



# City of Round Rock

## Meeting Minutes - Draft

### City Council

Thursday, July 24, 2025

#### A. CALL MEETING TO ORDER

The Round Rock City Council met in regular session on July 24, 2025, in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:05 pm.

#### B. ROLL CALL

**Present:** 6 - Mayor Craig Morgan  
Mayor Pro-Tem Kristin Stevens  
Council Member Michelle Ly  
Council Member Rene Flores  
Council Member Frank Ortega  
Council Member Hilda Montgomery

**Absent:** 1 - Council Member Melissa Fleming

#### C. PLEDGES OF ALLEGIANCE

Mayor Morgan led the following Pledges of Allegiance: United States and Texas.

#### D. CITIZEN COMMUNICATION

Carol Ann Buchert spoke on erosion and overflowing of the ditch at the third hole at Forest Creek Golf Course. There were no other speakers at this time.

#### E. MAYOR'S SPECIAL RECOGNITION

##### E.1 Special recognition of three 5th grade students who won the video contest at the end of the City sponsored Water Education Program with Round Rock ISD.

Jessica Woods, Water Conservation Senior Coordinator made the presentation.

**G. CONSENT AGENDA:**

All items listed on the Consent Agenda were enacted by one motion. There was no separate discussion of these items, and no items were removed from the Consent Agenda.

**G.1** Consider approval of minutes from the July 10, 2025, City Council meeting.

**G.2** Consider an ordinance authorizing a temporary construction speed zone on a portion of South Mays Street from Nash Street to Bagdad Avenue. (Second Reading)

**Approval of the Consent Agenda**

**A motion was made by Council Member Montgomery , seconded by Council Member Ortega, to approve the Consent Agenda. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

**H. RESOLUTIONS:**

**H.1** Consider a resolution determining that Millis Development and Construction - Austin, LLC provides the best value for the City for the Town Green Improvements 2025 Project and authorizing the Mayor to execute a Standard Form of Agreement.

Rick Atkins, Parks and Recreation Director made the staff presentation.

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

- H.4** Consider a resolution denying an application to increase rates submitted by Oncor Electric Delivery Company LLC's related to Oncor's statement of intent to increase rates filed on or about June 26, 2025 and requiring Oncor to reimburse the Alliance of Oncor Cities' rate case expenses.

Kevin Klosterboer, CFO made the staff presentation.

**A motion was made by Council Member Flores seconded by Council Member Ly to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

- H.5** Consider a resolution approving the action of the Round Rock Transportation and Economic Development Corporation to adopt a Five-Year Funds Allocation Plan for FY 2026-2030.

Kevin Klosterboer, CFO made the staff presentation.

**A motion was made by Council Member Ortega seconded by Mayor Pro-Tem Stevens to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

**F. STAFF PRESENTATIONS:**

- F.1** Consider a presentation and department update from Sports Management & Tourism.

Chad McKenzie, Sports Management and Tourism Director made the staff presentation.

**H. RESOLUTIONS CONTINUED:**

- H.2** Consider a resolution authorizing the Mayor to execute an Order Form with Amazon.Com Services LLC for Just Walk Out Services at the Round Rock Sports Center.

Chad McKenzie, Sports Management and Tourism Director made the staff presentation.

**A motion was made by Council Member Ortega seconded by Council Member Ly to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

- H.3** Consider a resolution authorizing the City Manager to issue a Purchase Order to United Ag & Turf for the purchase of grounds maintenance equipment.

Chad McKenzie, Sports Management and Tourism Director made the staff presentation.

**A motion was made by Mayor Pro-Tem Stevens seconded by Council Member Ortega to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

- H.6** Consider a resolution authorizing the Mayor to execute a Memorandum of Understanding with Capital Metropolitan Transportation Authority Regarding the Provision of Federal Transit Administration Section 5307 and Section 5339(a) Program Funds for Fiscal Years 2025 and 2026.

Brian Kuhn, Public Works Assistant Director made the staff presentation.

**A motion was made by Council Member Flores seconded by Council Member Ortega to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

- H.7** Consider a resolution authorizing the submittal of a grant application for FY 2025 Federal Transit Authority Section 5307 funds for the public transit services.

Brian Kuhn, Public Works Assistant Director made the staff presentation.

**A motion was made by Council Member Ortega seconded by Mayor Pro-Tem Stevens to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

- H.8** Consider a resolution approving the action of the Round Rock Transportation and Economic Development Corporation in amending the Transportation Capital Improvement Program (TCIP).

Michael Thane, Public Works Executive Director made the staff presentation.

**A motion was made by Council Member Ortega seconded by Council Member Montgomery to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

- H.9** Consider a resolution authorizing the Mayor to execute Quantity Adjustment/Change Order No. 1 with Smith Contracting Co., Inc. for the Chisholm Trail Road North Project.

Michael Thane, Public Works Executive Director made the staff presentation.

**A motion was made by Council Member Ortega seconded by Mayor Pro-Tem Stevens to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

- H.10** Consider a resolution authorizing the Mayor to execute a Professional Consulting Services Agreement with Raba Kistner, Inc. for the construction materials testing services for the Greenlawn Boulevard Project.

Michael Thane, Public Works Executive Director made the staff presentation.

**A motion was made by Council Member Flores seconded by Council Member Ly to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1- Council Member Flemming

- H.11** Consider a resolution authorizing the Mayor to execute Supplemental Contract No. 2 with Plummer and Associates, Inc. for the Brushy Creek East Regional Wastewater Treatment Plant Expansion to 40 MGD Project.

Michael Thane, Public Works Executive Director made the staff presentation.

**A motion was made by Council Member Ortega seconded by Mayor Pro-Tem Stevens to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

- H.12** Consider a resolution authorizing the Mayor to execute Supplemental Contract No. 3 with Plummer Associates, Inc. for the Brushy Creek East Regional Wastewater Treatment Plant Expansion Project.

Michael Thane, Public Works Executive Director made the staff presentation.

**A motion was made by Council Member Flores seconded by Council Member Montgomery to approve the Resolution. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Ortega  
Council Member Montgomery

**Nays:** 0

**Absent:** 1 - Council Member Fleming

**I. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST**

**J. ADJOURNMENT**

There being no further business, Mayor Morgan adjourned the meeting at 7:14 pm.

Respectfully submitted:

Ann Franklin, City Clerk