



City of Round Rock

Meeting Minutes - Draft

City Council

Thursday, September 28, 2023

A. CALL MEETING TO ORDER

The Round Rock City Council met in regular session on September 28, 2023 in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:08 pm.

B. ROLL CALL

Present: 7 - Mayor Craig Morgan
Mayor Pro-Tem Matthew Baker
Council Member Michelle Ly
Council Member Rene Flores
Council Member Frank Ortega
Council Member Kristin Stevens
Council Member Hilda Montgomery

Absent: 0

C. PLEDGES OF ALLEGIANCE

*Mayor Morgan and Scouts from Troop 27 led the following pledges:
United States and Texas*

D. CITIZEN COMMUNICATION

*The following citizens spoke:
Pastor Mark Westerfield with Central Baptist Church spoke regarding Love the Rock on October 14th. No other citizens wished to speak.*

E. PROCLAMATIONS:

E.1 [Consider proclaiming September 2023 as "National Service Dog Month" in the City of Round Rock.](#)

Mayor Morgan read and presented the proclamation.

F. APPOINTMENTS:**F.1** [Confirm City Manager's Appointment of Chuck Sanders to the Civil Service Commission.](#)

A motion was made by Council Member Stevens, seconded by Council Member Ly, to confirm the City Manager's appointment of Chuck Sanders to the Civil Service Commission. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

G. CONSENT AGENDA:

A motion was made by Council Member Ortega seconded by Mayor Pro-Tem Baker to approve the Consent Agenda. The motion carried by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

G.1 [Consider a resolution authorizing the Mayor to execute an Agreement with Playaway Products, LLC for the purchase of audiobooks and educational materials for the library.](#)

This item was approved under the consent agenda.

G.2 [Consider a resolution authorizing the Mayor to execute an Agreement with GT Distributors, Inc. for the purchase of public safety supplies and equipment.](#)

This item was approved under the consent agenda.

G.3 [Consider a resolution authorizing the Mayor to execute an Interlocal Agreement with Williamson County Emergency Services District No. 3 for automatic aid assistance for fire department services.](#)

This item was approved under the consent agenda.

- G.4** [Consider a resolution authorizing the Mayor to execute an Interlocal Agreement with Williamson County Emergency Services District No. 2 for automatic aid assistance for fire department services.](#)

This item was approved under the consent agenda.

- G.5** [Consider a resolution authorizing the Mayor to execute a Professional Consulting Services Agreement with Rock Engineering & Testing Laboratory, Inc. for geotechnical engineering services for City projects.](#)

This item was approved under the consent agenda.

- G.6** [Consider a resolution authorizing the Mayor to execute an Agreement with Doggett Freightliner of South Texas, LLC for the purchase of heavy duty trucks, trailers, parts, maintenance and repair services.](#)

This item was approved under the consent agenda.

- G.7** [Consider a resolution authorizing the Mayor to execute an Agreement with Professional Turf Products, LP for the purchase of grounds maintenance equipment, parts and supplies.](#)

This item was approved under the consent agenda.

- G.8** [Consider a resolution authorizing the Mayor to execute an Agreement with G&H Construction and Remodeling LLC for the purchase of general building construction trades services \(carpentry\).](#)

This item was approved under the consent agenda.

- G.9** [Consider a resolution authorizing the Mayor to execute an Agreement with Centerline Supply, LTD for the purchase of highway safety and traffic control products.](#)

This item was approved under the consent agenda.

- G.10** [Consider a resolution authorizing the Mayor to execute an Agreement with Dobie Supply, LLC for the purchase of highway traffic controls.](#)

This item was approved under the consent agenda.

- G.11** [Consider a resolution authorizing the Mayor to execute an Agreement with Mobo Trex, Inc. for the purchase of highway safety and traffic control products.](#)

This item was approved under the consent agenda.

H. RESOLUTIONS:

- H.1** [Consider a resolution approving the action of the Round Rock Transportation and Economic Development Corporation \(Type B\) in approving a portion of the Paseo/Griffith Building Downtown Improvements Project as a Type B project pursuant to the Local Government Code.](#)

Susan Morgan - CFO, Chad McDowell - General Services Director, and Jordan Robinson - Chamber President/CEO made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

H.2 [Consider a resolution authorizing the Mayor to execute an Agreement with Round Rock Industrial Equipment Co., for the replacement of lockers at the Police Department.](#)

Council Member Stevens noted her abstention prior to the item presentation and did not vote. Chad McDowell, General Services Director made the staff presentation.

A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 6 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

Abstains: 1 - Council Member Stevens

H.3 [Consider a resolution authorizing the Mayor to execute a Contract with Royal Vista, Inc. for the Greenbelt Stormwater and Waterline Improvements Project.](#)

Michael Thane, Utilities and Environmental Services Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

H.4 [Consider a resolution authorizing the Mayor to execute an Agreement with Deer Oaks EAP Services, LLC for employee assistance program services.](#)

Valerie Francois, Human Resources Director made the staff presentation.

A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Baker
 Council Member Ly
 Council Member Flores
 Council Member Ortega
 Council Member Stevens
 Council Member Montgomery

Nays: 0

Absent: 0

H.5 [Consider a resolution authorizing the Mayor to execute a Financial Renewal under the Administrative Services Agreement with United Healthcare Services, Inc. for employee medical and pharmacy benefits for the period of January 1, 2024 through December 31, 2026.](#)

Valerie Francois, Human Resources Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Baker
 Council Member Ly
 Council Member Flores
 Council Member Ortega
 Council Member Stevens
 Council Member Montgomery

Nays: 0

Absent: 0

H.6 [Consider a resolution authorizing the acceptance of group insurance policies with United Healthcare for critical illness, accident, and hospital indemnity coverage for City employees.](#)

Valerie Francois, Human Resources Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

H.7 [Consider a resolution authorizing the renewal and enhancement of the City's Short Term Disability Policy with Madison National Life Insurance Company, Inc. for the period of January 1, 2024 through December 31, 2025.](#)

Valerie Francois, Human Resources Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

H.8 [Consider a resolution authorizing a renewal with Minnesota Life Insurance Company of term life insurance and accidental death and dismemberment insurance for City employees for the period of January 1, 2024 through December 31, 2026.](#)

Valerie Francois, Human Resources Director made the staff presentation.

A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

H.9 [Consider a resolution authorizing the Mayor to execute Quantity Adjustment/Change Order No. 3 with J.D. Abrams, LP for the University Boulevard Expansion Project.](#)

Gary Hudder, Transportation Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Baker
 Council Member Ly
 Council Member Flores
 Council Member Ortega
 Council Member Stevens
 Council Member Montgomery

Nays: 0

Absent: 0

H.10 [Consider a resolution authorizing the Mayor to execute a Letter Agreement with Avery Ranch Company, Ltd. and Avery Trusts for the acquisition of a 0.3960 acre right of way parcel and 0.063 acre drainage easements required for the CR 112 Roadway Improvements Project.](#)

Gary Hudder, Transportation Director made the staff presentation for H.10 and H.11 at the same time.

A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Flores, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Baker
 Council Member Ly
 Council Member Flores
 Council Member Ortega
 Council Member Stevens
 Council Member Montgomery

Nays: 0

Absent: 0

H.11 [Consider a resolution authorizing the Mayor to execute a Real Estate Contract with Avery Ranch Company, Ltd. and Avery Trusts for the purchase of a 6.345 acre right of way parcel and 0.059 acre drainage easements required for the CR 112 Roadway Improvements Project.](#)

A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

I. ORDINANCES:

I.1 [Consider an ordinance adopting the 2023 Transportation Master Plan. \(First Reading\)*](#)

Gary Hudder, Transportation Director introduced Jake Gutekunst with Kimley-Horn who made the staff presentation.

A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to approve the first reading of the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

I.2 [Consider public testimony regarding, and an ordinance approving an amendment to the Comprehensive Plan 2030 to modify the Future Land Use Map to allow industrial development on 13.32 acres located south of E. Old Settlers Boulevard and west of the Mogan ROW. \(First Reading\)*](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation. Mayor Morgan opened the public hearing. There were no speakers. The public hearing will remain open until the next meeting on October 12, 2023. No action was taken on this item.

I.3 [Consider public testimony regarding, and an ordinance rezoning 29.74 acres located south of E. Old Settlers Boulevard and west of the Mogan ROW from the BP \(Business Park\) zoning district to the LI \(Light Industrial\) zoning district. \(First Reading\)*](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation. Mayor Morgan opened the public hearing. There were no speakers. The public hearing will remain open until the next meeting on October 12, 2023. No action was taken on this item.

I.4 [Consider public testimony regarding, and an ordinance approving an amendment to the Comprehensive Plan 2030 to modify the Future Land Use Map to allow mixed-use development on 0.50 acres located on the north side of McNeil Road and west of Old Austin Rock Road. \(First Reading\)](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation.

Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

A motion was made by Council Member Flores, seconded by Mayor Pro-Tem Baker, to approve the first reading the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

A motion was made by Council Member Ortega, seconded by Council Member Stevens, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

I.5 [Consider public testimony regarding, and an ordinance rezoning 0.50 acres located on the north side of McNeil Road and west of Old Austin Rock Road from the SF-2 \(Single-Family - Standard Lot\) zoning district to the MU-R \(Mixed-Use Redevelopment and Small Lot\) zoning district. \(First Reading\)*](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation.

Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the first reading the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Flores, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

I.6 [Consider public testimony regarding, and an ordinance approving an amendment to the Comprehensive Plan 2030 to modify the Future Land Use Map to allow Residential development on 1.31 acres located west of S Mays St and north of Nash St. \(First Reading\)*](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation.

Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

A motion was made by Council Member Ortega, seconded by Council Member Stevens, to approve the first reading the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

A motion was made by Mayor Pro-Tem Baker, seconded by Council Member Ortega, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

I.7 [Consider public testimony regarding, and an ordinance rezoning 1.31 acres located west of S Mays St and north of Nash St from the SF-2 \(Single-Family - Standard Lot\) zoning district to TH \(Townhouse\) zoning district. \(First Reading\)*](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation. Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the first reading the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

A motion was made by Council Member Stevens, seconded by Council Member Ly, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Baker
Council Member Ly
Council Member Flores
Council Member Ortega
Council Member Stevens
Council Member Montgomery

Nays: 0

Absent: 0

J. PUBLIC HEARINGS:

- J.1** [Consider public testimony regarding the annexation of a 52.59 acres of right-of way, collectively known as the "Northeast Loop," comprised of Chandler Road, CR 100, CR 118, and CR 119.](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation.

Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

- J.2** [Consider public testimony regarding the annexation of an 11.86 acre portion of CR-112 right-of way.](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation.

Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

- J.3** [Consider public testimony regarding the annexation of a 3.995 acre portion of the future E Old Settlers Blvd right-of way from existing City limits to CR 110.](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation.

Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

- J.4** [Consider public testimony regarding the annexation of a 6.431 acre portion of the Creek Bend Blvd right-of way.](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation.

Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

- J.5** [Consider public testimony regarding the annexation of a 7.294 acre portion of the Wyoming Springs Drive right-of way.](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation.

Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

- J.6** [Consider public testimony regarding the annexation of a 7.798 acre portion of the future South Kenney Fort Blvd right-of way from Louis Henna Boulevard to approximately 715 linear feet south of Gattis School Road.](#)

Brad Wiseman, Planning and Development Services Director made the staff presentation.

Mayor Morgan opened the public hearing for speakers. There being none, the public hearing was closed.

K. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST

L. EXECUTIVE SESSION:

- L.1** [Consider Executive Session as authorized by §551.072, Government Code, related to the purchase and/or value of real property to wit: 16 Brenda Lane, Round Rock, Texas.](#)
- L.2** [Consider Executive Session as authorized by §551.087 Government Code, related to consultation with the City Attorney regarding potential legal issues with the Economic Development Program Agreement with Crow Group Series, LLC.](#)

Council recessed into executive session. Mayor Morgan called the first session to order at 7:45 pm and adjourned at 8:00 pm. Mayor Morgan called the second session to order at 8:00 pm and adjourned at 8:50 pm. Council returned to regular session, no action taken.

M. ADJOURNMENT

There being no further business, Mayor Morgan adjourned the meeting at 8:57 pm.

Respectfully submitted by:

Meagan Spinks, City Clerk