



# City of Round Rock

## Meeting Minutes - Draft

### Planning and Zoning Commission

Wednesday, April 17, 2024

#### A. CALL MEETING TO ORDER

*The Planning & Zoning Commission for the City of Round Rock met on Wednesday, April 17, 2024 in the City Council Chambers, located at 221 E. Main Street, Round Rock. Chairman Wendt called the meeting to order at 6:00 PM.*

#### B. ROLL CALL

**Present** 7 - Chairman Rob Wendt  
Commissioner Aaron Dominguez  
Commissioner Paul Emerson  
Commissioner Jennifer Henderson  
Commissioner Scott Huckabay  
Commissioner Wallis Meshier  
Commissioner Richard Pumphrey

**Absent** 2 - Vice Chair J. Hollis Bone  
Alternate Vice Chair Casey Clawson

#### C. PLEDGES OF ALLEGIANCE

*Chairman Wendt led the following Pledges of Allegiance:  
United States  
Texas*

#### D. CITIZEN COMMUNICATION

*There were no citizens wishing to speak at this meeting.*

#### E. APPROVAL OF MINUTES:

**E.1** Consider approval of the minutes for the April 3, 2024, Planning and Zoning Commission meeting.

**A motion was made by Commissioner Emerson, seconded by Commissioner Henderson, to approve the Minutes. The motion passed by the following vote:**

**Aye:** 7 - Chairman Wendt  
 Commissioner Dominguez  
 Commissioner Emerson  
 Commissioner Henderson  
 Commissioner Huckabay  
 Commissioner Meshier  
 Commissioner Pumphrey

**Nay:** 0

**Absent:** 2 - Vice Chair Bone  
 Alternate Vice Chair Clawson

**F. ZONING:**

**F.1** Consider public testimony regarding, and a recommendation concerning the request filed by SSM Design Group, on behalf of the property Owner, Danny Cruz, for the original zoning of approximately 2.50 acres of land to the TH (Townhouse) district, generally located east of Red Bud Ln and south of Doris Ln. Case No. ZON24-00004

*Alice Guajardo, Senior Planner, made the staff presentation.*

*The Applicant was available to answer questions. Chairman Wendt opened the hearing for public testimony.*

*The following citizens spoke during the public hearing regarding the Zoning:*

*1) Dana Richie, 3848 Doris Ln, Round Rock, TX 78664*

**A motion was made by Commissioner Henderson, seconded by Commissioner Meshier, to recommend for City Council approval. The motion passed by the following vote:**

**Aye:** 7 - Chairman Wendt  
 Commissioner Dominguez  
 Commissioner Emerson  
 Commissioner Henderson  
 Commissioner Huckabay  
 Commissioner Meshier  
 Commissioner Pumphrey

**Nay:** 0

**Absent:** 2 - Vice Chair Bone  
 Alternate Vice Chair Clawson

**G. STAFF REPORT:**

**G.1** Consider an update regarding Council actions related to Planning and Zoning items.

*No report was given at this meeting.*

**H. ADJOURNMENT**

*There being no further business, Chairman Wendt adjourned the meeting at 6:20 PM.  
Respectfully Submitted,*

*Cecilia Chapa, Planning & Zoning Commission Liaison*