



City of Round Rock

Meeting Minutes - Draft

City Council

Thursday, May 22, 2025

A. CALL MEETING TO ORDER

The Round Rock City Council met in regular session on May 22, 2025 in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:04 pm.

B. ROLL CALL

Present: 7 - Mayor Craig Morgan
Mayor Pro-Tem Kristin Stevens
Council Member Michelle Ly
Council Member Rene Flores
Council Member Melissa Fleming
Council Member Frank Ortega
Council Member Hilda Montgomery

Absent: 0

C. PLEDGES OF ALLEGIANCE

Mayor Morgan led the following Pledges of Allegiance: United States and Texas.

D. OATH OF OFFICE:

D.1 [Administration of oath of office to the newly elected Council Member for Place 2.](#)

Judge Alan McGraw administered the Oath of Office.

D.2 [Administration of oath of office to the newly elected Council Member for Place 6.](#)

Judge Alan McGraw administered the Oath of Office.

Meeting went into Recess

Meeting Reconvened

E. CITIZEN COMMUNICATION

There were no citizens wishing to speak.

F. CONSENT AGENDA:

All items listed on the Consent Agenda were enacted by one motion. There was no separate discussion of these items, and no items were removed from the Consent Agenda.

- F.1** [Consider approval of minutes from the May 8, 2025, City Council meeting.](#)
- F.2** [Consider a resolution authorizing the Mayor to execute an Engagement Letter with Whitley Penn, LLP for the 2025 financial and compliance audit.](#)
- F.3** [Consider a resolution authorizing the Mayor to execute an Agreement with Mechanical & Process Systems, LLC for the purchase of HVAC job contracting services.](#)
- F.4** [Consider a resolution authorizing the Mayor to execute Supplemental Agreement No. 1 to "City of Round Rock Agreement for Surveillance, Security, and Monitoring Products with Preferred Technologies, LLC."](#)
- F.5** [Consider a resolution authorizing the Mayor to execute Supplemental Agreement No. 2 to "City of Round Rock Agreement for Fiber Optic Cabling with Austin Structured Cabling, LLC."](#)
- F.6** [Consider a resolution authorizing the Mayor to execute Quantity Adjustment/Change Order No. 1 with Cutler Repaving, Inc. for the 2023 Arterial Street Maintenance Program Project.](#)
- F.7** [Consider a resolution authorizing the Mayor to execute Supplemental Contract No. 1 with Carollo Engineers, Inc. for the Raw Water Treatment Improvements Project.](#)

Approval of the Consent Agenda

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Consent Agenda. The motion carried by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

G. RESOLUTIONS:**G.1** [Consider a resolution authorizing the Mayor to execute a contract with Austin Engineering Co., Inc. for the Greenlawn Boulevard Project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

G.2 [Consider a resolution authorizing the Mayor to execute Supplemental Contract No. 5 with Freese and Nichols, Inc. for the Chisholm Trail South Improvements \(Old Town\) Project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

G.3 [Consider a resolution rejecting the proposal submitted by Prota, Inc. for the Water Treatment Plant Miscellaneous Improvements Project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.6 [Consider a resolution authorizing the Mayor to execute a Contract for Engineering Services with Parkhill for the Recycle Center Master Plan - Phase 1 Project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

H. ORDINANCES:

- H.1** [Consider an ordinance amending Chapter 42, Section 42-127, Code of Ordinances \(2018 Edition\), by amending speed zones on portions of Kenney Fort Boulevard from Forest Creek Drive to SH 45 Frontage Roads. \(Second reading\)](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Fleming, seconded by Council Member Ortega, to approve the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

G. RESOLUTIONS CONTINUED:

- G.5** [Consider a resolution authorizing the Mayor to execute an Amendment to the Professional Services Agreement with Jacobs Engineering Group, Inc. for the Bob Bennett Building Additional Phases Project.](#)

Chad McDowell, General Services Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

G.7 [Consider a resolution authorizing the City Manager to submit an application to the Texas Department of Motor Vehicles for the Motor Vehicle Crime Prevention Authority Senate Bill 224 Grant Program for 2025-26.](#)

Allen Banks, Police Chief made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.4 [Consider a resolution accepting the City's Quarterly Financial and Investment Report for the quarter ended March 31, 2025.](#)

Kevin Klosterboer, CFO made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

H. ORDINANCES CONTINUED:**H.2** [Consider an ordinance adopting Amendment No. 1 to the FY 2024-2025 Operating Budget. \(First Reading\) \(Requires Two Readings\)](#)

Kevin Klosterboer, CFO made the staff presentation.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the first reading of the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST**J. ADJOURNMENT**

There being no further business, Mayor Morgan adjourned the meeting at 7:08 pm.

Respectfully submitted:
Ann Franklin, City Clerk