

June 19, 2017

Federal Bureau of Investigation San Antonio VCTF and

Round Rock Police Department

Memorandum of Understanding

Amendment

The purpose of this Amendment is to establish an agreement by which the FBI will use Joint Law Enforcement Operations (JLEO) funding provided by the Department of Justice's Assets Forfeiture Fund (AFF) to reimburse ROUND ROCK POLICE DEPARTMENT for one-time Fiscal Year 2017 equipment purchases. It also lays out the tracking requirements that accompany the reimbursement of these equipment purchases. The tracking requirements (Revision 2) applies to equipment having an individual cost greater than \$500.

The aforementioned equipment is to be purchased for state and local task force officers (TFOs) serving on FBI-led task forces. In accordance with AFF statute, JLEO equipment reimbursements are only available for costs of state or local law enforcement officers that are incurred in a joint law enforcement operation with a Federal law enforcement agency participating in the AFF.

This Amendment modifies the standing AFF Memorandum of Understanding between the Federal Bureau of Investigation and ROUND ROCK POLICE DEPARTMENT hereinafter referred to as the "parties", to define the scope of work and responsibilities of the parties concerning the reimbursement of funds utilizing JLEO funding for equipment purchased by ROUND ROCK POLICE DEPARTMENT. This Amendment consists of 2 Revisions. For ease of review, affected paragraphs or subsections are reprinted with new language shown in bold and original language to be deleted shown as strikeouts. Topic headings are shown as they appear in the original document, typically in bold face type.

Revision 1: The following language is to be added to the agreement in **Property/Equipment**:

Equipment Purchase and Reimbursement

The FBI will reimburse ROUND ROCK POLICE DEPARTMENT for the purchase--which must be invoiced to the FBI before September 15, 2017--of the following pieces of property/equipment, not to exceed a total cost of \$132,500.00.

Equipment Purchase	QTY	Est Price	Total Cost
Dell Laptop, Mobile Precision 5520	2	\$3,149.80	\$6,299.60
SkyWatch Mobile Surveillance Tower	1	\$125,921.00	\$125,921.00

Revision 2: The following language is to be added to the agreement in **Property/Equipment**:

Equipment Tracking

Equipment purchased by the ROUND ROCK POLICE DEPARTMENT for the Task Force and reimbursed by the FBI shall be tracked consistent with the ROUND ROCK POLICE DEPARTMENT asset management

processes. In order to comply with Department of Justice tracking requirements, these asset management processes will be supplemented with the following requirements for equipment purchased under this MOA to the extent that these requirements are not already incorporated into current asset management processes.

a. ROUND ROCK POLICE DEPARTMENT asset management processes and procedures will ensure the identification and tracking of equipment make, model, serial number (if applicable), description/classification, location, responsible user, and how the equipment is utilized by the Task Force.

b. ROUND ROCK POLICE DEPARTMENT will perform an annual inventory of all equipment purchased under this MOA to ensure asset management data is current, accurate and complete and to ensure the equipment is only used for Task Force purposes.

c. Task Force will produce equipment and asset management/inventory records for audit/inspection at the request of the Department of Justice/FBI.

APPROVALS

This Amendment consisting of 2 Revisions, taken together with the standing Agreement, contains the entire Agreement between the parties. It will become effective upon the signatures of all officials listed below, or their authorized representatives.

FOR THE FEDERAL BUREAU OF INVESTIGATION

By James T. Lyons, Jr. SSA

Name and Title

FOR ALLEN BARKS CHIEF OF POLICE

By ALAN SARGIN ALLEN BARKS CHIEF OF POLICE 7-14-2017

Name and Title