



ROUND ROCK TEXAS

UTILITIES AND ENVIRONMENTAL SERVICES DEPARTMENT

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City Attorney
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February 27, 2018

Charles J. Glace, Jr.
Chasco Constructors
2801 E. Old Settlers Blvd.
Round Rock, TX 78665

RE: **Ryan's Crossing Drainage Outfall Improvements Project – Project Manuals**

Dear Charles:

We are pleased to inform you that City staff is recommending awarding the contract for the above referenced project to your firm. The project is scheduled to be on the City Council Agenda for March 22, 2018.

Transmitted herewith are two copies of the Project Manual. As per the Instructions to Proposers, the Contract is to be executed by your firm, and performance and payment bonds furnished; furthermore, proof of insurance in accordance with the Contract Documents must be provided on a form acceptable to the City. Please provide performance bond, payment bond, and certificate of insurance documents for each of the Project Manuals; execute page 5 of 5 of the Agreement by signature in each of the Project Manuals; and return both Project Manuals to us for further processing.

A copy of the bid tabulation is also transmitted herewith that you may keep for your records.

If you have any questions, please contact me at (512) 218-6609. We look forward to working with you and your company on this project.

Sincerely,

Federico Sanchez, P.E., CFM
Project Manager

Enclosures

cc: Project File
Becca Thibodaux, Utilities Accounting Supervisor

Revised 02/2016