



Dear Client:

This letter ("Letter") confirms your engagement of TFS Energy Solutions, LLC d/b/a Tradition Energy ("Tradition"), Texas Broker Registration Number BR190190, to provide certain energy procurement advisory services according to the terms set forth herein.

The parties agree that the terms of this Letter shall continue until either party tenders written or electronic notice to the other of cancellation.

Client hereby agrees to retain Tradition as its exclusive energy management and procurement advisor and authorizes Tradition to request billing history, invoices and contracts on its behalf from applicable third party energy suppliers.

Tradition hereby agrees to perform energy management and/or procurement advisory services for Client, which shall consist of the following services:

- Data collection analysis and dissemination to third party energy management and/or commodity suppliers (which may include, but are not limited to, suppliers for electricity, natural gas, transportation fuel, RECs, and load management services);
- Pricing and contractual review and assistance with negotiation of contract terms and conditions;
- Delivery of price discovery results of the sourcing effort and analysis and recommendations for energy contracts; and
- Assistance with contract execution with third party energy suppliers.

If Client enters into a third party energy supply agreement based on Tradition's engagement, Client shall also receive the following services:

- Ongoing market monitoring and intelligence; and
- Access to Tradition's proprietary TEAMView web portal.

Client understands that nothing contained in this Letter obligates Client to pay Tradition for these services unless Client chooses to enter into an agreement directly with a third party energy supplier. In that event, Client understands that Tradition's fee (as set forth in the Tradition - U.S. Communities contract for Energy Consulting and Management Services Agreement No. 2018-017 available through Omnia Partners, Public Sector ) will be included in the price the Client pays for energy on the bill received from the energy supplier or utility, as applicable.

Please confirm that you are in agreement with the terms of this Letter by signing below. For questions about this Letter, please contact Tradition's Senior Director, Bob Wooten, via telephone: 713.609.9929 or email: Bob.Wooten@traditionenergy.com.

By: Brad Wiseman  
Name: Brad Wiseman  
Title: Assistant City Manager  
Date: 7/18/2025  
Contact:

Address:  
Phone Number:  
Email:

*Complaints and inquiries regarding Tradition Energy's broker services should be directed to the Public Utility Commission of Texas, Customer Protection Division, Telephone: 1-888-782-8477, Email: customer@puc.texas.gov.*

## Appendix B1

### Letter of Authorization for the Request of Historical Usage Information Form (English)

*Reference: Section 7.5.1, Overview of the Letter of Authorization for Historical Usage*

Date: \_\_\_\_\_ ☐ Unlimited ☐ Expiration Date \_\_\_\_\_

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**Select Transmission and/or Distribution Service Provider (TDSP) (Required: Select the TDSP the request applies to.)**

☒ Oncor

☐ CenterPoint Energy

☐ Nueces

☐ AEP

☐ TNMP

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Please accept this letter as a formal request and authorization for the above referenced TDSP to release energy usage data, including kWh, kVA or kW, and interval data (if applicable) at the following location(s) to Tradition Energy. This information request shall be limited to no more than the most recent 12-month period of service. If the Electric Service Identifiers (ESI ID(s)) are metered using an Interval Data Recorder (IDR), please indicate whether summary level and/or interval data is required.

☐ Summary Billing Data Only

☐ Interval Data Only

☒ Both Summary and Interval Data

Please forward usage and Load information in electronic (Microsoft Excel) format using Retail Market Guide Section 9, Appendices, Appendix B4, Transmission and/or Distribution Service Provider Response to Request for Historical Usage, to:

E-mail: Txpricingdesk@TraditionEnergy.com

If an attachment is used, please use a separate attachment per TDSP with the ESI IDs that are specific to a TDSP. The TDSP will reject submitted ESI IDs that are not located within the TDSP's territory.

Service Address

ESI ID Number (found on bill)

See attached

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## AUTHORIZATION

I affirm that I have the authority to make and sign this request on behalf of my company for all ESI IDs that are associated with this request.

  
\_\_\_\_\_  
(Signature)

City of Round Rock  
\_\_\_\_\_  
(Company)

☒ By checking this box, Tradition Energy affirms that they have authorization from the Customer identified below to obtain Customer's historical usage information and holds the TDSP harmless for providing the historical data to requested party as identified on this form.

Brad Wiseman  
\_\_\_\_\_  
(Name, printed)

Assistant City Manager  
\_\_\_\_\_  
(Title)

512-218-5457  
\_\_\_\_\_  
(Telephone Number)

221 East Main Street  
\_\_\_\_\_  
(Billing Street Address)

Round Rock, TX 78664  
\_\_\_\_\_  
(City, State, Zip Code)