



# City of Round Rock

221 East Main Street  
Round Rock, Texas 78664

## Journal - Draft

### City Council

*Craig Morgan, Mayor*  
*Kristin Stevens, Mayor Pro-Tem, Place 5*  
*Michelle Ly, Place 1*  
*Rene Flores, Place 2*  
*Melissa Fleming, Place 3*  
*Frank Ortega, Place 4*  
*Hilda Montgomery, Place 6*

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Thursday, June 12, 2025

6:00 PM

City Council Chambers, 221 East Main St.

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### **AMENDED AGENDA - ADDED NEW SECTION "MAYOR'S SPECIAL RECOGNITION". THE ALPHABET MOVED ONE LETTER DOWN BEGINNING WITH "E".**

#### **A. CALL MEETING TO ORDER**

The Round Rock City Council met in regular session on June 12, 2025 in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:06 pm.

#### **B. ROLL CALL**

**Present:** 5 - Mayor Craig Morgan  
Mayor Pro-Tem Kristin Stevens  
Council Member Michelle Ly  
Council Member Melissa Fleming  
Council Member Frank Ortega

**Absent:** 0

#### **C. PLEDGES OF ALLEGIANCE**

Mayor Morgan led the following Pledges of Allegiance: United States and Texas.

#### **D. CITIZEN COMMUNICATION**

Tina Steiner extended an invitation to the Round Rock Association Cemetary Board's Slave Grave Remembrance ceremony Juneteenth event. There were no other speakers at this time.

**E. MAYOR'S SPECIAL RECOGNITION**

- E.1** Consider Mayors Special Recognition for the efforts of the Team Brock Junior Committee for creating awareness of childhood cancer in RRISD and Leander ISD.

Council Member Fleming recognized the efforts of the Team Brock Junior Committee for creating awareness of childhood cancer.

**F. STAFF PRESENTATIONS:**

- F.2** Consider a presentation regarding the 2025 UniverCity graduating class.

Joe Brehm, Community and Neighborhood Services Director made the presentation regarding the 2025 UniverCity graduating class.

**J. APPOINTMENTS:**

- J.1** Consider the appointment of an Associate Municipal Judge to fill an expired term.

**A motion was made by Mayor Pro-Tem Stevens, seconded by Montgomery, to reappoint Associate Judge Sandra Fitzpatrick. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

- J.2** Consider the appointment of an Associate Municipal Judge to fill an expired term.

**A motion was made by Flores, seconded by Council Member Ly, to reappoint Associate Judge Lucas Wilson. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**F. STAFF PRESENTATIONS: continued**

**F.1** Consider a presentation and department update from Police Department.

Allen Banks, Police Chief made the staff presentation.

**H. RESOLUTIONS:**

**H.2** Consider a resolution authorizing the Mayor to execute a supplemental Order Form with Flock Group, Inc. for license plate readers and related cameras.

Allen Banks, Police Chief made the staff presentation.

**A motion was made by Council Member Fleming, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**G. CONSENT AGENDA:**

All items listed on the Consent Agenda were enacted by one motion. There was no separate discussion of these items, and no items were removed from the Consent Agenda.

**G.1** Consider approval of minutes from the May 22, 2025, City Council meeting.

**G.2** Consider an ordinance adopting Amendment No. 1 to the FY 2024-2025 Operating Budget. (Second Reading)

**G.3** Consider a resolution authorizing the Mayor to execute an Agreement with Siddons Martin Emergency Group, LLC for the purchase of fire service apparatus vehicle parts.

**Approval of the Consent Agenda**

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Consent Agenda. The motion carried by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H. RESOLUTIONS: continued**

**H.1** Consider a resolution authorizing the Mayor to execute an Agreement for Architectural Services and accompanying Supplemental Agreement No. 1 with McKinney York Architects for the Fire Station No. 11 Project.

Chad McDowell, General Services Director made the staff presentation.

**A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H.3** Consider a resolution approving " Hazard Mitigation Plan Action Plan Update: 2025 Update Mitigation Risk for a Safe, Secure, Sustainable Future. "

Cheree Smith, Emergency Management Coordinator made the staff presentation.

**A motion was made by Council Member Ortega, seconded by Montgomery, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

#### H.4

Consider a resolution authorizing the Mayor to execute Quantity Adjustment/Change Order No. 2 with Muniz Concrete & Contracting, Inc. for the Lake Creek Trail - Round Rock West Park to Centennial Plaza Project.

Rick Atkins, Parks and Recreation Director made the staff presentation.

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

#### H.5

Consider a resolution authorizing the Mayor to execute a contract with Gage and Cade Construction, LLC for the South Creek Channel Improvements Project.

Michael Thane, Public Works Executive Director made the staff presentation.

**A motion was made by Council Member Mayor Pro-Tem Stevens, seconded by Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H.6** Consider a presentation regarding, and a resolution approving the Capital Improvements Plan Progress Semi-Annual Report regarding Water and Wastewater from the Capital Improvements Advisory Committee.

Michael Thane, Public Works Executive Director made the staff presentation.

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H.7** Consider a presentation regarding, and a resolution approving the Capital Improvements Plan Progress Semi-Annual Report regarding Roadway Impact Fees from the Capital Improvements Advisory Committee.

Gerald Pohlmeier, Public Works Assistant Director made the staff presentation.

**A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H.8** Consider a resolution authorizing the Mayor to execute a contract with Austin Filter Systems for the South Mays Street Wall Stabilization Project.

Gerald Pohlmeier, Public Works Assistant Director made the staff presentation.

**A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

## **I. ORDINANCES:**

### **I.5** Consider public testimony regarding, and an ordinance rezoning 1.863 acres located at 1501 Lisa Rae Drive from the SF-1 (Single-Family - Large Lot) zoning district to the OF-1 (General Office) zoning district. (First Reading)\*

Bradley Dushkin, Planning and Development Services Director made the staff presentation.

Public hearing was opened.

There were no citizens wishing to speak.

Public hearing was closed.

**A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H. RESOLUTIONS:continued**

**H.9** Consider a resolution authorizing a request for the voluntary expansion of the City's extraterritorial jurisdiction for approximately 76.66 acres of land, generally located south of Westinghouse Rd and west of CR 110.

Bradley Dushkin, Planning and Development Services Director made the staff presentation.

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H.10** Consider a resolution authorizing the Mayor to execute a Services Agreement with the property owners of 2.673 acres of land being a portion of Nelson Tract, located east of Vizcaya Subdivision south of Westinghouse Road.

Bradley Dushkin, Planning and Development Services Director made the staff presentation.

**A motion was made by Council Member Fleming, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H.11** Consider a resolution authorizing the Mayor to execute a Services Agreement with the property owners of 230.08 acres of land being a portion of Briggs Tract, located south of Westinghouse Road and east of CR 110.

**A motion was made by Council Member Ortega, seconded by Council Member**



**Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**J. APPOINTMENTS: continued**

**J.3** Consider the appointment of a Mayor Pro-Tem.

**A motion was made by Mayor Morgan, seconded by Council Member Ly, to appoint Council Member Kristin Stevens as Mayor Pro Tem. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**I. ORDINANCES: continued**

**I.1** Consider public testimony regarding, and an ordinance annexing 2.673 acres of land being a portion of Nelson tract, generally located south of Westinghouse Road and west of CR 110. (First Reading)\*

Bradley Dushkin, Planning and Development Services Director made the staff presentation.

Public hearing was opened.

There were no citizens wishing to speak.

Public hearing was closed.

**A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**A motion was made by Mayor Pro-Tem Stevens, seconded by Flores, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

## I.2

Consider public testimony regarding, and an ordinance annexing 230.08 acres of land being a portion of the Briggs Tract, generally located south of Westinghouse Road and east of CR 110. (First Reading)\*

Bradley Dushkin, Planning and Development Services Director made the staff presentation.

Public hearing was opened.

There were no citizens wishing to speak.

Public hearing was closed.

**A motion was made by Council Member Ortega, seconded by Montgomery, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to dispense with the second reading and adopt the Ordinance. The**

**motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

### I.3

Consider public testimony regarding, and an Ordinance Approving an Amendment to the Comprehensive Plan 2030 to modify the Future Land Use Map to allow residential development on 76.66 acres of land, generally located south of Westinghouse Rd and County Road 110. (First Reading)\*

Bradley Dushkin, Planning and Development Services Director made the staff presentation.

Public hearing was opened.

There were no citizens wishing to speak.

Public hearing was closed.

**A motion was made by Flores, seconded by Mayor Pro-Tem Stevens, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**A motion was made by Council Member Ortega, seconded by Montgomery, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**I.4**

Consider public testimony regarding, and an ordinance zoning 230.08 acres located generally south of Westinghouse Road and west of CR 110 to the SF-3 (Single-Family - Mixed Lot) zoning district. (First Reading)\*

Bradley Dushkin, Planning and Development Services Director made the staff presentation.

Public hearing was opened.

There were no citizens wishing to speak.

Public hearing was closed.

**A motion was made by Council Member Ortega, seconded by Montgomery, to approve the first reading the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**A motion was made by Flores, seconded by Council Member Ly, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H. RESOLUTIONS:continued****H.12**

Consider a resolution authorizing the Mayor to execute a Consent and Development Agreement with Debra Kay and Marc Briggs and Round Rock Municipal Utility District No. 3 regarding the development of 230 acres of land generally located south of Westinghouse Road and east of CR 110.

**A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**H.13**

Consider a resolution consenting to the creation of Round Rock Municipal Utility District No. 3.

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 7 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Fleming  
Council Member Ortega  
Flores  
Montgomery

**Nays:** 0

**Absent:** 0

**K. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST**

**L. EXECUTIVE SESSION:**

**L.1**

Consider Executive Session as authorized by §551.087 Government Code, related to consultation with the City Attorney regarding potential litigation related to signage constructed at 16420 RM 620, Round Rock, Texas.

The City Council recessed to executive session. Mayor Morgan called the executive session to order at 8:25 p.m. and adjourned at 8:51 p.m.

Council reconvened to regular session with no action taken.

**M. ADJOURNMENT**

There being no further business, Mayor Morgan adjourned the meeting at 8:51 pm.

Respectfully submitted:  
Ann Franklin, City Clerk

