

2016 INSPECTION REPORT

Application for partial tax exemption for historically significant sites

GENERAL:

Property Address: Inspecting Commissioner's Initials: Date of Inspection (mm/dd/yy): Owner/Tenant on Site: YES <input type="checkbox"/> NO <input type="checkbox"/> Property under renovation/work in progress? YES <input type="checkbox"/> NO <input type="checkbox"/>	Staff Use Only: 2016 FINAL INSPECTION RATING AS ADOPTED BY COUNCIL <input type="checkbox"/> PASS (P) <input type="checkbox"/> NEEDS MAINTENANCE (NM) <input type="checkbox"/> FAIL (F): <input type="checkbox"/> DID NOT QUALIFY
---	---

PRELIMINARY 2016 INSPECTION RATING:

- ☐ PASS (P) – no maintenance issues noted on inspection
☐ NEEDS MAINTENANCE (NM) – maintenance issue(s) noted that were not on the 2015 inspection
☐ CONDITIONAL INSPECTION (CI) – maintenance issue(s) noted that were also on the 2015 inspection

COMPLETION OF 2015 INSPECTION ISSUES:

If there are issues from 2015 that were not addressed in a satisfactory manner, what would need to be completed prior to Council adoption in order for the property to be eligible for the tax exemption?

Description	Staff Use Only COMPLETE
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

ADDITIONAL INSPECTION COMMENTS:

Staff Use Only	
Notes:	FAIL <input type="checkbox"/>

This page intentionally left blank

2016 INSPECTION NOTES: PROPERTY ADDRESS:

In accordance with the preservation and maintenance criteria listed in the Code of Ordinances Section 46-108(g), the following items shall be used in determining whether a historic site has been maintained in accordance with minimum property, structural, and health standards:

Maintenance Criteria	Description	Rating
1. Any well, cesspool or cistern shall be securely covered or closed		<input type="checkbox"/> P <input type="checkbox"/> NM
2. Dead trees and tree limbs that are reasonably capable of causing injury to a person shall be removed		<input type="checkbox"/> P <input type="checkbox"/> NM
3. Any structure or portion of a structure which is vacant shall be securely closed so as to prevent unauthorized entry		<input type="checkbox"/> P <input type="checkbox"/> NM
4. Paint or other coatings shall be applied at reasonable intervals so as to protect the exterior surfaces of a structure which are subject to decay		<input type="checkbox"/> P <input type="checkbox"/> NM
5. The exterior grounds shall be maintained free of excessive rubbish, garbage, junk or refuse		<input type="checkbox"/> P <input type="checkbox"/> NM
6. Screens and shutters existing at the time of historic designation or added subsequent thereto shall be maintained in good repair		<input type="checkbox"/> P <input type="checkbox"/> NM
7. Broken windows shall be replaced or reglazed		<input type="checkbox"/> P <input type="checkbox"/> NM
8. Exterior doors and doorways shall be maintained in good repair and operable condition		<input type="checkbox"/> P <input type="checkbox"/> NM

9. Skirting around the structure, if any, shall be maintained in good repair		<input type="checkbox"/> P <input type="checkbox"/> NM
10. Porch flooring and supports shall be maintained in a sound condition, capable of bearing an imposed load safely		<input type="checkbox"/> P <input type="checkbox"/> NM
11. Railings and handrails of exterior stairs, steps, balconies, porches and other exterior features shall be maintained in a sound condition so as to afford safety		<input type="checkbox"/> P <input type="checkbox"/> NM
12. Rotted exterior wood shall be replaced and repainted		<input type="checkbox"/> P <input type="checkbox"/> NM
13. Broken or partially missing gutters or downspouts shall be replaced or repaired		<input type="checkbox"/> P <input type="checkbox"/> NM
14. Loose bricks or stones in the exterior of a structure shall be re-established or replaced and all joints weatherproofed by proper maintenance of appropriate materials		<input type="checkbox"/> P <input type="checkbox"/> NM
15. Fences and the exteriors of accessory buildings shall be maintained in reasonable repair, including painting if applicable		<input type="checkbox"/> P <input type="checkbox"/> NM
16. The property shall be kept in conformance with all city codes.		<input type="checkbox"/> P <input type="checkbox"/> NM