



Award Recommendation

To: Contract Management
From: Sandra Duran
Director, Human Resources
Date: May 29, 2026
Re: Employee Benefits Consulting Services

This recommendation proposes awarding a contract to Gallagher Benefit Services, Inc., for employee benefits consulting services to support City operations.

The solicitation RFP 26-004 Employee Benefits Consultant was advertised in the Round Rock Leader and posted on the City’s solicitation website. Based on evaluations, Gallagher Benefit Services, Inc., offers the best value to the City.

Evaluation Summary:

An expert evaluation team scored offers based on Respondent’s Solution, Approach, & Timeline, Company Work Experience and Personnel and cost. The point distribution is as follows (out of 100 points):

Respondents and point distribution are listed below based on a 100-point scale:


Gallagher Benefit Services, Inc.:	92 Points
Alliant Insurance Services, Inc.:	86 Points
Holmes Murphy:	84 Points
HUB International:	79 Points
Higginbotham Public Sector:	76 Points
McGriff / Marsh MMA:	74 Points
Lockton Dunning Benefits:	66 Points
Public Consulting Group LLC:	53 Points
First Financial Group of America:	29 Points
Sapot Systems Inc:	19 Points

Awarded Vendor: Gallagher Benefit Services, Inc
12750 Merit Drive
Dallas Texas 75251

Contract Term: 5 years

Contract Amount: total not to exceed amount of \$300,000

Approvals:



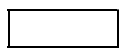
Signed Name

05/29/2026

Date:

Printed Name: Sandra Duran
Director, Human Resources

Purchasing Review



Signed Name

Date:

Printed Name: David Carter
Purchasing Manager, Finance

Award Recommendation Employee Benefits Consultant

Final Audit Report

2026-05-29

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