

**EXHIBIT**  
**"A"**



**City of Round Rock Purchasing**  
**Justification Form**

<b>Date:</b>	1/19/2021	<b>Department Name:</b>	General Services
<b>To:</b>	Purchasing	<b>Requestor Name:</b>	Richard Will
		<b>Phone Number:</b>	512-341-3311

Instructions: Complete this form for all purchases that will exceed \$3,000 and will be exempted from competition as prescribed in Texas Local Government Code Chapter 252.022. Attach additional information as needed to support the exemption request.

The City declares the competitive bidding procedures in Texas Local Government Code Chapter 252 to be exempt for this procurement. This Justification Form is executed and filed with the Purchasing Division as follows:

1. The undersigned is authorized and certifies that the following exemption is applicable to this purchase.

Please check the criteria listed below that applies to this purchase request:

**Sole Source** (check one)

- Items that are available from only one source because of patents, copyrights, secret process, or natural monopolies.
- Films, manuscripts or books.
- Gas, water and other utilities.
- Captive replacement parts or components for equipment
- Books, papers and other library materials for a public library that are available only from the persons holding the exclusive rights to the materials

**Public Calamity**

- A procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of a municipality.

**Public Health and Safety**

- A procurement necessary to preserve or protect the public health or safety of the municipality's residents.

**Unforeseen Damage**

- A procurement necessary because of unforeseen damage to public machinery, equipment, or other property.

**Personal, Professional or Planning Services**

- A procurement of personal, professional, or planning services

2. Justification: Describe in detail below why an exemption according to Section 252.022 of the Local Government Code is being submitted for this purchase. (Attach additional pages if needed)

The City of Round IT Department previously purchased and stored on City of Round Rock server the program for the Parking Guidance Systems. This justification is to add additional sensors and components for the new parking garage associated with the Public Library project. No other software will be compatible with existing software. Parking Guidance Systems LLC is the only licensed/authorized provider in the state of Texas for the manufacturer.

3. Attach and submit the following documentation that supports this justification as applicable.
- Vendor's proposal/quote.
  - If sole source a Manufacturer's letter declaring the purchase is sole source and why. The letter should be no older than 6 months old and signed by an authorized representative on company letterhead.
4. Because the above facts and supporting documentation the City of Round Rock exempts this procurement from LGC Chapter 252 and intends to contract with:

Vendor Name:	Parking Guidance Systems. LLC.
Description:	garage parking system sensors and components

5. Check the purchase type and fill in the dollar amount and purchase term as applicable

- This is a one-time purchase request for \$ \_\_\_\_\_
- This is a term contract request for 24 (# months) in the amount of \$ 167,731.00

Recommended By Richard Will 1/20/21  
Requestor Date

Approved By Chad Meyers 1-20-21  
Department Manager, Asst Director or Director Date

Purchasing Office Review Amanda Crowell 1/20/2021  
Purchaser Date

Purchasing Office Management Review Quinn Rainey 1/20/21  
Purchasing Manager (over \$50,000) Date

City of Round Rock Texas

Date: January 20, 2021

**Re: Letter of Exclusivity**

To Whom It May Concern:,

The purpose of this letter is clearly recognize that Parking Guidance Systems, LLC (PGS) is the only authorized Value-Added-Reseller (VAR) and Integrator of Indect USA's Parking Guidance System in the State of Texas.

PGS has maintained Texas as a territory for since 2013 and has specifically maintained a positive business relationship with the City of Round Rock for several years as well. Parking Guidance Systems maintains a team of service technicians dedicated to this portion of their total business footprint. This level of support has been instrumental of their success in the region.

Sincerely,



Stephen Evans  
President - Indect USA  
14 Inverness Drive East  
Suite H-140  
Englewood, CO 80112

Office: +1 972 245 8257  
Cell: +1 615 879 2202  
email: [s.evans@indectusa.com](mailto:s.evans@indectusa.com)

**Indect USA Corp.**

FEIN: 35-24833939

14 Inverness Drive East Suite H-140 Englewood, CO 80112

T: +1 972 719 2517 E: [s.evans@indectusa.com](mailto:s.evans@indectusa.com) W: [www.indectusa.com](http://www.indectusa.com)

Bank: Bank of America, ACH Routing: 111000025 Account No: 488038450668