

City of Round Rock

Meeting Minutes - Draft

Capital Improvements Advisory Committee (CIAC)

Wednesday, November 5, 2025

CALL MEETING TO ORDER

The Capital Improvements Advisory Committee for the City of Round Rock met on Wednesday, November 5, 2025 in the City Council Chambers, located at 221 E. Main Street, Round Rock. Chairman Clawson called the meeting to order at 5:30 PM.

ROLL CALL

Present 8 - Chairman Casey Clawson
Committee Member Amir Memic
Committee Member Scott Huckabay
Committee Member Paul Emerson
Committee Member James Holloway
Committee Member Richard Pumphrey
Committee Member Rob Wendt
Ad-Hoc Mary Allen Ramprasad

Absent 2 - Vice Chair J. Hollis Bone
Alternate Vice Chair Aaron Dominguez

CITIZEN COMMUNICATION

There were no citizens wishing to speak at this meeting.

APPROVAL OF MINUTES:

D.1 Consider approval of the minutes for the May 7, 2025, CIAC meeting.

A motion was made by Commissioner Emerson, seconded by Commissioner Holloway, to approve the Minutes. The motion passed by the following vote:

Ayes: 8 - Chairman Clawson
Committee Member Amir Memic
Committee Member Scott Huckabay
Committee Member Paul Emerson
Committee Member James Holloway
Committee Member Richard Pumphrey
Committee Member Rob Wendt
Ad-Hoc Mary Ramprasad

Nays: 0

Absent: 2 - Vice Chair Bone
Alternate Vice Chair Dominguez

PRESENTATIONS:

- E.1** Consider a presentation from the Public Works - Utilities Division and recommend approval of the Semi-Annual Report to City Council with respect to the progress of the Capital Improvements Plan and identification of any perceived inequities in implementing the plan or imposing the impact fee.

Kit Perkins, Manager from the Public Works department, made the staff presentation.

A motion was made by Committee Member Emerson, seconded by Committee Member Memic, that the draft report be recommended for City Council approval. The motion passed by the following vote:

Ayes: 8 - Chairman Clawson
Committee Member Amir Memic
Committee Member Scott Huckabay
Committee Member Paul Emerson
Committee Member James Holloway
Committee Member Richard Pumphrey
Committee Member Rob Wendt
Ad-Hoc Mary Ramprasad

Nays: 0

Absent: 2 - Vice Chair Bone
Alternate Vice Chair Dominguez

- E.2** Consider a presentation from the Public Works - Transportation Division and recommend approval of the Semi-Annual Report to City Council with respect to the progress of the Roadway Impact Fee Capital Improvements Plan and identification of any perceived inequities in implementing the plan or imposing the impact fee.

Gerald Pohlmeier, Assistant Director of the Public Works department, Transportation Division, made the staff presentation.

A motion was made by Committee Member Wendt, seconded by Committee Member Pumphrey, that the draft report be recommended for City Council approval. The motion passed by the following vote:

Ayes: 8 - Chairman Clawson
Committee Member Amir Memic
Committee Member Scott Huckabay
Committee Member Paul Emerson
Committee Member James Holloway
Committee Member Richard Pumphrey
Committee Member Rob Wendt
Ad-Hoc Mary Ramprasad

Nays: 0

Absent: 2 - Vice Chair Bone
Alternate Vice Chair Dominguez

ADJOURNMENT

There being no further business, Chairman Clawson adjourned the meeting at 6:13 PM.

Respectfully Submitted,

Cecilia Chapa, Planning & Zoning Commission Liaison