

**City of Round Rock Partial Tax Exemption Program for Historically Significant Properties  
2026 Schedule**

DATE	ITEM
January 2026	<ul style="list-style-type: none"> <li>• County begins accepting applications</li> <li>• County mails application form to last year's applicants.</li> <li>• City sends letters to new owners and non-participants with application</li> <li>• City sends reminder postcards to all properties eligible for exemption</li> <li>• Post exemption info on website.</li> <li>• Assign likely applying properties to Commissioners.</li> </ul>
February-April, 2026	<ul style="list-style-type: none"> <li>• As applications come in, staff checks for changes in contact info.</li> <li>• Staff contacts applicants with date of inspection and inspects property.</li> <li>• Staff posts inspection report and photos on Sharepoint, for assigned Commissioner's review.</li> <li>• Commissioners review inspection reports and assign ratings. For any properties rated failing, specify remedy. Staff will contact owner and may relay additional information to Commissioner.</li> </ul>
April 30, 2026	WCAD's application deadline.
By May 4, 2026	WCAD checks for mailed applications arriving late. Staff completes inspections of these properties ASAP.
May 4, 2026	Due date for Commissioners to complete assigned reviews and identify any applications that require discussion.
May 19, 2026	HPC votes on a recommendation to Council for which applications should receive the 2026 exemption (Exhibit A).
(If necessary) Special Called HPC meeting May 26 or June 2	If necessary, HPC may schedule special called meeting.
June 25, 2026 CC	City Council (first reading). Public hearing will be held.
July 9, 2026 CC	City Council (Second reading). Council <u>must</u> adopt ordinance by July 15
July 31, 2026	Deadline for staff to send notification letters and inspection reports to applicants.
August 31, 2026	Deadline for owners to contact preservation staff to dispute items on the 2026 inspection report. Will not change 2026 exemption status.