

EXHIBIT



"A" City of Round Rock Purchasing Justification Form

Date:	08/28/25	Department Name:	Utilities & Environmental Services
To:	Purchasing	Requestor Name:	Ryan Bornn
		Phone Number:	512-218-6636

Instructions: Complete this form for all purchases that will exceed \$3,000 and will be exempted from competition as prescribed in Texas Local Government Code Chapter 252.022. Attach additional information as needed to support the exemption request.

The City declares the competitive bidding procedures in Texas Local Government Code Chapter 252 to be exempt for this procurement. This Justification Form is executed and filed with the Purchasing Division as follows:

1. The undersigned is authorized and certifies that the following exemption is applicable to this purchase. Please check the criteria listed below that applies to this purchase request:

☒ Sole Source (check one)

- ☒ Items that are available from only one source because of patents, copyrights, secret process, or natural monopolies.
- ☐ Films, manuscripts, or books.
- ☐ Gas, water, and other utilities.
- ☐ Captive replacement parts or components for equipment.
- ☐ Books, papers, and other library materials for a public library that are available only from the persons holding the exclusive rights to the materials.

☐ Goods Purchased for Subsequent Retail Sale

- o A procurement of goods being purchased for subsequent resale by the City.

☐ Public Calamity

- o A procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of a municipality.

☐ Public Health and Safety

- o A procurement necessary to preserve or protect the public health or safety of the municipality's residents.

☐ Unforeseen Damage

- o A procurement necessary because of unforeseen damage to public machinery, equipment, or other property.

☐ Personal, Professional or Planning Services

- A procurement of personal, professional, or planning services

☐ Other

- Cite the applicable Texas Local Government Code Chapter 252 exemption in the justification box below.

2. Justification: Describe in detail below **why** an exemption according to Section 252.022 of the Local Government Code is being submitted for this purchase. (Attach additional pages if needed)

In accordance with the National Environmental Laboratory Accreditation Program (NELAP) certification issued by TCEQ, the laboratory is only accredited to use IDEXX Colilert methods for E.coli and Presence/Absence of Total Coliform. Any other test method would not be approved by the TCEQ/EPA for use in our laboratory.

3. Attach and submit the following documentation that supports this justification as applicable.

- Vendor's proposal/quote.  Attach Vendor Proposal/Quote
- If sole source a Manufacturer's letter declaring the purchase is sole source and why. The letter should be no older than 6 months old and signed by an authorized representative on company letterhead.  Manufacturers Letter for Sole Source

4. Because the above facts and supporting documentation the City of Round Rock exempts this procurement from LGC Chapter 252 and intends to contract with:

Vendor Name:	IDEXX Laboratories, Inc
Description:	Colilert Media, bottles and color comparators for drinking water sam

5. Check the purchase type and fill in the dollar amount and purchase term as applicable:

- ☐ This is a one-time purchase request for \$ _____
- ☒ This is a term contract request for 60 (# months) in the amount of \$ 630,000

Purchasing Office/



08/28/2025

Management Review:

Purchaser/Purchasing Management (over \$50,000)

Date

Approved by:


[Michael Thane \(Aug 28, 2025 10:18:19 CDT\)](#)

08/28/2025

Department Manager, Asst Director, or Director
Michael Thane

Date



YR1 CONTRACT QUOTE

Number / Date
20287377 / 08/07/2025

Ship to Address

CITY OF ROUND ROCK
5200 North IH 35
ROUND ROCK TX 78681
UNITED STATES
UNITED STATES

Sold to Address

CITY OF ROUND ROCK
5200 North IH 35
ROUND ROCK TX 78681
UNITED STATES
UNITED STATES

Bill-to Customer 96723

Net weight : 969.160

Yr 1 1/1/26-12/31/26

Material ID Commodity/COO	Description Batch	Exp.Date	Quantity Backorder item	Unit Price	Total Value
98-05760-01 3822190080/US	WHPC-25 HPC, SIMPLATE UNIT DOSE 1.5		1	125.08	125.08
98-08877-00 3822190080/US	WP200I-18 GAMMA IRAD COLILERT-18 200PACK		110	757.21	83,293.10
98-09221-00 3926909910/CN	WV120SBST-200, VESSELS W/ST AND SB, 200PK		150	143.50	21,525.00
98-09227-00 3822190080/US	WQT2KC, PRE-DISP.QT 2000 COMPARATOR		3	27.86	83.58
98-11682-00 3822190080/US	WP104 COLI P/A COMPARATOR		2	14.58	29.16
98-12973-00 3822190080/US	WP200I GAMMA IRRAD COLILERT 100ML 200PK		1	757.10	757.10
98-20724-01 8539490040/US	WL160,6 WATT FLUOR LAMP		1	191.06	191.06
98-21322-00 9027508060/US	WCM10 UV VIEWING CABINET		1	272.00	272.00
98-21675-00 3926909910/US	WQT2K QUANTI-TRAY 2000 DISPOSABLE 100/BX		1	233.98	233.98

All local taxes at customer charge



Date
08/18/2025

Number
20287377

Items Total **106,510.06**

Freight Value **8,140.58**

Total Amount **USD 114,650.64**

= = = = =

All local taxes at customer charge



July 29, 2025

Please accept this letter as confirmation that IDEXX Distribution, Inc. (FEIN # 35-2186625) is a wholly owned subsidiary of IDEXX Laboratories, Inc. and is the **sole supplier** of the following products to the Water Market:

Product	Sole Manufacturer	Sole Supplier in U.S. and Canadian Water Testing Markets**
Colilert* reagent	Yes	Yes
Colilert Comparator	Yes	Yes
Colilert*-18 reagent	Yes	Yes
Colisure* reagent	Yes	Yes
Enterolert* reagent	Yes	Yes
Pseudalert* reagent	Yes	Yes
Legiolert* reagent	Yes	Yes
IDEXX Vessels	Yes	Yes
Quanti-Tray* Sealer PLUS and Sealer Care	Yes	Yes
Quanti-Tray*	Yes	Yes
All Colilert Starter Kits	Yes	Yes
All 20-pack, 100-pack, and 200-pack Combo Packs	Yes	Yes
IDEXX-QC kits ¹	Yes	Yes
Quanti-Cult™ QC kit	Yes	Yes
SimPlate* for HPC test kit	Yes	Yes
HPC for Quanti-Tray* reagent	Yes	Yes
EasyDisc* HPC tests	Yes	Yes
IDEXX Water SARS-CoV-2 RT-PCR Test	Yes	Yes
IDEXX Water DNA/RNA Magnetic Bead Kit	Yes	Yes
IDEXX Water Matrix and Fecal Control Kit	Yes	Yes
IDEXX Water Internal Control	Yes	Yes
Filta-Max* xpress Filter modules	Yes	Yes
Filta-Max xpress pressure Elution station	Yes	Yes
Filta-Max manual wash station	Yes	Yes
Filta-Max filter modules	Yes	Yes
Tecta* B4 ² and Tecta service plans ³	Yes	Yes
Tecta* B16 ² and Tecta service plans ³	Yes	Yes
Tectalert* Tests (EC/TC, EC, FC, ENT)	Yes	Yes
Tecta Validation Cartridge and recertification service	Yes	Yes
UV Viewer PLUS*	Yes	Yes

** Utility, Public Health and Private labs performing environmental testing

Please note that IDEXX Distribution, Inc. was formed as a wholly owned subsidiary of IDEXX Laboratories, Inc.

Sincerely,

IDEXX Product Management

1) IDEXX-QC kits: 98-29000-01, 98-29001-01, 98-29002-01, 98-29003-01, 98-29004-01, 98-29006-01, 98-29007-01, 98-0009287-01

2) IDEXX Tecta is the only US EPA approved device for automated, presence/absence testing for drinking water.

3) Tecta Service PLUS coverage includes preventative maintenance, instrument configuration, and assessment tools which are not available outside of IDEXX.

*IDEXX, Colilert, Colilert-18, Colisure, Enterolert, Pseudalert, Legiolert, Quanti-Tray, SimPlate, EasyDisc, Filta-Max, Tecta, Tectalert and UV Viewer PLUS are trademarks or registered trademarks of IDEXX Laboratories, Inc. or its affiliates in the United States and/or other countries.

Justification Form

Final Audit Report

2025-08-28

Created:	2025-08-28 (Central Daylight Time)
By:	Adam Gagnon (agagnon@roundrocktexas.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAGBin5Q8mBCq-ISEe3sPkJlmjAxEvShNL

"Justification Form" History

-  Web Form created by Adam Gagnon (agagnon@roundrocktexas.gov)
2025-03-03 - 4:41:22 PM EST
-  Ryan Bornn (rbornn@roundrocktexas.gov) uploaded the following supporting documents:
 -  Attach Vendor Proposal/Quote
 -  Manufacturers Letter for Sole Source2025-08-28 - 10:04:57 AM CDT
-  Web Form filled in by Ryan Bornn (rbornn@roundrocktexas.gov)
2025-08-28 - 10:04:57 AM CDT- IP address: 71.42.191.10
-  Email verification link emailed to Ryan Bornn (rbornn@roundrocktexas.gov)
2025-08-28 - 10:05:00 AM CDT
-  Email viewed by Ryan Bornn (rbornn@roundrocktexas.gov)
2025-08-28 - 10:05:46 AM CDT- IP address: 104.47.65.254
-  Approval verified by Ryan Bornn (rbornn@roundrocktexas.gov)
2025-08-28 - 10:05:47 AM CDT- IP address: 104.47.65.254
-  Document emailed to Michael Thane (mthane@roundrocktexas.gov) for signature
2025-08-28 - 10:05:49 AM CDT
-  Email viewed by Michael Thane (mthane@roundrocktexas.gov)
2025-08-28 - 10:06:48 AM CDT- IP address: 104.47.64.254
-  Document e-signed by Michael Thane (mthane@roundrocktexas.gov)
Signature Date: 2025-08-28 - 10:18:19 AM CDT - Time Source: server- IP address: 71.42.191.10
-  Document sent to Adam Gagnon (agagnon@roundrocktexas.gov), Amanda Crowell (acrowell@roundrocktexas.gov), Brandon Rainer (brainer@roundrocktexas.gov), David Carter (dcarter@roundrocktexas.gov), and 3 more for signature. One of them to sign
2025-08-28 - 10:18:22 AM CDT



 Email viewed by Adam Gagnon (agagnon@roundrocktexas.gov)

2025-08-28 - 10:18:35 AM CDT - IP address: 67.48.88.26

 Email viewed by Brandon Rainer (brainer@roundrocktexas.gov)

2025-08-28 - 10:23:59 AM CDT - IP address: 104.47.64.254

 Document e-signed by Adam Gagnon (agagnon@roundrocktexas.gov)

Signature Date: 2025-08-28 - 10:28:29 AM CDT - Time Source: server - IP address: 67.48.88.26

 Agreement completed.

2025-08-28 - 10:28:29 AM CDT