



City of Round Rock

Meeting Minutes - Draft

Historic Preservation Commission

Tuesday, September 15, 2020

SPECIAL NOTE:

Pursuant to the March 16, 2020 proclamation issued by Governor Abbott, this meeting was held in person and by video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of COVID-19.

Some Commissioners were present in the City Council chambers while others attended via Zoom video conferencing. Members of the public were able to speak during citizen communication or a public hearing by attending the meeting in person in the City Council chambers, however those members of the public that did not want to attend the meeting in person were able to speak via videoconferencing by visiting www.roundrocktexas.gov and registering ahead of time via the link provided in the calendar entry for this meeting.

This meeting could be viewed live online at www.roundrocktexas.gov/tv, or on Spectrum Channel 10 and U-Verse Channel 99.

CALL MEETING TO ORDER

The Historic Preservation Commission for the City of Round Rock met in regular session on Tuesday, September 15, 2020 in the City Council Chambers located at 221 E. Main Street, Round Rock. Chairman Whitaker called the session to order at 6:00 p.m.

ROLL CALL

Present 6 - Chairman Sharon Whitaker
Vice Chair Pamela Sue Anderson
Commissioner Patti Jordan
Commissioner Shirley Marquardt
Commissioner Adrian Neely
Commissioner Richard Parson

Absent 1 - Commissioner Andrew Wolfe

CITIZEN COMMUNICATION

There were no citizens wishing to speak at this meeting.

APPROVAL OF MINUTES:**D.1** [Consider approval of the minutes of the July 21, 2020 Historic Preservation Commission meeting.](#)

A motion was made by Vice-Chair Anderson and seconded by Commissioner Neely to approve the minutes as presented. The motion carried by the following vote:

Aye: 6 - Vice Chair Anderson
Chairman Whitaker
Commissioner Jordan
Commissioner Marquardt
Commissioner Neely
Commissioner Parson

Nay: 0

Absent: 1 - Commissioner Wolfe

ELECTION OF OFFICERS:**E.1** [Consider the nomination and election of a Chairman.](#)

A motion was made by Commissioner Jordan, seconded by Commissioner Marquardt, to nominate and elect Sharon Whitaker for Chairman of the 2020-2021 Historic Preservation Commission. The motion passed by the following vote:

Aye: 6 - Vice Chair Anderson
Chairman Whitaker
Commissioner Jordan
Commissioner Marquardt
Commissioner Neely
Commissioner Parson

Nay: 0

Absent: 1 - Commissioner Wolfe

E.2 [Consider the nomination and election of a Vice-Chairman.](#)

A motion was made by Commissioner Jordan, seconded by Commissioner Marquardt, to nominate and elect Pamela Anderson for Vice-Chairman of the 2020-2021 Historic Preservation Commission. The motion passed by the following vote:

Aye: 6 - Vice Chair Anderson
Chairman Whitaker
Commissioner Jordan
Commissioner Marquardt
Commissioner Neely
Commissioner Parson

Nay: 0

Absent: 1 - Commissioner Wolfe

LOCAL LEGENDS:

F.1 [Consider an action regarding the Local Legend Selection Committee's recommended recipients of the 2020 Local Legend Award.](#)

Chairman of the Local Legends Selection Committee Jen Henderson presented the Committee's recommendation for the recipients of the 2020 Local Legend Award.

A motion was made by Commissioner Neely, seconded by Commissioner Parson to approve the Selection Committee's recommendation for four recipients of the 2020 Local Legend Award. The motion carried by the following vote:

Aye: 6 - Vice Chair Anderson
Chairman Whitaker
Commissioner Jordan
Commissioner Marquardt
Commissioner Neely
Commissioner Parson

Nay: 0

Absent: 1 - Commissioner Wolfe

PRESENTATIONS:

G.1 [Consider a presentation from Round Rock Preservation.](#)

Commissioner Marquardt gave a presentation regarding nonprofit Round Rock Preservation's activities and plans for the coming year. Elroy Haverlah presented information about the Kenney Fort site, which his group would like to raise awareness of.

G.2 [Consider a presentation concerning meeting procedures.](#)

Principal Planner Joelle Jordan, City Clerk Sara White and Planning Tech Kerstin Harding led discussions about HPC meeting procedures. City Clerk Sara White answered Commissioners' questions regarding Roberts' Rules of Order.

G.3 [Consider a presentation regarding the development of the Historic Preservation Commission's goals for FY 2020-2021.](#)

Principal Planner Joelle Jordan led discussion regarding the annual goals of the Historic Preservation Commission. A draft set of the 2020-2021 Goals will be presented at the next HPC meeting.

ADJOURNMENT

There being no further business, Chairman Whitaker adjourned the meeting at 7:40 p.m.

*Respectfully Submitted,
Kerstin Harding*