



City of Round Rock

Meeting Minutes - Draft

City Council

Thursday, August 22, 2024

A. CALL MEETING TO ORDER

The Round Rock City Council met in regular session on August 22, 2024 in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:06 pm.

B. ROLL CALL

Present: 7 - Mayor Craig Morgan
Mayor Pro-Tem Kristin Stevens
Council Member Michelle Ly
Council Member Rene Flores
Council Member Melissa Fleming
Council Member Frank Ortega
Council Member Hilda Montgomery

Absent: 0

C. PLEDGES OF ALLEGIANCE

Mayor Morgan led the following Pledges of Allegiance: United States and Texas.

D. CITIZEN COMMUNICATION

Chance Reed and Greg Brill, both with the charity Sleep in Heavenly Peace, spoke about child bedlessness. There were no other speakers at this time.

E. PROCLAMATIONS:

E.1 [Consider proclaiming August 2024 as "Children's Vision and Learning Month".](#)

Mayor Morgan read and presented the proclamation to Chloe Cooper.

E.2 [Consider proclaiming August 1, 2024 as "Education Connection Day".](#)

Mayor Morgan read and presented the proclamation to Amy Wilke.

G. APPOINTMENTS:**G.4** [Consider appointment of Brooks Bennett as the next City Manager commencing December 8, 2024.](#)

Laurie Hadley - City Manager, Mayor Morgan, Council, and Judge Alan McGraw all spoke on this item.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to appoint Brooks Bennett as the next City Manager commencing December 8, 2024. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

G.1 [Consider appointments to fill expiring terms and vacancies on the following Boards and Commissions: Transportation and Economic Development Corp., Planning and Zoning Commission, Historic Preservation Commission, Zoning Board of Adjustment/Building Standards, Ethics Review Commission, and the Capital Improvements Advisory Commission Ad-Hoc Position.](#)

Brad Wiseman, Assistant City Manager made the staff presentation.

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Flores, to appoint all persons recommended by the Committee with one amendment (list of appointments attached). The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

2024 Board and Commission Committee Recommendations

Transportation & Economic Development Corporation (Type B)	Boardmember	Reappoint	Rick Villarreal
	Boardmember	Reappoint	Ryan Therrell
	Boardmember	Appoint	Michelle Sherwood
Planning & Zoning Commission / CIAC	Commissioner	Reappoint	Rob Wendt
	Commissioner	Reappoint	Hollis Bone
	Commissioner	Reappoint	Casey Clawson
	Commissioner	Reappoint	Wallis Meshier
	Commissioner	Appoint	Amir Memic
CIAC AdHoc	Ad Hoc Member	Appoint	Mary Allen Ramprasad
Historic Preservation Commission	Commissioner	Reappoint	Pamela Anderson
	Commissioner	Reappoint	Sharon Whitaker
	Commissioner	Reappoint	Richard Parson
	Commissioner	Appoint	Amy Petrovic * Shagufta Ellam
Zoning Board of Adjustment / Building Standards Commission	Boardmember	Reappoint	Bob Eskridge
	Boardmember	Reappoint	Chris Koob
	Boardmember	Appoint	Alan Simms
	Alternate	Appoint	Franklin Lilly
Ethics Review Commission	Commissioner	Reappoint	Andrew Collins
	Commissioner	Reappoint	Jessica Morales
	Commissioner	Reappoint	Kyle Craig

*Amy Petrovic withdrew from consideration prior to the meeting.

G.2 [Consider confirming the City Manager's re-appointment of 1 member to the Civil Service Commission to fill an expired term.](#)

Laurie Hadley, City Manager made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to confirm the City Manager's appointment of Audrey Simmons. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

G.3 [Consider the appointment of a Citizen Director to the Brushy Creek Regional Utility Authority \(BCRUA\) Board of Directors.](#)

A motion was made by Council Member Flores, seconded by Council Member Ortega, to appoint Council Member Hilda Montgomery as Citizen Director. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

F. CONSENT AGENDA:

All items listed on the Consent Agenda were enacted by one motion. There was no separate discussion of these items and no items were removed from the Consent Agenda.

F.1 [Consider approval of minutes from the August 8, 2024 City Council meeting.](#)

F.2 [Consider a resolution authorizing the Mayor to execute an Agreement with Safeware, Inc. for the purchase of public safety equipment.](#)

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens to approve the Consent Agenda. The motion carried by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

H. RESOLUTIONS:

H.1 [Consider a resolution approving and adopting Financial Policies related to the Budget for FY 2024-25](#)

Melana Taylor, Deputy CFO made the staff presentation.

A motion was made by Council Member Montgomery, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

H.2 [Consider a resolution approving the action of the Round Rock Transportation and Economic Development Corporation \(Type B\) in approving a portion of the Old Settlers Park Improvements Project as a Type B project pursuant to the Local Government Code.](#)

Brooks Bennett, Assistant City Manager made the staff presentation.

David Buzzell, Parks and Recreation Assistant Director answered Council's questions.

A motion was made by Council Member Ortega, seconded by Council Member Flores, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

H.3 [Consider a resolution approving and authorizing the BCRUA to execute a Financing Agreement with the Texas Water Development Board.](#)

Susan Morgan, CFO made the staff presentation.

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

H.4 [Consider a resolution authorizing the submittal of a grant application for FY 2024 Federal Transit Authority Section 5307 funds for public transit services.](#)

Brian Kuhn, Assistant Public Works Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

- H.5** [Consider a resolution authorizing the Mayor to execute a real estate contract with Weed Instrument Co., Inc, a Texas Corporation Doing Business as Ultra Electronics, Nuclear Sensors & Process Instrumentation for 0.1872 acre of right of way required for the N. Mays Gap Road Project.](#)

Brian Kuhn, Assistant Public Works Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

- H.6** [Consider a resolution authorizing the Mayor to execute an Interlocal Agreement with the City of Georgetown regarding the encroachment of Georgetown electrical facilities into Round Rock owned drainage and waterline easements.](#)

Laton Carr, Assistant Public Works Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

- H.7** [Consider a resolution authorizing the Mayor to execute an Interlocal Agreement with the City of Georgetown regarding the encroachment of Georgetown wastewater and electrical facilities into Round Rock owned waterline easements.](#)

Laton Carr, Assistant Public Works Director made the staff presentation.</p>

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

H.8 [Consider a resolution authorizing the Mayor to execute an Engineering Services Contract with Waeltz & Prete, Inc. for the Downtown Small Waterline Replacement Project.](#)

Laton Carr, Assistant Public Works Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

H.9 [Consider a resolution authorizing the Mayor to execute Supplemental Contract No. 2 with BGE, Inc. for the 2 Million Gallon Reuse Ground Storage Tank Project](#)

Laton Carr, Assistant Public Works Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

H.10 [Consider a resolution authorizing the Mayor to execute Supplemental Agreement No. 1 to "City of Round Rock Agreement for Purchase of Master Meter Products with HydroPro Solutions, Inc."](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Montgomery, to approve the Resolution. The motion passed by the following vote:

- Ayes:** 6 - Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 1 - Mayor Morgan

H.11 [Consider a resolution approving the proposed Brushy Creek Regional Utility Authority \(BCRUA\) Annual Operating, Debt Service, and Capital Project Budget for Fiscal Year 2024-2025.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Montgomery, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

- Ayes:** 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

- H.12** [Consider authorizing the Mayor to execute a resolution determining the necessity and authorizing the use of the City's power of eminent domain to acquire a permanent electric utility easement in and across approximately 2.459 acres; a permanent access easement in and across 8 tracts of land totaling 1.116 acres; and a temporary construction easement in and across 0.553 acre of land from property owned by Lost Ridge Ranch, LLC for the BCRUA Phase 2 raw water delivery project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

Mayor Pro-Tem Stevens moved that the City Council approve this resolution which authorizes the use of the power of eminent domain to acquire easements in and to the following parcels of land for construction of proposed improvements to the BCRUA Phase 2 Raw Water Delivery Project: a 2.459-acre permanent electric utility easement, a 1.116-acre permanent access easement, and a 0.553 acre temporary construction easement from property owned by Lost Ridge Ranch, LLC, as described in Exhibits A-B of the resolution. Council Member Flores seconded the motion. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

- H.13** [Consider authorizing the Mayor to execute a resolution determining the necessity and authorizing the use of the City's power of eminent domain to acquire an electric utility easement in a 0.560 acre tract of land; a permanent access easement in two tracts of land totaling 0.16 acre, and a temporary construction easement in a 0.276 acre tract of land from property owned by Carolyn Douglass for the BCRUA Phase 2 raw water delivery project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

Mayor Pro-Tem Stevens moved that the City Council approve this resolution which authorizes the use of the power of eminent domain to acquire easements in and to the following parcels of land for construction of proposed improvements to the BCRUA Phase 2 Raw Water Delivery Project: a 0.560-acre permanent electric utility easement, a 0.155-acre permanent access easement, and a 0.276-acre temporary construction easement from property owned by Carolyn Douglass, as described in Exhibits A-B of the resolution. Council Member Ortega seconded the motion. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

- H.14** [Consider authorizing the Mayor to execute a resolution determining the necessity and authorizing the use of the City's power of eminent domain to acquire a permanent electric utility easement in and across approximately 0.361 acres \(Parcel 203\) from property owned by 18245 FM 1431, LLC and Parks for the Win, LLC for the BCRUA Phase 2 raw water delivery project.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

Mayor Pro-Tem Stevens moved that the City Council approve this resolution which authorizes the use of the power of eminent domain to acquire an easement in and to the following parcel of land for construction of proposed improvements to the BCRUA Phase 2 Raw Water Delivery Project: a 0.361-acre permanent electric utility easement from property owned by 18245 FM 1431, LLC and Parks for the Win, LLC, as described in Exhibit A of the resolution. Council Member Ortega seconded the motion. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

- H.15** [Consider a resolution authorizing the Mayor to execute a Lease Agreement with Waste Specialties, LLC.](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Flores, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I. ORDINANCES:

I.1 [Consider an ordinance amending Chapter 44, Code of Ordinances \(2018 Edition\), regarding water, sewer, reuse, and stormwater rates and deposit requirements. \(First Reading\) \(Requires Two Readings\).](#)

Michael Thane, Public Works Executive Director made the staff presentation.

A motion was made by Council Member Ortega, seconded by Council Member Montgomery, to approve the first reading of the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.2 [Consider public testimony regarding, and an ordinance adopting the FY 2024-2025 Annual Budget for the City of Round Rock. \(First Reading\)\(Requires Two Readings\)](#)

Susan Morgan, CFO made the staff presentation.

A motion was made by Council Member Flores, seconded by Mayor Pro-Tem Stevens, to approve the first reading of the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

I.3 [Consider public testimony regarding, and an ordinance adopting the 2024 Property Tax Rate for the City of Round Rock. \(First Reading\) \(Requires Two Readings\)](#)

Susan Morgan, CFO made the staff presentation.

A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the first reading of the Ordinance. The motion passed by the following vote:

Ayes: 7 - Mayor Morgan
Mayor Pro-Tem Stevens
Council Member Ly
Council Member Flores
Council Member Fleming
Council Member Ortega
Council Member Montgomery

Nays: 0

Absent: 0

J. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST

K. EXECUTIVE SESSION:

K.1 [Consider Executive Session as authorized by §551.072 Government Code, related to the sale, and/or value of real property located at the southwest corner of Kenney Fort and Old Settlers Park.](#)

The City Council recessed to executive session. Mayor Morgan called the executive session to order at 8:00 p.m. and adjourned at 8:45 p.m.

Council reconvened to regular session with no action taken.

L. ADJOURNMENT

There being no further business, Mayor Morgan adjourned the meeting at 8:48 p.m.

**Respectfully submitted:
Meagan Spinks, City Clerk**