additional funding for senior services.
3. SACRED HEART COMMUNITY CLINIC-testified for the need for additional funding for health services.
4. LADDERS FOR LEADERS: testified on the needed funding for youth services.
5. Email: CASA

#### CASA Wilco




Marissa Austin <marissa.austin@casawilco.org>

To  Liz Alvarado



3/23/202

 This sender marissa.austin@casawilco.org is from outside your organization.

 You replied to this message on 3/23/2023 3:04 PM.

CASA of Williamson County is so incredibly grateful for the support of the City of Round Rock as it makes a significant impact on our mission. CASA Wilco exists to empower community volunteers to advocate for children who have experienced abuse or neglect to find loving, safe, and permanent homes. There is no other program in Williamson County that provides the services of CASA. With this, our organization operates one program; recruiting, training and supporting CASA volunteers as they advocate for children in the child welfare system who have experienced abuse and neglect. CASA volunteers serve as the “eyes and ears” for the judge in child welfare cases. This includes researching each child’s situation and making objective recommendations to help them reclaim their childhoods from abuse and neglect. CASA volunteers are frequently the only stable presence in these children’s lives as they navigate the foster care system.

Last year, we served 268 children, 28% of whom were from Round Rock. We are honored to be able to serve these children and their families and are so incredibly appreciative for the City of Round Rock’s support in that.

Grantee Unique Appendices

# LOCALiQ

Austin  
American-Statesman

PO Box 631667 Cincinnati, OH 45263-1667

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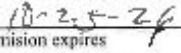
This below stated newspaper(s) that may be generally circulated in the counties of Williamson & Travis, State of Texas printed and published and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated on:

ACC Round Rock Leader DE/09/2023

and that the fees charged are legal.  
Sworn to and subscribed before on 05/03/2023

  
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State of Wisconsin



Antes de 30 días de período de comentarios y la audiencia pública CDAG -for April de Acción del año Fiscal 2022-2024

Por medio de la recepción de subvenciones del Departamento de Vivienda y Desarrollo Urbano (DHUD), la Ciudad de Round Rock debe presentar una plan de acción anual de HUD, que describe las necesidades de la comunidad, intereses, necesidades y actividades programadas orientadas de vivienda, como el desarrollo de vivienda asequible y los servicios de apoyo. El plan de acción del Departamento de Vivienda y Desarrollo Urbano de EE.UU. el 15 de Agosto de 2021, en el año fiscal 2021-2024, se sube a la Ciudad de Round Rock va a recibir fondos anualmente \$ 600,000 a través del Programa de Desarrollo de la Comunidad (CDAG) Asistencia de los fondos CDAG 2021-2024. La ciudad también recibió un fondo especial de \$1,112,000 del Action Fund Concepción. La ciudad dispone para su revisión y comentarios por escrito a partir de 12 de Julio de 2021 hasta el 16 de Julio de 2021 a las 5 pm en la oficina de desarrollo de la comunidad y dirección industrial más abajo en la Biblioteca Patten de Round Rock en 516 East Main Street, el Centro de Mayores Alan R. Esau en el 501 W. Grand Ave., Autoridad de Vivienda de Round Rock 1905 W. Lonco Lane, y en el sitio de la ciudad en [www.roundrocktx.gov](http://www.roundrocktx.gov). Una audiencia pública se llevará a cabo para recibir comentarios. Toda las personas interesadas están invitadas y calificadas en el siguiente período de tiempo, 12 de Julio, 2021 a las 5 pm en el City Council Chambers 301 East Main Street Round Rock, TX 78664. Los señores con los proyectos propuestos:

**Mejoras en los negocios, Mejoras en el barrio, Servicios Públicos, Administración del Programa, y el Programa de Reapropiación de Viviendas.**

Esta asociación es patrocinada por la oficina de desarrollo de la comunidad de desarrollo de la Comunidad Para obtener más información: contacta a la audiencia, por favor, contacta en contacto con la oficina de desarrollo de la Comunidad, de lunes a viernes (8:00 a.m. a 5:00 p.m.) a 512.341.5208 (ext. 711102).

La Ciudad de Round Rock está comprometido con el cumplimiento de los Americanos con Discapacidades (ADA) y la Sección 504 de la Ley de Rehabilitación de 1973, según enmendada (modificaciones razonables e igual acceso a todos los programas, servicios, actividades, beneficios, y oportunidades). Por favor, llame al 512. 341-5491 (ext. 711102) para obtener ayuda. Para un intérprete de lenguaje de señas, por favor, llame al 512.341.5226. La Alvarado e, menos 24 horas de anticipación.

Round Rock es un participante sobre el tema de la información de la comunidad y proceso de tratamiento o análisis en sus programas y actividades. El Departamento de Recursos Humanos de la ciudad ha sido designado como ADA / Sección 504 Oficina de la Ciudad. Este sitio se está ubicado en 516 East Main Street, primer piso. Si usted tiene cualquier pregunta o inquietud respecto a la ADA / Sección 504, por favor, llame al 512.341.5226. Recursos Humanos de Round Rock en 512.341.5208.

Este sitio web está disponible en formatos alternativos. Por favor, llame al 512.341.5208 (ext. 711102) para obtener ayuda.

**LOCALiQ**  
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STATE OF TEXAS, COUNTIES OF WILLAMSON & TRAVIS

The below stated newspaper[s] that may be generally circulated in the counties of Williamson & Travis State of Texas, printed and published and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated on:

ACQ Round Rock Leader 06/09/2023

and that the fees charged are legal.  
Sworn to and subscribed before on 06/09/2023

  
\_\_\_\_\_  
Legal Clerk

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Notary, State of WJ, County of Brown  
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**Notice of 30 Day Comment  
Period and Public Hearing  
Draft Consolidated Annual  
Action Plan (CAAP) Fiscal  
Year - 2023-2024**

In order to receive certain grants from the U.S. Department of Housing and Urban Development (HUD), the City of Round Rock must submit a Consolidated Annual Action Plan to HUD which describes community needs, resources, priorities and proposed activities with regard to housing, community development, economic development and public services. The plan is due to the U.S. Department of Housing and Urban Development on August 15, 2023. In Fiscal Year 2023-2024, the City of Round Rock anticipates to receive approximately \$629,238 through the Community Development Block Grant (CDBG) program. In addition to the CDBG 2023-2024 funds, the city is also receiving a prior balance of \$99,872.

The Draft Annual Action Plan will be available for public review and written comment beginning June 11, 2023 until July 14, 2023 at 5 p.m. at the Office of Community Development at the address below, at the Round Rock Public Library, at The Alan R. Mason Senior Center at 301 W. Bagdad Ave., Round Rock Housing Authority 304 Leona Lane and on the city website at [www.roundrocktx.gov](http://www.roundrocktx.gov). A public hearing will be held to receive comments. All interested persons are invited to attend the public hearing on Thursday, July 13, 2023 at 6 pm at City Council Chambers 221 East Main Street Round Rock, TX 78664. The following are the proposed projects:

Sidewalk Improvements, Park Improvements, Public Services, Home Repair Program and Program Administration.

This hearing is sponsored by the Office of Community Development. For more information concerning the hearing, please contact the Community Development office, Monday through Friday between 8:00 a.m. and 5:00 p.m. at 512-508-1500 (voice) or 711 (TDD).

The City of Round Rock is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-508-1500 (voice) or 711 (TDD) for assistance. For a sign language interpreter, please call 1-800-877-8339 at least 24 hours in advance.

The City does not discriminate based on disability in the admission or application, or treatment or employment in its programs and activities. The City Human Resources Department has been designated as the City's ADA/Section 504 Office. This office is located at 231 East Main Street, 1st floor. If you have any questions or complaints regarding your ADA/Section 504 Rights, please call the City of Round Rock Human Resources Office at 512-5643 (voice).

This publication is available in alternative formats. Please call 512-508-1500 (voice) or 711 (TDD) for assistance.

06-06-2023