

# City of Round Rock

## Meeting Minutes

### Planning and Zoning Commission

Wednesday, January 15, 2025

**CALL MEETING TO ORDER**

*The Planning & Zoning Commission for the City of Round Rock met on Wednesday, January 15, 2025, in the City Council Chambers, located at 221 E. Main Street, Round Rock. Chairman Clawson called the meeting to order at 6:00 PM.*

**ROLL CALL**

**Present** 8 - Chairman Casey Clawson  
Vice Chair J. Hollis Bone  
Alternate Vice Chair Aaron Dominguez  
Commissioner Paul Emerson  
Commissioner Amir Memic  
Commissioner Wallis Meshier  
Commissioner Richard Pumphrey  
Commissioner Rob Wendt  
**Absent** 1 - Commissioner Scott Huckabay

**PLEDGES OF ALLEGIANCE**

*Owen Aslot, member of the Boy Scouts Troop 365, led the following Pledges of Allegiance:  
United States  
Texas*

**CITIZEN COMMUNICATION**

*There were no citizens wishing to speak at this meeting.*

**APPROVAL OF MINUTES:**

**E.1** Consider approval of the minutes for the December 4, 2024, Planning and Zoning Commission meeting.

*Vice Chair Bone noted an error on item C from the Minutes.*

**A motion was made by Vice Chair Bone, seconded by Commissioner Wendt, to approve the Minutes with one amendment. The motion passed by the following vote:**

**Aye:** 8 - Chairman Clawson  
Vice Chair Bone  
Alternate Vice Chair Dominguez  
Commissioner Emerson  
Commissioner Memic  
Commissioner Meshier  
Commissioner Pumphrey  
Commissioner Wendt  
**Nay:** 0  
**Absent:** 1 - Commissioner Huckabay

**ZONING:**

**F.1** Consider public testimony regarding, and a recommendation concerning the request filed by KFM Engineering and Design on behalf of the property owner, Mark IV Capital, for amendment No. 4 to Planned Unit Development No. 129 (The District) to redefine main street and paseo locations, and to add standards and a review process for multi-family residential projects, generally located south of Louis Henna Blvd and northwest of Greenlawn Blvd. Case No. PUD24-00010

*Lindsay Darden, Principal Planner, made the staff presentation. The applicant was available to answer questions.*

*Chairman Clawson opened the hearing for public testimony. There being none, the public hearing was closed.*

**A motion was made by Commissioner Wendt, seconded by Commissioner Pumphrey, to recommend for City Council approval. The motion passed by the following vote:**

**Aye:** 8 - Chairman Clawson  
Vice Chair Bone  
Alternate Vice Chair Dominguez  
Commissioner Emerson  
Commissioner Memic  
Commissioner Meshier  
Commissioner Pumphrey  
Commissioner Wendt

**Nay:** 0

**Absent:** 1 - Commissioner Huckabay

**CODE AMENDMENTS**

**G.1** Consider public testimony regarding, and a recommendation concerning the proposed amendments to the Code of Ordinances, City of Round Rock, Texas, 2018, Part III - Zoning and Development Code, Sec. 8-10 Landscaping, and Sec. 8-40 Screening to assist with water conservation, functionality of screening materials, and to redefine tree planting requirements for single family lots. Case No. TAM24-00003

*Lindsay Darden, Principal Planner, made the staff presentation.*

*Chairman Clawson opened the hearing for public testimony. There being none, the public hearing was closed.*

**A motion was made by Commissioner Memic, seconded by Commissioner Meshier, to table the item and revise the proposed amendments. The motion failed by the following vote:**

**Aye:** 4 - Alternate Vice Chair Dominguez  
Commissioner Memic  
Commissioner Meshier  
Commissioner Pumphrey

**Nay:** 4 - Chairman Clawson  
Vice Chair Bone  
Commissioner Emerson  
Commissioner Wendt

**Absent:** 1 - Commissioner Huckabay

**A motion was made by Commissioner Wendt, seconded by Commissioner Emerson, to recommend for City Council approval. The motion passed by the following vote:**

**Aye:** 5 - Chairman Clawson  
Vice Chair Bone  
Commissioner Emerson  
Commissioner Pumphrey  
Commissioner Wendt

**Nay:** 3 - Alternate Vice Chair Dominguez  
Commissioner Memic  
Commissioner Meshier

**Absent:** 1 - Commissioner Huckabay

**STAFF REPORT:**

**H.1** Consider an update regarding Council actions related to Planning and Zoning items.

*Bradley Dushkin, Planning & Development Services Director, made the staff presentation.*

**ADJOURNMENT**

*There being no further business, Chairman Clawson adjourned the meeting at 7:24 pm.  
Respectfully Submitted,*

*Cecilia Chapa, Planning & Zoning Commission Liaison*