



# City of Round Rock

## Meeting Minutes - Draft

### City Council

Thursday, August 8, 2024

#### A. CALL MEETING TO ORDER

*The Round Rock City Council met in regular session on August 8, 2024 in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:03 pm.*

#### B. ROLL CALL

**Present:** 6 - Mayor Craig Morgan  
Mayor Pro-Tem Kristin Stevens  
Council Member Rene Flores  
Council Member Melissa Fleming  
Council Member Frank Ortega  
Council Member Hilda Montgomery

**Absent:** 1 - Council Member Michelle Ly

#### C. PLEDGES OF ALLEGIANCE

*Mayor Morgan led the following Pledges of Allegiance: United States and Texas.*

#### D. CITIZEN COMMUNICATION

*There were no citizens wishing to speak.*

#### E. MAYOR'S SPECIAL RECOGNITION

**E.1** [Consider Mayor's Special Recognition of Project Red - a Round Rock High School non-profit dedicated to helping the homeless and those dealing with food insecurity.](#)

#### F. STAFF PRESENTATIONS:

**F.1** [Consider a presentation and department update from the Library.](#)

*Michelle Cervantes, Library Director made the staff presentation.*

**G. CONSENT AGENDA:**

*All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Council member in which event, the item will be removed from the consent agenda and considered separately.*

- G.1** [Consider approval of minutes from the July 25, 2024 City Council meeting.](#)
- G.2** [Consider a resolution authorizing the Mayor to execute an Agreement with HCOP, LLC d/b/a "Hill Country Outdoor Power" for the purchase of small engine parts and repair.](#)
- G.3** [Consider a resolution authorizing the Mayor to execute an Agreement with Thomas Outdoor Power, LLC for the purchase of small engine parts and repair.](#)
- G.4** [Consider a resolution authorizing the Mayor to execute Supplemental Agreement No.1 to " City of Round Rock Agreement for Highway Safety and Traffic Control Products with FarrWest Environmental Supply, Inc."](#)

**A motion was made by Council Member Ortega seconded by Council Member Montgomery to approve the Consent Agenda. The motion carried by the following vote:**

**Ayes:** 0

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H. RESOLUTIONS:**

- H.1** [Consider a resolution accepting the City's Quarterly Financial and Investment Report for the quarter ended June 30, 2024.](#)

*Susan Morgan, CFO made the staff presentation.*

**A motion was made to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.2**     [Consider a resolution setting the maximum property tax rate for tax year 2024 establishing the date for the public hearing and setting the dates for tax rate adoption.](#)

*Susan Morgan, CFO made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.3**     [Consider a resolution authorizing the Mayor to execute a Contract for Engineering Services with BGE, Inc. for the Heritage Trail East Project.](#)

*David Buzzell, Assistant Parks and Recreation Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.4**     [Consider a resolution authorizing the Mayor to execute an Agreement with AKH Consulting LLC for construction consulting services.](#)

*Chad McDowell, General Services Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.5** [Consider a resolution authorizing the Mayor to execute a Guaranteed Price Amendment to the Construction Manager at Risk Standard Form of Agreement between the City and Spawglass Contractors, Inc. for the Old Settlers Buildout Project - Harrell Parkway \(Package 3A.1\).](#)

*Chad McDowell, General Services Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.6** [Consider a resolution authorizing the Mayor to execute a Guaranteed Price Amendment to the Construction Manager at Risk Standard Form of Agreement between the City and Spawglass Contractors, Inc. for the Old Settlers Buildout Project - Lakeview \(Package 2\).](#)

*Chad McDowell, General Services Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.7** [Consider a resolution authorizing the Mayor to execute two \(2\) Letter Agreements with Union Pacific Railroad Company extending the License Agreements \(Audit Nos. 302659 and 302660\) regarding the McNeil Road Extension Railroad Culverts Project.](#)

*Michael Thane, Public Works Executive Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.8** [Consider a resolution approving the Brushy Creek Municipal Utility District "FY 2025 Brushy Creek Regional Wastewater System Allocated Budget."](#)

*Michael Thane, Public Works Executive Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.9** [Consider a resolution approving the Fern Bluff Municipal Utility District "FY 2025 Brushy Creek Regional Wastewater System Allocated Budget."](#)

*Michael Thane, Public Works Executive Director made the staff presentation.*

**A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.10** [Consider a resolution authorizing the Mayor to execute a "Standard Form of Agreement between Owner and Contractor" with Lewis Concrete Restoration for the Brushy Creek Regional Wastewater System - 84-inch Tunnel Repair Project.](#)

*Michael Thane, Public Works Executive Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.11** [Consider a resolution determining that C.C. Carlton Industries, LTD provides the best value for the City for the Chandler Road 36-inch Water Transmission Main Project and authorizing the Mayor to execute a Standard Form of Agreement.](#)

*Michael Thane, Public Works Executive Director made the staff presentation.*

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**H.12** [Consider a resolution authorizing the Mayor to execute an Agreement with Super Universal Waste, LLC for the purchase of household hazardous waste collection and disposal.](#)

*Michael Thane, Public Works Executive Director made the staff presentation.*

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Flores  
Council Member Fleming  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Ly

**I. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST**

**J. EXECUTIVE SESSION:**

**J.1** [Consider Executive Session as authorized by §551.074, Government Code, to deliberate the appointment, employment, evaluation, reassignment, and/or duties of a public or employee, to wit: City Management](#)

*The City Council recessed to executive session. Mayor Morgan called the executive session to order at 7:15 p.m. and adjourned at 9:25 p.m.*

*Council reconvened to regular session with no action on the executive session.*

**K. ADJOURNMENT**

*There being no further business, Mayor Morgan adjourned the meeting at 9:23 pm.*

*Respectfully submitted:  
Meagan Spinks, City Clerk*