



# City of Round Rock

## Meeting Minutes - Draft

### City Council

Thursday, December 4, 2025

#### A. CALL MEETING TO ORDER

The Round Rock City Council met in regular session on December 4, 2025, in the City Council chambers at 221 E. Main Street. Mayor Morgan called the meeting to order at 6:01 pm.

#### B. ROLL CALL

**Present:** 6 - Mayor Craig Morgan  
Mayor Pro-Tem Kristin Stevens  
Council Member Michelle Ly  
Council Member Rene Flores  
Council Member Melissa Fleming  
Council Member Frank Ortega

**Absent:** 1 - Council Member Hilda Montgomery

#### C. PLEDGES OF ALLEGIANCE

Mayor Morgan led the following Pledges of Allegiance: United States and Texas.

#### D. CITIZEN COMMUNICATION

There were no citizens wishing to speak.

#### E. PROCLAMATIONS, STAFF RECOGNITION AND SPECIAL PRESENTATIONS:

**E.1** Consider proclaiming December 11th as Sertoma Day in the City of Round Rock.

Mayor Pro-Tem Stevens read and presented the proclamation.

#### F. STAFF PRESENTATIONS:

**F.1** Consider a presentation and department update from General Services.

Chad McDowell, General Services Director made the staff presentation.

**G. CONSENT AGENDA:**

**All items listed on the Consent Agenda were enacted by one motion. There was no separate discussion of these items, and no items were removed from the Consent Agenda.**

- G.1** Consider approval of minutes from the November 20, 2025, City Council meeting.
- G.2** Consider a resolution authorizing the Mayor to execute an Agreement with Presidio Networked Solutions Group, LLC for the purchase of Cisco branded products and related services.
- G.3** Consider a resolution authorizing the renewal of the Stop Loss Insurance Coverage Agreement with United Healthcare Insurance Company for the period of January 1, 2026 through December 31, 2026 and authorizing the execution of any related documents.
- G.4** Consider a resolution authorizing the renewal and rate confirmation of the City's Long Term Disability Policy with Madison National Life Insurance Company, Inc. for the period of January 1, 2026 through December 31, 2027.
- G.5** Consider a resolution authorizing the renewal and rate confirmation of the City's Short Term Disability Policy with Madison National Life Insurance Company, Inc. for the period of January 1, 2026 through December 31, 2027.

**Approval of the Consent Agenda**

**A motion was made by Council Member Ortega , seconded by Council Member Fleming, to approve the Consent Agenda. The motion carried by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H. RESOLUTIONS:**

- H.1** Consider a resolution authorizing the Mayor to execute a First Amendment to a Reimbursement Agreement with Williamson County and Williamson Central Appraisal District to reimburse certain litigation costs related to the Lakeside Apartments Round Rock, TX, LLC et al. v. WCAD lawsuit.

**Stephanie Sandre, City Attorney made the staff presentation.**

**A motion was made by Council Member Fleming seconded by Council Member Ortega to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.2** Consider a resolution authorizing the Mayor to execute an Agreement with Whirlix Design, Inc. for the purchase and installation of play equipment at Play for All Abilities Park (Phase 2).

**Rick Atkins, Parks and Recreation Director made the staff presentation.**

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.3** Consider a presentation regarding, a resolution approving the Capital Improvements Plan Progress Semi-Annual Report regarding Roadway Impact Fees from the Capital Improvements Advisory Committee.

**Gerald Pohlmeier, Public Works Assistant Director made the staff presentation.**

**A motion was made by Mayor Pro-Tem Stevens, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- H.4** Consider a presentation regarding, and a resolution approving the Capital Improvements Plan Progress Semi-Annual Report regarding water and wastewater from the Capital Improvements Advisory Committee.

**Michael Thane, Public Works Executive Director made the staff presentation.**

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- H.5** Consider a resolution authorizing the Mayor to execute a Wholesale Water Agreement with Fern Bluff Municipal Utility District.

**Michael Thane, Public Works Executive Director made the staff presentation.**

**A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- H.6** Consider a resolution determining that Patin Construction, LLC provides the best value for the City for the West Transmission Main Valve Replacement Project and authorizing the Mayor to execute a Standard Form of Agreement.

**Michael Thane, Public Works Executive Director made the staff presentation.**

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- H.7** Consider a resolution authorizing the Mayor to execute an Interlocal Agreement with the City of Austin, City of Cedar Park and City of Leander regarding allocation of costs for design for the expansion and rehabilitation of a portion of the Brushy Creek Regional Wastewater Interceptor.

**Michael Thane, Public Works Executive Director made the staff presentation.**

**A motion was made by Council Member Fleming, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- H.8** Consider a resolution determining that Cash Construction Company provides the best value for the City for the Kenney Fort Boulevard 24-inch Reuse Water Line Extension Project and authorizing the Mayor to execute a Standard Form of Agreement.

**Michael Thane, Public Works Executive Director made the staff presentation.**

**A motion was made by Council Member Ortega, seconded by Council Member Ly, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- H.9** Consider a resolution accepting the City's Quarterly Financial and Investment Report for the quarter and year ended September 30, 2025.

**Kevin Klosterboer, CFO made the staff presentation.**

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- H.10** Consider a resolution adopting an updated Investment Policy & Strategy for the City of Round Rock, Texas.

**Kevin Klosterboer, CFO made the staff presentation.**

**A motion was made by Council Member Ortega, seconded by Council Member Fleming, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- H.11** Consider a resolution casting votes for the Williamson Central Appraisal District Board of Directors.

**Kevin Klosterboer, CFO made the staff presentation.**

**A motion was made by Mayor Morgan to allot 103 votes to Lisa Birkman and 102 votes to Jon Lux, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**H.12** Consider a resolution approving the FY 2025-2026 Self-Funded Health Insurance Budget.

**Kevin Klosterboer, CFO made the staff presentation.**

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the Resolution. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**I. ORDINANCES:****I.1** Consider an ordinance adopting Amendment No. 2 to the FY 2024-2025 Operating Budget. (First Reading)(Requires Two Readings)

**Kevin Klosterboer, CFO made the staff presentation.**

**A motion was made by Council Member Flores, seconded by Mayor Pro-Tem Stevens, to approve the first reading of the Ordinance. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- I.2** Consider public testimony regarding, and an ordinance rezoning 29.69 acres out of the Willis Donaho Jr. Survey, Abstract No. 173, located on E. Old Settlers Blvd. near the intersection of N. A.W. Grimes Blvd., from the LI (Light Industrial) zoning district to the PUD (Planned Unit Development) No. 159 zoning district. (First Reading)\*

**Bradley Dushkin, Planning and Development Services Director made the staff presentation.**

**Meeting went into Recess at 7:40 p.m.**

**Meeting Reconvened at 7:46 p.m.**

**Public Hearing Opened**

**Speakers**

Ruby Payne  
Margaret Morin  
Jeanette Rowsey  
Karen Choate  
Adam Thompson  
Simone Elise Morton  
Paul Evans  
Filip Bojanic  
Aaron Hartley  
Simone Traverse  
Sergio Gonzalez  
Lily Trevino  
Gary Oldham  
Onur Tavaslioglu  
Maureen O'Grady  
Sierra McMillen  
Justin Tankersley  
Eva Chakir  
Sudhir Kumar  
Tania Figeroa  
Richard Parsons  
Kendy Dansby

**Public Hearing Closed**

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to approve the first reading of the Ordinance. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery



- I.3** Consider public testimony regarding, and an ordinance amending Zoning and Development Code, Chapter 10, Section 10-21(c)(4)(d), Code of Ordinances (2018 Edition), regarding zoning protest procedures. (First Reading)\*

**Bradley Dushkin, Planning and Development Services Director made the staff presentation.**

**Public hearing was opened.**

**There were no citizens wishing to speak.**

**Public hearing was closed.**

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the first reading of the Ordinance. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**A motion was made by Council Member Ortega, seconded by Council Member Flores, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

- I.4** Consider public testimony regarding, and an ordinance amending Zoning and Development Code, Chapter 4, Section 4-48, Code of Ordinances (2018 Edition), regarding driveway spacing. (First Reading)\*

**Bradley Dushkin, Planning and Development Services Director made the staff presentation.**

**Public hearing was opened.**

**There were no citizens wishing to speak.**

**Public hearing was closed.**

**A motion was made by Council Member Ortega, seconded by Mayor Pro-Tem Stevens, to approve the first reading of the Ordinance. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**A motion was made by Council Member Flores, seconded by Council Member Ortega, to dispense with the second reading and adopt the Ordinance. The motion passed by the following vote:**

**Ayes:** 6 - Mayor Morgan  
Mayor Pro-Tem Stevens  
Council Member Ly  
Council Member Flores  
Council Member Fleming  
Council Member Ortega

**Nays:** 0

**Absent:** 1 - Council Member Montgomery

**J. COUNCIL COMMENTS REGARDING ITEMS OF COMMUNITY INTEREST**

**K. ADJOURNMENT**

There being no further business, Mayor Morgan adjourned the meeting at 9:34 pm.

Respectfully submitted:  
Ann Franklin, City Clerk