



City of Round Rock

Meeting Minutes

Historic Preservation Commission

Tuesday, October 21, 2025

A. CALL MEETING TO ORDER

The Historic Preservation Commission for the City of Round Rock met on Tuesday, October 21, 2025 in the City Council Chambers located at 221 E. Main Street. Chair Parson called the session to order at 6:00 p.m.

B. ROLL CALL

Present 5 - Commissioner Tammy Conrad
Commissioner Shagufta Ellam
Chairman Richard Parson
Commissioner Andrew Wolfe
Commissioner Gavin Peterson

Absent 2 - Vice Chair Sharon Whitaker
Commissioner Audrey Simmons

Commissioner Wolfe left at 6:58 between items F.2 and G.1.

C. CITIZEN COMMUNICATION

Round Rock Preservation President Judy Anderson, address, spoke about the upcoming Lunch and Learn on October 28 and reported on recent presentations at senior living centers.

D. PLEDGES OF ALLEGIANCE

E. APPROVAL OF MINUTES:

E.1 Consider approval of the minutes of the May 20, 2025 Historic Preservation Commission Meeting.

A motion was made by Commissioner Conrad and seconded by Commissioner Wolfe to approve the minutes of the May 20, 2025 Historic Preservation Commission Meeting as presented. The motion carried by the following vote:

Aye: 5 - Commissioner Conrad
Commissioner Ellam
Chairman Parson
Commissioner Wolfe
Commissioner Peterson

Nay: 0

Absent: 2 - Vice Chair Whitaker
Commissioner Simmons

- E.2** Consider approval of the minutes of the September 16, 2025 Historic Preservation Commission Work Session.

Commissioner Ellam noted a spelling error in item C.1 and that the motioning and seconding Commissioners in item C.2 had been reversed.

A motion was made by Commissioner Conrad and seconded by Commissioner Ellam to approve the minutes of the September 16, 2025 Historic Preservation Commission Work Session as amended. The motion carried by the following vote:

Aye: 5 - Commissioner Conrad
Commissioner Ellam
Chairman Parson
Commissioner Wolfe
Commissioner Peterson

Nay: 0

Absent: 2 - Vice Chair Whitaker
Commissioner Simmons

F. CERTIFICATE OF APPROPRIATENESS:

- F.1** Consider a presentation and action regarding a Certificate of Appropriateness for 105 E. Main Street HP25-023.

Planner Kerstin Harding presented the appeal of a denied administrative certificate of appropriateness (CofA) for a mural that the business owner at 103 E. Main had painted on the wall of 105 E. Main that faced the patio of his restaurant. The mural was on a previously painted concrete block addition that had been constructed in the 1990s and was done with the wall owner's permission but without a CofA. Staff instructed him to ask the owner of the wall to apply for a CofA retroactively. When the application was made staff denied the CofA as previous requests to paint non-historic masonry had been denied, and conditioned that the murals be painted over by April 30, 2026. The business owner chose to appeal the administrative denial to the HPC as permitted by ordinance.

The applicant was not present but the owner of the restaurant at 103 E. Main, Mr. Ashaad Perry, addressed the Commission. He apologized for completing the mural without a CofA and said that he didn't realize it would be a problem since the mural isn't facing a public space. He said that he was willing to paint over

the mural and use panels instead, but that he felt the fasteners would do more damage to the structure than the paint had done.

A motion was made by Commissioner Conrad to approve the staff recommendation to deny the Certificate of Appropriateness and to approve the recommended conditions for the panel option. She amended her motion to specify April 30, 2026 as the deadline to paint over the murals, and added that the dark gray color “Peppercorn” was appropriate. Chair Parson seconded the amended motion. The motion failed by the following vote:

Aye: 1 - Commissioner Conrad

Nay: 4 - Commissioner Ellam
Chairman Parson
Commissioner Wolfe
Commissioner Peterson

Absent: 2 - Vice Chair Whitaker
Commissioner Simmons

A second motion was made by Commissioner Ellam and seconded by Commissioner Wolfe to deny the Certificate of Appropriateness but specified that repainting to the color “Peppercorn” may be completed at a later time when maintenance is necessary. At that time the mural may be replaced with panels:

- **Panels must be attached with anchors embedded in the mortar rather than the concrete block.**
- **Permitted panel materials are those that are allowed for panel signs in the DT special area.**
- **The panel may not be internally illuminated.**
- **Diagrams of artwork for any future murals should be submitted to the city sign reviewer to confirm whether any portion of the mural is considered signage and subject to size limit in the sign ordinance.**

The motion carried by the following vote:

Aye: 3 - Commissioner Ellam
Commissioner Wolfe
Commissioner Peterson

Nay: 2 - Commissioner Conrad
Chairman Parson

Absent: 2 - Vice Chair Whitaker
Commissioner Simmons

F.2 Consider a presentation and action regarding a Certificate of Appropriateness for 103 E. Main Street HP25-024.

Ms. Harding presented the request for a Certificate of Appropriateness to paint the previously unpainted brick on an addition that was constructed at the back of the building in 2013. Staff recommended denying the CofA and conditioning that the paint either be removed or repainted a color closer to that of clay brick, to call less attention to the brick being painted.

Mr. Perry addressed the commission, emphasizing that the brick was destroyed, that leaving it as it was not an option. He added that he would prefer to cover the brick with wood paneling or stucco. Ms. Jordan noted that it would require a separate CofA.

A motion was made by Commissioner Ellam and seconded by Commissioner Wolfe to deny the Certificate of Appropriateness. If the applicant does not submit a separate application for a different finish material in time for the November 18, 2025 HPC meeting, the brick addition must be repainted in a color resembling natural clay brick, to be approved by staff. She amended her motion to allow staff approval of a paint color other than natural brick. The motion carried by the following vote:

Aye: 5 - Commissioner Conrad
Commissioner Ellam
Chairman Parson
Commissioner Wolfe
Commissioner Peterson

Nay: 0

Absent: 2 - Vice Chair Whitaker
Commissioner Simmons

G. HPC GOALS:

G.1 Consider a discussion and action regarding the Historic Preservation Commission's draft goals for FY2026.

Long-Range Planning Manager Joelle Jordan called the Commissioners' attention to the draft FY2026 HPC Goals, that were redlined in accordance with discussion at the September 16, 2025 Work Session. She explained that in addition to the Commission's use, the goals are filed with the Texas Historical Commission as part of the requirement for Certified Local Government certification. Commissioner Ellam was concerned that the goals didn't include a means to achieve them. Ms. Jordan replied that yes, the presented goals merely state the goals, and if the Commission wished to develop an implementation strategy that could be done at a future meeting.

A motion was made by Commissioner Conrad and seconded by Chair Parson to adopt the goals as presented. The motion carried by the following vote:

Aye: 4 - Commissioner Conrad
Commissioner Ellam
Chairman Parson
Commissioner Peterson

Nay: 0

Absent: 3 - Vice Chair Whitaker
Commissioner Simmons
Commissioner Wolfe

H. PLANNER REPORT:

- H.1** Consider a monthly update regarding projects relating to Historic Preservation Commission actions and goals.

Senior Planner Lily Park gave an update on the October 9 proclamation of Indigenous Peoples' Day and Native American Heritage Month. She announced the upcoming Lunch and Learn on October 28, training on October 30, and the Local Legends presentation on November 6.

- H.2** Consider discussion regarding upcoming preservation events and activities.

Ms. Jordan asked the Commissioners for announcements of upcoming preservation-related activities. There were none.

I. ADJOURNMENT

There being no further business, Chairman Parson adjourned the meeting at 6:45.
Respectfully submitted, Kerstin Harding

POSTING CERTIFICATION