City of Round Rock

Meeting Minutes - Draft

Capital Improvements Advisory Committee (CIAC)

Wednesday, May 1, 2024

A. CALL MEETING TO ORDER

The Capital Improvements Advisory Committee for the City of Round Rock met on Wednesday, May 1, 2024, in the City Council Chambers, located at 221 E. Main Street, Round Rock. Chairman Wendt called the meeting to order at 5:30 PM.

B. ROLL CALL

Present	9 -	Chairman Rob Wendt
		Vice Chair J. Hollis Bone
		Alternate Vice Chair Casey Clawson
		Committee Member Paul Emerson
		Committee Member Jennifer Henderson
		Committee Member Scott Huckabay
		Committee Member Wallis Meshier
		Committee Member Richard Pumphrey
		Ad-Hoc Justin Sims
Absent	1 -	Committee Member Aaron Dominguez

Alternate Vice Chair Clawson arrived during the presentation of item E.1.

C. CITIZEN COMMUNICATION

There were no citizens wishing to speak at this meeting.

D. APPROVAL OF MINUTES:

D.1 Consider approval of the minutes for the November 15, 2023, CIAC meeting.

A motion was made by Committee Member Henderson, seconded by Committee Member Emerson, to approve the meeting minutes. The motion passed by the following vote:

Ayes:	8 -	Chairman Wendt
		Vice Chair Bone
		Committee Member Emerson
		Committee Member Henderson
		Committee Member Huckabay
		Committee Member Meshier
		Committee Member Pumphrey

Ad-Hoc Sims

      Nays: 0

   Absent: 2 - Alternate Vice Chair Clawson
                 Committee Member Dominguez

E.   PRESENTATIONS:

E.1 Consider a presentation from the Utilities and Environmental Services Department and recommend approval of the Semi-Annual Report to City Council with respect to the progress of the Capital Improvements Plan and identification of any perceived inequities in implementing the plan or imposing the impact fee.

Michael Thane, Utilities and Environmental Services Department Director, made the staff presentation.

A motion was made by Committee Member Henderson, seconded by Committee Member Emerson, that the draft report be recommended for City Council approval. The motion passed by the following vote:

       Ayes: 9 - Chairman Wendt
               Vice Chair Bone
               Alternate Vice Chair Clawson
               Committee Member Emerson
               Committee Member Henderson
               Committee Member Huckabay
               Committee Member Meshier
               Committee Member Pumphrey
               Ad-Hoc Sims

      Nays: 0

   Absent: 1 - Committee Member Dominguez

E.2 Consider a presentation from the Transportation Department and recommend approval of the Semi-Annual Report to City Council with respect to the progress of the Roadway Impact Fee Capital Improvements Plan and identification of any perceived inequities in implementing the plan or imposing the impact fee.

Brian Kuhn, Assistant Director of the Transportation Department, made the staff presentation.

A motion was made by Committee Member Henderson, seconded by Vice Chair Bone, that the draft report be recommended for City Council approval. The motion passed by the following vote:

       Ayes: 9 - Chairman Wendt
               Vice Chair Bone
               Alternate Vice Chair Clawson
               Committee Member Emerson
               Committee Member Henderson
               Committee Member Huckabay
               Committee Member Meshier
               Committee Member Pumphrey
               Ad-Hoc Sims

      Nays: 0

Absent: 1 - Committee Member Dominguez

E.3 Consider a presentation, provide comments, and consider a recommendation to the City Council regarding a Roadway Impact Fee Study Update.

Brian Kuhn, Assistant Director of the Transportation Department, made the staff presentation.

A motion was made by Committee Member Henderson, seconded by Alternate Vice Chair Clawson, that the Roadway Impact Fee Study Update be recommended for City Council approval. The motion passed by the following vote:

Ayes: 9 - Chairman Wendt
Vice Chair Bone
Alternate Vice Chair Clawson
Committee Member Emerson
Committee Member Henderson
Committee Member Huckabay
Committee Member Meshier
Committee Member Pumphrey
Ad-Hoc Sims

Nays: 0

Absent: 1 - Committee Member Dominguez

F.   ADJOURNMENT

There being no further business, Chairman Wendt adjourned the meeting at 6:11 PM. Respectfully Submitted,

Cecilia Chapa, Planning & Zoning Commission Liaison