

## EXHIBIT A

### CITY OF ROUND ROCK

#### **STANDARDS OF CARE FOR THE YOUTH RECREATION PROGRAM**

These Standards of Care have been established by ordinance in compliance with Texas Human Resources Code § 42.041(b)(14), in order to exempt the Youth Recreation Program (the "Program") from state child-care licensing requirements. The Program is recreational in nature and is not intended to be a child-care facility as defined by Texas Human Resources Code § 42.002(3).

##### **I. Minimum Staffing Ratios**

- (a) The minimum ratio of staff to youth participants to staff is 1:15.
- (b) At all times at least one employee who is 16 years of age or older shall be present at the Program Site.

##### **II. Minimum Staff Qualifications**

- (a) Recreation Center Supervisor, Recreation Manager, and Recreation Program Coordinator shall maintain the following qualifications:
  - (1) Have an associate's degree in one of the following areas: recreation administration, general recreation, elementary education, physical education, or other comparable degree plan;
  - (2) Have two to four years of experience in providing recreation or leisure time services;
  - (3) Pass a background investigation and testing for illegal substances; and
  - (4) Possess a valid Texas driver's license.
- (b) Camp Supervisor shall maintain the following qualifications:
  - (1) Have experience in one or more of the following areas: recreation administration or general recreation, elementary education, physical education, or other experience related to recreational activities;
  - (2) Have a minimum of one year's experience planning and implementing recreational activities or related experience;
  - (3) Pass a background investigation and testing for illegal substances;
  - (4) Completed a course and obtained certification in first aid and cardiopulmonary resuscitation (CPR); and
  - (5) Possess a valid Texas driver's license.

##### **III. Minimum Facility, Health, and Safety Standards**

- (a) Program Employees shall inspect the facility daily to detect sanitation and safety concerns and report such concerns to the Supervisors.
- (b) All buildings, grounds, and equipment shall be inspected, cleaned, repaired, and maintained to protect the health of youth participants.
- (c) All equipment and supplies used in the Program must be safe for use by the Participants.
- (d) First aid supplies must be readily available to all Employees.
- (e) The facility must have at least one fire extinguisher.

- (f) Fire drills must be initiated twice a year.
- (g) A youth who represents a health or safety concern to other Participants shall not be admitted to the Program.
- (h) The Program shall be provided with an adequate supply of water.
- (i) On a daily basis, Program Employees shall ensure that the Program Site is clean and sanitary.

**IV. Notice to Parent**

- (a) The City's Youth Recreation Program is not licensed by the State of Texas.
- (b) The City's Youth Recreation Program is not a child-care facility.

**ACKNOWLEDGMENT**

I, \_\_\_\_\_, am the parent/guardian of \_\_\_\_\_ who wishes to participate in the City of Round Rock Youth Recreation Program. I have read and understand the foregoing Standards of Care for the Youth Recreation Program. I also understand that the Youth Recreation Program is not licensed by the State of Texas and is not a child-care facility.

\_\_\_\_\_ Signature

\_\_\_\_\_ Printed Name

\_\_\_\_\_ Date