



City of Round Rock

Meeting Minutes

City Council

Thursday, February 13, 2025

A. CALL MEETING TO ORDER

The Round Rock City Council met in regular session on February 13, 2025 in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:02 pm.

B. ROLL CALL

Present: 7 - Mayor Craig Morgan
Mayor Pro-Tem Kristin Stevens
Council Member Michelle Ly
Council Member Rene Flores
Council Member Melissa Fleming
Council Member Frank Ortega
Council Member Hilda Montgomery

Absent: 0

C. PLEDGES OF ALLEGIANCE

Mayor Morgan led the following Pledges of Allegiance: United States and Texas.

D. CITIZEN COMMUNICATION

John Gordon spoke regarding Mesa Village and Brushy Creek Development. There were no other speakers at this time.

E. MAYOR'S SPECIAL RECOGNITION**E.1** [Consider a presentation in appreciation of Susan Morgan Chief Financial Officer for 10 years of service to the City of Round Rock.](#)

Presentations were given in appreciation of CFO Susan Morgan's 10 years of Public Service by Bradley Dushkin, Planning & Development Services; Sara Bustilloz, Communication & Marketing; Michael Thane, Public Works; Chad McKenzie, Sports Management and Tourism; Chief Glaiser, Fire; Michelle Cervantes, Library; Rick Atkins, Parks and Recreation Department; Ramsey Saad, IT; Chief Banks, Police; Council Members Ly, Flores, and Fleming; City Manager Brooks Bennett; City Attorney Stephanie Sandre; Council Member Ortega; Mayor Pro Tem Stevens; Council Member Montgomery; and Mayor Morgan.

Meeting went into Recess at 6:47 p.m.

Meeting Reconvened at 6:57

F. CONSENT AGENDA:**F.1** [Consider approval of minutes from the January 23, 2025, City Council meeting.](#)**F.2** [Consider a resolution authorizing the Mayor to execute Supplemental Agreement No. 2 to "City of Round Rock Agreement for Purchase of Master Meter Products with HydroPro Solutions, Inc."](#)**F.3** [Consider a resolution approving the updated Public Transportation Agency Safety Plan.](#)**F.4** [Consider a resolution authorizing the Mayor to execute an Agreement with Swinerton Builders for the purchase of drywall services.](#)**F.5** [Consider a resolution authorizing the Mayor to execute an Agreement with Ozadi Nature Experiences for the purchase of drywall services.](#)**F.6** [Consider a resolution authorizing the Mayor to execute an Agreement with Silsbee Ford for the purchase of vehicles.](#)**F.7** [Consider a resolution authorizing the Mayor to execute an Agreement with Lake Country Chevrolet Inc. for the purchase of vehicles.](#)**F.8** [Consider a resolution authorizing the Mayor to execute an Agreement with ABM Industry Groups, LLC for the purchase of high rafter cleaning services.](#)

- F.9** [Consider a resolution authorizing the Mayor to execute an Agreement with Choice Supply, Inc. for the purchase of janitorial supplies.](#)

Approval of the Consent Agenda

All items listed on the Consent Agenda were enacted by one motion. There was no separate discussion of these items, and no items were removed from the Consent Agenda.

A motion was made by Council Member Ortega , seconded by Council Member Montgomery, to approve the Consent Agenda. The motion carried by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G. RESOLUTIONS:

- G.1** [Consider a resolution authorizing the Mayor to execute the FY 2024 "Equitable Sharing Agreement and Certification" confirming the City's receipt and expenditure of federal asset forfeiture awards and agreeing to continue to participate in the receipt of federal forfeiture awards.](#)

Allen Banks, Police Chief made the staff presentation.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.4 [Consider a resolution authorizing the Mayor to execute an Election Agreement with Travis County for the May 3, 2025, General Election.](#)

A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.5 [Consider a resolution authorizing the Mayor to execute a Joint Election Agreement with Travis County for the May 3, 2025, General Election.](#)

A motion was made by Council Member Montgomery, seconded by Council Member Flores, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.6 [Consider a resolution authorizing the Mayor to execute a Joint Election Agreement and Contract for Election Services with Williamson County for the May 3, 2025, General Election.](#)

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.2 [Consider a resolution accepting the City's Quarterly Financial and Investment Report for the quarter ending 12/31/2024.](#)

Kevin Klosterboer, CFO made the staff presentation.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.3 [Consider a resolution authorizing the publication of notice of intention to issue City of Round Rock, Texas combination tax and limited revenue certificates of obligation, Series 2025, and other matters related thereto.](#)

Kevin Klosterboer, CFO made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.7 [Consider a resolution authorizing the City Manager to issue a Purchase Order to American Material Handling, Inc. for an articulating boom lift.](#)

Chad McDowell, General Services Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.8 [Consider a resolution authorizing the Mayor to execute a Guaranteed Price Amendment to the Construction Manager at Risk Standard Form of Agreement between the City and Spawglass Contractors, Inc. for the Old Settlers Buildout Project - Recreation Center - Earthwork \(Package 3C\).](#)

Chad McDowell, General Services Director made the staff presentation.

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.9 [Consider a resolution authorizing the Mayor to execute Supplemental Agreement No. 4 to "City of Round Rock Agreement for Professional Consulting Services related to Expert Witness/Litigation Services for Wholesale Rate Cases with Raftelis Financial Consultants, Inc."](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Fleming, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.10 [Consider a resolution authorizing the Mayor to execute an Agreement with Ear Telecommunications, LLC d/b/a "EARTC" for the purchase of street light maintenance.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.11 [Consider a resolution authorizing the Mayor to execute Supplemental Contract No. 5 with Halff Associates, Inc. for the Wyoming Springs Segment 1 Project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.12 [Consider a resolution authorizing the Mayor to execute a real estate contract with Fog Break, Ltd. for 0.3231 acre of right of way required for the N. Mays Gap Road Project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.13 [Consider a resolution determining that Cash Construction Company, Inc. provides the best value for the Chisholm Trail South Project and authorizing the Mayor to execute a Standard Form of Agreement.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

G.14 [Consider a resolution authorizing the Mayor to execute Quantity Adjustment/Change Order No. 1 with C.C. Carlton Industries, LTD for the Chandler Road 36-inch Water Transmission Main Project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

H. ORDINANCES:

H.1 [Consider public testimony regarding, and an ordinance approving Amendment No. 4 to Planned Unit Development \(PUD\) No. 129 \(The District\) to redefine main street and paseo locations, and to add standards and a review process for multi-family residential projects. \(First Reading\)*](#)

Bradley Dushkin, Planning and Development Services Director made the staff presentation.

Public hearing was opened.

There were no citizens wishing to speak.

Public hearing was closed.

A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the first reading of the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
 Mayor Pro-Tem Stevens
 Council Member Ly
 Council Member Flores
 Council Member Fleming
 Council Member Ortega
 Council Member Montgomery

Nays: 0

Absent: 0

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

H.2 [Consider public testimony regarding, and an ordinance amending Zoning and Development Code, Chapter 1, Section 1-50, and Chapter 8, Sections 8-10 and 8-40, Code of Ordinances \(2018 Edition\), regarding landscaping, irrigation, and screening requirements. \(First Reading\)*](#)

Michael Thane, Public Works Executive Director and Bradley Dushkin, Planning and Development Services Director made the staff presentation.

Public hearing was opened.

There were no citizens wishing to speak.

Public hearing was closed.

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the first reading of the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST

J. EXECUTIVE SESSION:

The City Council recessed to executive session. Mayor Morgan called the executive session to order at 8:05 p.m. and adjourned at 8:33 p.m.

J.1 [Consider Executive Session as authorized by §551.071, Government Code, related to consultation with attorney regarding pending litigation, to wit: Texas Disposal Systems Inc. v. City of Round Rock, et al, cause no. 22-0482-C395.](#)

Council reconvened to regular session with no action taken.

K. ADJOURNMENT

There being no further business, Mayor Morgan adjourned the meeting at 8:33 pm.

Respectfully submitted:
Ann Franklin, City Clerk