

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Round Rock has been awarded \$674,395 in Community Development Block Grant (CDBG) funds for the 2018-2019 Program Year. The 2018-2019 program year is the fifth program year in in the City of Round Rock's 2014-2018 Five Year Consolidated Plan. In this program year the City is allocating \$134,879 (20%) to program administration and \$101,000 (almost the full 15%) to the following public services:

- Round Rock Area Serving Center: Food Pantry Program \$25,000
- Round Rock Area Serving Center: Housing Assistance Program \$25,000
- CASA of Williamson County: Child Advocacy Program \$25,000
- Sacred Heart Community Clinic: Expanded Access of Primary Medical Care \$12,500
- CARY (Council on At Risk Youth): PeaceRox at Round Rock Opportunity Center \$13,500

In addition to funding program administration and public services, the city is funding the following Neighborhood and Facility Improvements and Housing Activities:

- City of Round Rock Office of Community Development: Home Repair Program \$167,083
- City of Round Rock: Frontier Park Improvements \$150,000
- City of Round Rock: Chisholm Valley Sidewalks Project \$200,000
- Hope Alliance Crisis Shelter: ADA Playground Project \$32,700

The City had an additional \$111,267 in CDBG funds from two previous program year activities that were completed but had a balance at the end. This amount was included in the citizen participation and application process. These funds will used in addition to the 2018-2019 CDBG allocation to fund the projects in this annual action plan for a total of \$785,662.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The CDBG Annual Action Plan provides a framework to address the needs of the low to moderate income residents for the next program year using the \$674,395 in CDBG funds. The three overarching objectives guiding the proposed activities are:

- Providing Decent Affordable Housing
- Creating Sustainable Living Environments
- Creating Economic Opportunities

Outcomes show how programs and activities benefit a community or the people served. The three outcomes that will illustrate the benefits of each activity funded by the CDBG program are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

All activities funded will support at least one objective and one outcome.

The overall priority for the investment of federal funds is to increase self-sufficiency and economic opportunity for lower income residents and individuals with special needs so that they can achieve a reasonable standard of living.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In the last CDBG program year (2017) the City of Round Rock completed the following CDBG projects:

1. City of Round Rock Transportation Department: Greenhill Sidewalks. Construction and ADA improvements to the subdivision by way of new sidewalks, new curb ramps, and the modification of existing driveways where the sidewalk path crossed the new sidewalks, new curb ramps, and the modification of existing driveways where the sidewalk path crossed the new driveways.
1. Habitat for Humanity: Minor home repair. Minor home repairs for 3 low to moderate income households, elderly or disabled.
1. Round Rock Area Serving Center: Food Pantry Program: Funding was provided for the purchase of food that was distributed to 850 low to moderate income households, elderly, disabled and homeless.

1. Round Rock Area Serving Center: Housing Assistance Program. Funding for the housing assistance program provided rent and mortgage assistance to 250 low to moderate, elderly and or disabled residents.
1. Court Appointed Special Advocates (CASA): Child Advocacy Program. The Child Advocacy Program was provided funding for a volunteer recruiter/trainer that trained volunteers that would advocate for the best interest of 100 abused or neglected children.
1. Round Rock Housing Authority: Neighborhood Outreach Program (NOC). Funding to the NOC assisted with partial salary reimbursement for Round Rock ISD teachers and a resident facilitator at the Neighborhood Outreach Center located at the Housing Authority.
1. City of Round Rock Parks Department: Veterans Park. Completion of phase II of Veterans Park. ADA improvements at Veterans Park included addition of ADA ramp into playground, improved accessibility to basketball court and picnic facilities and replacement of deficient paths and walkways.
1. City of Round Rock Parks Department: Greenhill Park. Improvements at Greenhill Park included addition of ADA transition ramp into playground, replacement of deficient paths and walkways, and replacement of deficient curb ramps.
1. City of Round Rock Transportation Department completed the 2016 Austin Avenue Sidewalks Project. Improvements included construction on new sidewalks along the south side of Austin Avenue to include ADA improvements in the form of new sidewalks, and new curb ramps.

Two CDBG 2017 projects had delays: Frontier Park Improvements and Chisholm Valley Neighborhood Sidewalks. Both projects required a permit and clearance from Texas Commission for Environmental Quality (TCEQ). The projects are in the process of being reviewed and construction is expected to start Fall of 2018. To prevent these delays with future projects, the city will request in future applications if a TCEQ permit will be required and the department applying for funding will be asked to attach a timeline for the permit process as well as construction timeline.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Round Rock's goal for citizen participation is to ensure a broad participation of City residents, housing, economic, and service providers in the planning and implementation of community development and housing programming. Citizen participation is strongly encouraged. In an effort to

broaden participation and to try and reach as many participants as possible the following actions were taken:

- Two public hearings before city council, the first on March 22, 2018 and the second on June 14, 2018
- Public hearing notices advertised on the City News section of the city website and CDBG webpage
- Posting of the Public Hearing notice on the city hall bulletin
- Publication of the public hearing notices in the Round Rock Leader
- Posting of the public hearing notices at the Round Rock Housing Authority 3 locations, Round Rock Area Serving Center, ARCIL, the Alan R. Baca Center, Round Rock Head Start and the Round Rock Library
- Flyers advertising the public hearings were distributed to social service providers at the Williamson County Non Profit Networking Meetings in February and June
- Email to social service agencies that receive or have received CDBG funding notifying of the public hearings
- Public hearing notices and information on the CDBG grant including a digital solicitation for public comment was distributed through the official agency Nextdoor account. Over 5,700 local residents viewed the post

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

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Despite strong efforts and various methods used to encourage citizen participation, one comment was received at the needs assessment public hearing held before city council on March 22, 2018 and no comments were received at the public hearing for the proposed CDBG 2018 Annual Action Plan.

The following were the needs identified in the comment during the public meeting:

Request for continued funding of activities that benefit children and youth.

6. Summary of comments or views not accepted and the reasons for not accepting them

Comment and view recieved was accepted and taken into consideration. Please see the summary of public comments above.

7. Summary

The City of Round Rock is confident that a thorough outreach program was conducted to enable input on the needs of the community and the development of the CDBG 2018 Annual Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	ROUND ROCK	Elizabeth Alvarado

Table 1 – Responsible Agencies

Narrative (optional)

1. The City of Round Rock Office of Community Development is the lead agency for the preparation of the 2018 Annual Action Plan and administration of the CDBG program. Annual funding requests generally open in February with applications due in Mid-March. Funding decisions are made in April or May.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Round Rock has developed an outreach effort to encourage input from a large cross section of residents and stakeholders. This outreach effort included two public hearings before city council, published and posted meeting notices, social media notifications, emails and flyers.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

In order to enhance coordination and form effective relationships between public and assisted housing providers, private and governmental health, mental health and service agencies the City of Round Rock actively consults with a variety of non-profits, social service providers, neighborhoods and citizens, and other governmental agencies. CDBG staff attend the monthly Williamson County Non Profit Networking meetings the first Tuesday of every month at the Alan R. Baca Senior Center. Local non profits come together to network and also to promote meetings, public hearings and events. A variety of non profits attend the montly networking meetings including non profits that provide housing, mental health, health, transportation, affordable childcare and other services to low income, disabled and elderly residents of Round Rock.

CDBG staff attends the Round Rock Housing Authority (RRHA) monthly board meetings as well as meets regularly with the RRHA staff to provide technical assistance on the CDBG grant and to work together on the Analysis of Impediments to Fair Housing meetings with the consultant hired to conduct the study.

CDBG staff has recently met with several agencies in Round Rock to ask for their participation in the upcoming community and stakeholder meetings during the development of the Analysis of Impediments to Fair Housing. City staff is working to coordinate meetings with public and assisted housing providers and private and governmental health, mental health and service agencies in locations citywide. in addition to this, the city met with agencies that assist the protected classes to ensure we are meeting the goals and impediments identified in the last AI. The City met with the Texas Baptist Childrens Home that assists single mothers, Meals on Wheels that provides meals to seniors, ARCIL that assists persons with disabilities, Austin Tenants Council that provides information on fair housing rights to the residents of Round Rock.

CDBG staff also attended the Section 3 training and will continue to work with the Round Rock Housing Authority to comply with section 3 requirements.

City CDBG staff sent the public hearing notices to the following agencies and asked that the notices be posted where their clients would have access to read the notices. These agencies provide services to the low and moderate income, elderly, disabled, public housing residents, female head of household, and homeless:

Round Rock Area Serving Center

Round Rock Housing Authority

Round Rock Head Start

Alan R. Baca Senior Center

Advocacy Resource Center for Independent Living (ARCIL)

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In an effort to address the needs of homeless persons and persons at risk of becoming homeless the City of Round Rock is funding the following agencies with either CDBG or general funds:

- Round Rock Area Serving Center/Housing Assistance Program is funded with \$25,000 of 2018 CDBG funds to provide assistance with rent or mortgage payments
- Hope Alliance Crisis Shelter/Shelter Improvements is funded with \$32,700 of 2018 CDBG funds to make improvements at the shelter that sleeps up to 30 victims of domestic violence and their children every night. The CDBG funds will allow the Hope Alliance Shelter to replace the existing playground with a new ADA playground and shade structure.
- Hope Alliance /Safety and Recovery for Family Violence Victims program is funded with \$35,000 of general funds to provide services to victims of domestic violence at the shelter.
- Texas Baptist Children's Home/Trust Based Relational Intervention Specialist program is funded with \$10,000 of general funds to provide services to women and children in transitional housing.
- Sacred Heart Community Clinic/Expanded Access of Primary Medical Care program is funded with \$12,500 of CDBG funds to provide medical, dental, and mental health services to low income including those that are homeless and at risk of becoming homeless.
- Round Rock Area Serving Center/Food Pantry program is funded with \$25,000 of CDBG funds to provide food for the very low income residents of Round Rock and homeless and those at risk of becoming homeless.

Currently at this time there are no agencies receiving Continuum of Care (COC) grant funding in Round Rock or Williamson County. City of Round Rock CDBG staff has reached out to the Texas Homeless Network (THN) to stay informed on the homeless population issues and efforts to end homelessness in Central Texas. As per the THN, they have not had participation in the Texas Balance of State COC (TX BOS COC) from homeless service providers in Williamson County for some time and there is not currently an active local homeless coalition in the area that usually would lead the homeless point in time counts and community efforts to end homelessness. Because there was not a local homeless coalition in Williamson County and there was not a point in time homeless count, Texas Homeless Network uses an extrapolation to determine estimates where actual counts are not conducted.

Hope Alliance participated in the homeless bed inventory count this year and provided information to the Texas Homeless Network.

The City of Round Rock CDBG staff has consulted with the Texas Homeless Network/TX BOS COC and discussed the next steps to actively participate in the effort to end homelessness in Williamson County. In the next couple of months, Round Rock CDBG staff will do the following:

- Reach out to Williamson County CDBG staff and partner with them in this effort
- Reach out to non profit agencies that provide services to homeless persons in Williamson County and encourage them to participate
- Set up a meeting that includes the homeless providers in the county and a presentation by the THN on the steps and process to plan a "Point in Time" count in January 2019, to discuss forming a local homeless coalition as well as provide information on the COC grant.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

At this time the City CDBG staff is not consulting with any nor are there any Continuum of Care recipients that serve this jurisdiction. As stated above, the City of Round Rock staff has started networking and forming a relationship with the Texas Homeless Network staff to stay informed of what is happening in the TX BoS CoC regarding homelessness as well as encouraging homeless providers in Williamson County to join the effort to end homelessness.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ROUND ROCK HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs analysis of impediments to fair housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City CDBG staff invited the Round Rock Housing Authority staff and encouraged they include their clients to attend the two public hearings held during the development of this plan. Public hearing notices were posted where RRHA clients could see the notices in English and Spanish.
2	Agency/Group/Organization	ROUND ROCK AREA SERVING CENTER
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Round Rock Area Serving Center staff was invited to attend the two public hearings held during the development of this action plan. Public notices were posted where RRASC clients could see the notices in English and Spanish.
3	Agency/Group/Organization	CASA of Williamson County
	Agency/Group/Organization Type	Services-Children Services-homeless Child Welfare Agency

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CASA staff was notified of the two public hearings held during the development of this action plan and they were encouraged to attend.
4	Agency/Group/Organization	Habitat for Humanity of Williamson County
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	analysis of impediments to fair housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity staff was notified about the two public hearings held during the development of this action plan and were encouraged to attend.
5	Agency/Group/Organization	Texas Homeless Network
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Round Rock CDBG staff is working with Texas Homeless Network to encourage non profit agencies in Williamson County to come together and create coordinated entry and a lead agency to possibly conduct a point in time homeless county in Williamson County in the near future.

6	Agency/Group/Organization	ARCIL, INC.
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Round Rock staff works with ARCIL staff to promote fair housing events and participation in the analysis of impediments residential and stakeholder meetings. ARCIL also assisted in the promotion of the public hearings held during the development of this plan. ARCIL posted the public hearing notices at their offices in the client area.
7	Agency/Group/Organization	WILLIAMSON COUNTY CRISIS CENTER D/B/A HOPE ALLIANCE
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Hope Alliance is invited by City CDBG staff to participate in the development of the CDBG 2018 Action Plan and in the Analysis of Impediments to Fair Housing focus group meetings.
8	Agency/Group/Organization	WILLIAMSON BURNET COUNTIES OPPORTUNITIES (WBCO)
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	childcare

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Round Rock City staff actively works with the Head Start Director during the development of the CDBG 2018 Annual Action Plan and to encourage their participation in the Analysis of Impediments to Fair Housing focus group meetings. Head Start posted the public hearing notices in their client area.
9	Agency/Group/Organization	BLUEBONNET TRAILS COMMUNITY MENTAL HEALTH AND MENTAL RETARDATION
	Agency/Group/Organization Type	Services-Children Services-Health Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Bluebonnet Trail MHMR is asked to participate in the development of this action plan and also encouraged to participate in the Analysis of Impediments to Fair Housing Stakeholder Meetings.
10	Agency/Group/Organization	Williamson County Commissioners Court
	Agency/Group/Organization Type	Other government - County Regional organization
	What section of the Plan was addressed by Consultation?	fair housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City of Round Rock CDBG staff regularly meets with Williamson County CDBG staff to discuss issues in the area, network and join to fund a CDBG project as well as meet regularly regarding the regional Analysis of Impediments to Fair Housing study.

11	Agency/Group/Organization	City of Round Rock
	Agency/Group/Organization Type	Other government - Local Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG staff networks and meets regularly city department leaders and planners such as planning/neighborhood engagement, transportation, parks, water billing, finance and purchasing during the development of the CDBG 2018 Annual Action Plan.
12	Agency/Group/Organization	AUSTIN TENANTS COUNCIL
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	tenant rights
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Austin Tenants Council is a great resource for information on the affordable housing in the Round Rock and Williamson County areas. The Austin Tenants council provides the City of Round Rock with the Guide to Affordable Housing that is distributed to residents and non profits that assist low to moderate income residents. The Guide to Affordable Housing also provides information on tenant rights and fair housing rights and how to file a fair housing discrimination complaint. The City of Round Rock staff also receives the Austin Tenants Council newsletter.

13	Agency/Group/Organization	Sacred Heart Community Clinic
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Sacred Heart Community Clinic was invited to attend the needs assessment public hearings; the city will also include Sacred Heart Community Clinic to participate in the stakeholder meetings during the development of the analysis of impediments to fair housing.
14	Agency/Group/Organization	Life Steps
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	at risk youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City CDBG staff networks with LifeSteps director, Lifesteps is interested in participating in the focus group and shareholder meeting during the development of the CDBG 5 yr conplan in 2019 and also is currently participating in the resident and focus groups meeting for the development of the Round Rock AI.
15	Agency/Group/Organization	Council for At-Risk Youth
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	at risk youth

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>CARY 4 Kids was invited to attend the needs assessment public hearing and will be participating in the stakeholder meeting during the development of the analysis of impediments to fair housing.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

A wide array of agencies were invited to consult in the development of the Annual Action Plan. No individual agency was intentionally omitted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Currently no lead agencies in Williamson County	

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of Round Rock does not receive Emergency Solutions Grant (ESG) nor does Williamson County have agencies participating or actively applying for the COC grant. The City has started to work with Texas Homeless Network and non profit agencies in the Round Rock/Williamson County area to try and start a conversation regarding the homeless persons and resources available to address these issues.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

In an effort to promote citizen participation, public hearing notices in English and Spanish were made available at the following locations and agencies:

- Publication in the Round Rock Leader
- City News section of the city website
- Posted on city bulletin outside of city hall
- Flyers placed in the kiosk in the reception area of city hall by main entrance
- Posted in the waiting area of the water billing department
- Posted at the 3 Round Rock Housing Authority locations in an area where it could be visible to residents
- Posted in the Round Rock Library
- Posted in the waiting area of the Alan R. Baca Senior Center and flyers were placed in the Kiosk at reception desk
- Posted where clients could see at the Round Rock Area Serving Center, ARCIL (Advocacy Resource Center for Independent Living), and at the Round Rock Head Start
- Flyers distributed to members of the Williamson County Non-Profit Networking Group at the March and June meetings (over 30 non profits attended)
- Posted the public hearing notices and information on CDBG grant as well as a digital solicitation for public comments through the official agency NextDoor where over 5,700 local residents viewed the post

This citizen participation process was developed to help the City of Round Rock identify priority needs in the community and set goals that will help address affordable housing needs and to better provide social services to the low to moderate income households and persons. Two public hearings were held before city council during the development of the plan. Residents were given at least 14 days notice of a public hearing and at least 30 days for each comment period. Copies of the public notices and affidavits from the Round Rock Leader as well a summary of comments recieved are attached in the Attachments Section of the AD-26 Administration of Annual Action Plan. In addition to the efforts done every year and to explore different techniques to get the public involved, the City CDBG staff posted public hearing notices and

information on the development of the Annual Action Plan on NextDoor where over 5,700 residents viewed the posts. More details about the citizen participation process and the efforts to broaden public participation is discussed in Section AP-05 Executive Summary #4-7. This section also includes the names of organizations that were invited to assist in the development of the plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	no response	1 comment	comment requesting continued funding of cdbg funds towards youth services, comment accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	no response	none	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Internet Outreach	<p>Minorities</p> <p>Non-English Speaking - Specify other language: spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	no response	no comments received	n/a	https://www.roundrocktexas.gov/news/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	posted public hearing notices at public housing authority-3 locations	<p>Minorities</p> <p>Non-English Speaking - Specify other language: spanish</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p>	no response	none	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	posted public hearing notices at public library, city senior center and city water billing lobby	<p>Minorities</p> <p>Non-English Speaking - Specify other language: spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	no response	none	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	posted notice of public hearings at non profits serving some disabled, minorities, spanish speakers,	<p>Minorities</p> <p>Non-English Speaking - Specify other language: spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	no response	none	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	distributed public notices to Next Door app	Minorities Non-English Speaking - Specify other language: spanish Persons with disabilities Non-targeted/broad community	no response	no comments received but over 5,700 local residents viewed the post	N/A	
8	posted public notices at city hall bulletin	Minorities Non-English Speaking - Specify other language: spanish Non-targeted/broad community	no response	none	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	flyers distributed at the Williamson County Non Profit Networking Meeting	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	over 30 local non profits in attendance, no response	none	n/a	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Round Rock has been awarded \$674,395 in CDBG grant funds for program year 2018 and has an additional \$111,267 in prior year funds. The CDBG 2018-2019 program year is the last year of the CDBG 2014-2018 Consolidated Plan. The expected resources are the last of the funds expected for the remainder of this con plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	674,395	0	111,267	785,662	6,743,945	this CDBG 2018 program year is the last year in the 2014-2018 consolidated plan

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In an effort to leverage funds, the City has combined the CDBG and General Funds to assist the social services funding process. By combining these two processes, the City can make sure to fund agencies providing high priority needs with General Funds that could not be funded with CDBG funds due to the 15% funding cap. This process will also help eliminate the duplication of services. The process of funding social services agencies is as follows: A team, consisting of Council members, City finance staff and CDBG staff, review agency applications using set criteria and performance measurement. Funding recommendations are presented to the City Council through the budget process. Awarded agencies are contracted to deliver the specific services to the residents of Round Rock.

There are no federal or local matching requirements for the CDBG grant.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The following projects on publicly owned land and property located within the jurisdiction and funded with CDBG 2018 grant funds will address the needs identified in the plan:

Park Improvements will address the need for improved recreation at park facilities and also address the need for ada improvements at park facilities.

Sidewalk Improvements address the need for ada improvements by adding new sidewalks and curbs.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Services: Food Banks	2014	2018	Public Services		Non-housing Community Development	CDBG: \$25,000	Public service activities for Low/Moderate Income Housing Benefit: 850 Households Assisted
2	Public Services: Housing Assistance	2014	2018	Affordable Housing		Non-housing Community Development	CDBG: \$25,000	Public service activities for Low/Moderate Income Housing Benefit: 250 Households Assisted
3	Public Services: CASA Child Advocacy	2014	2018	Public Services		Non-housing Community Development	CDBG: \$25,000	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
4	Public Services: Youth Services	2018	2019	public services		Non-housing Community Development	CDBG: \$13,500	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
5	Public Services: Health Services	2018	2019	public services		Non-housing Community Development	CDBG: \$12,500	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
6	Public Facility Imp.: Domestic Violence Shelter	2014	2018	Non-Housing Community Development		Affordable Housing	CDBG: \$32,700	Overnight/Emergency Shelter/Transitional Housing Beds added: 30 Beds

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Public Facility and Infrastructure Improvements	2014	2018	Non-Housing Community Development		Non-housing Community Development	CDBG: \$350,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 319 Households Assisted
8	Affordable Housing: Minor Repairs and Modification	2014	2018	Affordable Housing		Affordable Housing	CDBG: \$167,083	Homeowner Housing Rehabilitated: 12 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Services: Food Banks
	Goal Description	
2	Goal Name	Public Services: Housing Assistance
	Goal Description	
3	Goal Name	Public Services: CASA Child Advocacy
	Goal Description	
4	Goal Name	Public Services: Youth Services
	Goal Description	

5	Goal Name	Public Services: Health Services
	Goal Description	
6	Goal Name	Public Facility Imp.: Domestic Violence Shelter
	Goal Description	
7	Goal Name	Public Facility and Infrastructure Improvements
	Goal Description	
8	Goal Name	Affordable Housing: Minor Repairs and Modification
	Goal Description	

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Round Rock is receiving \$674,395 in CDBG 2018 Program Year funds. Funds will be used for public services, program administration, minor home repair and public facility and improvements. Projects estimated completion date is September 30, 2019. In addition to the 2018 CDBG allocation the City is using \$111,267 of CDBG funds from prior year projects that had balances after completion.

The City is also identifying "Alternate Projects" in this action plan. Anytime during the next program year, if a project or activity is slow to spend, has delays or has a balance of grant funds at completion, we can allocate those funds to one of the alternate projects identified below. This will ensure that the funds are spent timely because we won't have to conduct a substantial amendment to re-allocate those funds which can take up to 45-60 days to do.

Alternate Projects:

- Funds can be used for additional minor home repairs for low to moderate income households (number of households depends on the amount of funds that become available)
- Funds can be added to an existing infrastructure project (neighborhood and public facility) in the 2018 program year
- If funds fall under the public service category then funds can be put into an existing public service activity if the non-profit can show that they can assist additional beneficiaries with the allocation of more funds (this is only allocation of any public service funds allocated to an existing public service activity from one activity to another so not to exceed the 15% cap)

Projects

#	Project Name
1	Public Servicees
2	Public Facility & Improvements
3	Minor Home Repair
4	Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved

needs

Allocation priorities were based upon the Needs Assessment undertaken as part of the planning process and demand for projects and services in the past. The City identified one low-to-moderate income neighborhood where pedestrian transportation is minimal. The City has several areas that are without sidewalks. Unfortunately, the need for infrastructure far exceeds the amount of CDBG funding available. The primary obstacle to addressing underserved needs is the limited resources available to address such needs throughout the City. The Social Services fund of 15% is also oversubscribed at far beyond what is available. The City encourages CDBG applicants to seek other resources from other public and private entities to leverage the limited amount of CDBG funds available.

AP-38 Project Summary
Project Summary Information

1	Project Name	Public Services
	Target Area	
	Goals Supported	Public Services: Housing Assistance Public Services: Food Banks Public Services: CASA Child Advocacy Public Services: Youth Services Public Services: Health Services
	Needs Addressed	Non-housing Community Development
	Funding	:
	Description	
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	<p>These CDBG 2018 Public Service activities are estimated to assist 1250 low to moderate income beneficiaries with food, rent/mortgage, advocacy, health service and counseling.</p> <p>The Round Rock Area Serving Center Food Pantry and Housing Assistance programs assist female head of households, elderly and disabled low income residents.</p> <p>CASA Child Advocacy Program will assist 100 homeless children.</p> <p>Council for At-Risk Youth will assist 100 at risk youth from low income families.</p> <p>Sacred Heart Community Clinic will assist 100 very low income uninsured families.</p>
	Location Description	<p>The public service will be available to all low income residents at the following locations:</p> <p>CASA: Citywide</p> <p>Round Rock Area Serving Center/Food Pantry: 1099 East Main Street</p> <p>Round Rock Area Serving Center/Housing Assistance: 1099 East Main Street</p> <p>CARY4Kids/At Risk Youth Services: 931 Luther Peterson Place</p> <p>Sacred Heart Community Clinic/Health Services: 620 Round Rock West Drive</p>

	Planned Activities	<p>Funds will be used for the following public services:</p> <ul style="list-style-type: none"> • The Round Rock Area Serving Center will use the \$25,000 in CDBG 2018 funds to stock their Food Pantry and distribute food to the low income residents of Round Rock. • The Round Rock Area Serving Center will use the \$25,000 in CDBG 2018 funds for the Housing Assistance Program which assists low income residents with rent or mortgage payments. • The CASA Child Advocacy Program will use the \$25,000.00 in CDBG 2018 funds to pay for the partial salary of the Volunteer Recruiter and Trainer Coordinator. • The CARY4Kids Program (Council on At-Risk Youth) will use the \$13,500 in CDBG 2018 funds to pay for the partial salary for a counselor that will provide services to the low income youth. <p>The Sacred Heart Community Clinic will use the \$12,500.00 in CDBG 2018 funds to pay for partial salary for a health professional salary to provide health services to the low income residents.</p>
2	Project Name	Public Facility & Improvements
	Target Area	
	Goals Supported	Public Facility and Infrastructure Improvements Public Facility Imp.: Domestic Violence Shelter
	Needs Addressed	Non-housing Community Development
	Funding	:
	Description	Funding will be used for Park Improvements (Matrix Code 03F) at Frontier Park \$150,000, Sidewalks (Matrix Code 03L) at Chisholm Valley Neighborhood \$200,000 and purchase and installation of and ADA playground and shade structure at the domestic violence shelter (Matrix Code 03C) \$32,700.
	Target Date	9/30/2019

<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p>The Chisholm Valley Sidewalks Project will benefit 319 low income households. The Frontier Park Project will benefit 500 low income households. The domestic violence shelter playscape and shade structure project will benefit up to 30 women and children staying in the shelter on any given day.</p> <p>The Chisholm Valley Sidewalks Project will benefit persons with disabilities by making improvements to pedestrian facilities throughout the Chisholm Valley subdivision. These improvements will include the construction of new ADA accessible curb ramps, driveway modifications to existing driveways that currently exceed a 2% cross-slope where the travel path is located, and new sidewalk connections where none previously existed. Further, any existing sidewalk, or curb ramps, not meeting ADA standards, and along the designated travel path found, will be removed and replaced.</p> <p>The Frontier Park improvements will benefit person with disabilities by providing access to the basketball court and playground, as well as improving access to the tennis court and new pavilion. All items outlined in the accessibility audit recently completed will also be addressed during the improvement of the park.</p> <p>The Hope Alliance Playground and Shade Structure project wil benefit all kids residing at the shelter because the new playground is going to be an ADA playground.</p>
<p>Location Description</p>	<p>Frontier Park 1804 Frontier Trail Chisholm Valley Neighborhood-see map attached. Hope Alliance Crisis Center 1011 Gattis School Road Suite 106. This address is the administration office as the shelter address is confidential.</p>

3	Planned Activities	<p>The Frontier Trail Park Improvements includes replacing the existing trail, park pavilion, tennis court fencing and lighting system and concrete sidewalk; construction of a walking trail, and improvements to both pedestrian bridges. All park benches, picnic tables and drinking fountains, bike racks and trash receptacles will be replaced or added as needed. This CDBG program year funds of \$150,000 will be combined with the program year funds that were allocated to this project for the same scope of work last year (CDBG 2017). This project will be bid out in the Spring of 2019 and both funding years will be used to complete the project by September 2019.</p> <p>The Chisholm Valley Neighborhood Sidewalks Project includes construction of approximately 37,680 sq ft of sidewalk along sections of the Chisholm Valley subdivision. This project will provide connectivity between the neighborhood and the already established Chisholm Valley Park. This project was funded in the last CDBG program year (2017) for the same scope of work. This year's allocation will be combined with last year's allocation to bid this project out and complete by September 2019 making it a multi year funded project.</p> <p>Hope Alliance Crisis Shelter ADA Playscape and Shade Structure Project will allow Hope Alliance to replace an old playscape with a new ADA playscape and a shade structure at the shelter.</p>
	Project Name	Minor Home Repair
	Target Area	
	Goals Supported	Affordable Housing: Minor Repairs and Modification
	Needs Addressed	Affordable Housing
	Funding	:
	Description	CDBG funds will be used for minor home repair to 12 low to moderate income households.
	Target Date	9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	An estimated 12 low income households will be assisted with minor home repair.
	Location Description	Minor home repair will be citywide.
	Planned Activities	Funding will be used for minor home repair to 12 low to moderate income households. Minor repairs to include some or all of the following: siding, roof, windows, doors, ramps, electrical, plumbing, fences, insulation, painting, mechanical and garage doors.
4	Project Name	Program Administration
	Target Area	
	Goals Supported	
	Needs Addressed	Non-housing Community Development
	Funding	:
	Description	Funds will be used for the management and administrative oversight of the CDBG program. IDIS Matrix Code 21A.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	n/a
	Location Description	221 East Main Street Round Rock Texas
	Planned Activities	Administration and oversight of the CDBG program.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Priority CDBG funding areas in the City of Round Rock include those areas where there is a high rate of low to moderate income (LMI) persons. The City of Round Rock did not use geographic target areas as a basis for funding allocation priorities.

The following are the LMI block groups within the City of Round Rock:

Census tract:18.51/Block group:3/Persons:1165/50% LMI

Census tract:18.51/Block group:4/Persons:1000/66.45% LMI

Census tract:205.04/Block group:1/Persons:1055/66.14% LMI

Census tract:205.04/Block group:2/Persons:920/49.33% LMI

Census tract:205.04/Block group:4/Persons:1655/75.74% LMI

Census tract:206.02/Block group:2/Persons:265/47.75% LMI

Census tract:207.01/Block group:1/Persons:710/57.96% LMI

Census tract:207.03/Block group:2/Persons:2025/54.22% LMI

Census tract:207.04/Block group:2/Persons:1045/53.18% LMI

Census tract:207.04/Block group:3/Persons:750/70.42% LMI

Census tract:207.07/Block group:2/Persons:1095/71.34% LMI

Census tract:208.03/Block group:1/Persons:1250/53.19% LMI

Census tract:215.02/Block group:1/Persons:2425/62.02% LMI

Census tract:215.02/Block group:2/Persons:850/79.44% LMI

Census tract:215.03/Block group:1/Persons:1205/59.21% LMI

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Round Rock estimates that 100% of the funds will be dedicated to projects in the target areas and that these funds assist a large number of low to moderate income residents. The City of Round

Rock did not use geographic target areas as a basis for funding allocation priorities.

Target Area: Low to Moderate Income (LMI) Areas

Percentage of Funds: 100%

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Round Rock is funding the Minor Home Repair Program with \$167,083 of CDBG Program Year 2018 funds. The City is proposing to make minor home improvements to 12 low-moderate income households.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	0
Total	12

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The Round Rock Housing Authority was established in 1966, with the first development built in 1972. Today, the Round Rock Housing Authority owns 100 units and administers 92 Section 8 Housing Choice Vouchers. Approximately 200 persons are assisted through these programs. The City of Round Rock will act as a resource for the Round Rock Housing Authority to assist the public housing authority with capacity building as well as programming that is associated with CDBG funds.

The RRHA is a five member board, including a resident board member, and oversees the Round Rock Housing Authority. The board is appointed by the City of Round Rock Mayor and City Council. The City of Round Rock Council employ their affordable housing knowledge in selecting new board members when a position becomes available. The City is invested in ensuring that selections made are in the best interest of the Round Rock Housing Authority. Each board member appointed by CORR Mayor and City Council possess management qualities that will ensure that best business practices are deployed.

Actions planned during the next year to address the needs to public housing

In an effort to address and improve the needs of public housing and resident initiatives, the Round Rock Housing Authority (RRHA) will continue their Neighborhood Outreach Center (NOC) Program. The RRHA partnered with Round Rock ISD to employ retired educators to tutor/mentor elementary and secondary children after school. In addition to employing retired school teachers the RRHA also employs a facilitator. The facilitator will work with families of the Housing Authority and will provide resources to assist in growth development. An implemented reading program for the afterschool tutoring program will increase reading levels with children that attend the NOC.

Another program that the RRHA provides its residents in an effort to meet their needs for self sufficiency is the Family Self Sufficiency Program (FSS). This program provides affordable housing expertise, homeownership grant resources and programming initiatives to promote self-sufficiency for the program participants. The FSS program serves families in the Housing Choice Voucher (HCV) program the the Public Housing Programs. Past and present participants have completed the following goals:

- Obtained and maintained employment
- Ability to pursue higher education
- Ability to maintain first time businesses with supportive mentorship and education

The unique value of the FSS Program is that clients are able to receive supportive case management to reach their individual goals towards self-sufficiency.

In addition to this, the RRHA continues to partner with several local agencies, faith based organizations, the City of Round Rock and the school district in order to bring resources to the residents of the housing authority.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Currently there are no public housing homeownership initiatives in place either under the public housing program or the Section 8 program. The City of Round Rock plans to encourage Affordable Housing Roundtables that are conducted by the RRHA and include affordable housing builders, housing counseling non-profits and banking institutions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Currently the Round Rock Housing Authority is not designated as a troubled housing authority by the U.S. Department of Housing and Urban Development Public and Indian Housing Department.

Discussion

The Round Rock Housing Authority receives approximately \$107,482 annually in Capital Fund Grant from The U. S. Department of Housing and Urban Development (HUD). The Round Rock Housing Authority is

using these grant funds for the following Administrative and Operations expenses:

- Staff Salaries, Fringe Benefits, Travel and Training
- Office Supplies
- Postage
- Memberships
- Maintenance Expenses
- Utilities & Telephone
- Insurance
- Accounting Fees
- Legal Expenses

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

At this time the City CDBG staff is not consulting with any nor are there any Continuum of Care recipients that serve this jurisdiction. As discussed in Section AP-10, the City of Round Rock staff has started networking and forming a relationship with the Texas Homeless Network staff to stay informed of what is happening in the TX BoS CoC regarding homelessness as well as encouraging homeless providers in Williamson County to join the effort to end homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

At this time in the City there are no agencies receiving Continuum of Care (COC) grant funding. The City of Round Rock CDBG staff has reached out to the Texas Homeless Network (THN) to stay informed on the homeless population issues and efforts to end homelessness in Central Texas.

The City of Round Rock CDBG staff has consulted with the Texas Homeless Network/TX BoS CoC and discussed the next steps to actively participate in the effort to end homelessness in Williamson County.

In the next couple of months, Round Rock CDBG staff will do the following:

1. Reach out to Williamson County CDBG staff and partner with them in this effort.
1. Reach out to non-profit agencies that provide services to homeless persons in Williamson County and encourage them to participate in coming together to discuss the homeless issues in the area.
1. Set up a meeting that includes the homeless providers in Williamson County and a presentation by the Texas Homeless Network on the steps and process to plan a "Point in Time" count in January 2019, discuss forming a Local Homeless Coalition in Williamson County as well as provide information on the COC grant.

Addressing the emergency shelter and transitional housing needs of homeless persons

In an effort to address the need for transitional housing the City of Round Rock allocates a General Fund

Social Service Grant in the amount of \$10,000 to the Texas Baptist Children's Home to help pay for staff salaries. The Family Care Program provides a safe home and a stable family environment for mothers and their children. The program also provides counseling and living skills that prepare them for independent living after they leave the program.

The City of Round Rock also funds the Hope Alliance Williamson County Crisis Shelter with CDBG funds and General Fund Social Service grants that will allow continued support for emergency shelter and counseling services for victims of domestic violence and their children.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

As discussed in the section above, the City of Round Rock funds with General Fund Social Service funds and supports the Texas Baptist Children's Home Family Care Program that provides transitional housing to mothers and their children. In addition to providing transitional housing and supportive services during their stay, the Texas Baptist Children's Home provides all participants an After Care Program. This After Care Program assures a continuing relationship with the mothers and their children who completed the Family Care Program. After Care Program services include access to the commissary, visits to the boutique, individual counseling, budgeting and limited financial assistance as well as additional case management.

City of Round Rock staff maintains a strong relationship with Texas Baptist Children's Home staff and encourage them to participate in the development of this action plan and the Analysis of Impediments to Fair Housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Round Rock funds the Round Rock Area Serving Center with \$25,000 of 2018 CDBG funds for

the food pantry program and another \$25,000 in 2018 CDBG funds for the Housing Assistance Program. Funds allow the Round Rock Area Serving Center to stock their food pantry and distribute food and assist with rent and mortgage to low-income individuals and families and help them avoid becoming homeless.

The City of Round Rock funds the Sacred Heart Community Clinic with \$12,500 of 2018 CDBG funds for the Expanded Access of Primary Medical Care to individuals and families that are at risk of becoming homeless.

In addition to assisting low income individuals families, these programs also assist individuals that are being discharged from publicly funded institutions, mental health facilities, corrections program and institutions.

Discussion

Though Round Rock has a very small visible homeless population, the loss of a job, an increase in rent, an eviction or a domestic violence shelter situation can easily lead to homelessness for many low income individuals and families. Round Rock will continue to fund high priority activities that are concentrated on homeless prevention and non-homeless special needs.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In an effort to remove barriers to affordable housing the Round Rock City Council approved a resolution of support for a developer's application for state tax credits that would allow for major renovations to the Round Rock Oak Grove multi family housing complex. This fall the state announced that they have approved an allocation of housing tax credits for the Round Rock Oak Grove renovation project.

Council has also approved several Planned Unit Developments that allow for detached single family housing units on condominium lots. By providing this housing alternative to standard single family home on fee simple lots, developers are able to offer quality housing units at a lower price points due to reduced infrastructure and public improvement costs. These types of single family condominium developments are being recommended for infill or remnant tracts where larger scale residential developments would not be feasible.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

Despite efforts, there remain a number of significant obstacles to meeting underserved needs. The following obstacles to meeting these needs in Round Rock are: Population growth; High cost of housing; Cut backs in state and federal funding for basic needs and the need for transportation to existing services and childcare exceed available resources to meet these needs. To address the population growth and the high cost of housing, the Round Rock Area Serving Center provides rent/mortgage, food pantry and utility assistance. The City funded the RRASC for these programs with CDBG program year 18 funds totaling \$50,000.00. The city also funded the Sacred Heart Community Clinic with \$12,500 in CDBG funds for program year 18. Sacred Heart Community Clinic provides dental services, acute care, chronic care and provides medications as well to the very low income uninsured residents.

The following programs also help address the cut backs in state and federal funding and the need for childcare and transportation to existing services:

Senior Access provides door to door transportation to seniors to doctors appointments, pharmacies, grocery stores, to pay bills, and to social service agencies for services. Senior Access is being funded in 2018 with City General Fund Social Services Funds in the amount of \$30,000.

Foundation Community provides free tax preparation to low to moderate income families. Foundation Communities Tax Preparation Program is being funded in 2018 with City General Fund Social Service Funds in the amount of \$15,000.00

In order to meet transportation demand, the city developed a fix route bus service that was designed and focused on access to employment services to meet the needs of the low income and minority populations to jobs, education and employment. This service offers ADA paratransit services as well for anyone with a disability that prevents them from being able to ride any fixed route vehicle, disembark from any fixed route vehicle or travel independently all or some of the time on any fixed route vehicle.

Council has also passed an ordinance that allows Round Rock Transit to sell discount bus passess to non-profit and government agencies for the purpose of distributing the passes to low income persons and families that meet the participation requirements.

The City also provides residents with the Guide to Affordable Housing in the Greater Austin Area that is provide by the Austin Tenant's Council. This guide is a tool for people seeking affordable rental housing in the Austin area that includes Round Rock. The guide contains general information on housing programs funded on the local, county, state and federal levels, as well as specific information about

apartment complexes participating in these programs. It contains lists and explanations of rental housing with rent restrictions, income based rents and tenant income limits.

Actions planned to foster and maintain affordable housing

The City of Round Rock will continue to support the following two programs in program year 18 that support affordable housing. These include the housing assistance program through the Round Rock Area Serving Center (RRASC) to assist residents with rent or mortgage at up to \$100 a household, and the minor home repair program for low income homeowners in Round Rock.

Round Rock Area Serving Center Housing Assistance Program will be funded with CDBG 2018 funds in the amount of \$25,000 and the Minor Home Repair Program will be funded with 2018 CDBG funds in the amount of \$167,083.

Actions planned to reduce lead-based paint hazards

The majority of residential housing development in Round Rock occurred after the use of lead based paint was banned; however, some areas of the community may have some homes with lead based paint.

With the implementation of the Minor Home Repair Program, the program policy and procedures manual addresses compliance with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures include:

1. Notification
2. Identification
3. Treatment (if necessary)

The City of Round Rock will continue to fund the Minor Home Repair Program with 2018 CDBG funds. Applicants who are eligible for the Minor Home Repair program are provided LBP information at the

time of intake and will be made aware of possible dangers of LBP

Actions planned to reduce the number of poverty-level families

During the 2018 CDBG program year the City of Round Rock will take the following actions to reduce the number of poverty level families:

- The City will continue to fund the Minor Home Repair Program with 2018 CDBG funds to provide minor home repair for the low and very low income residents in Round Rock. This program proposes to assist an estimated total of 12 households with repairs to include fence, plumbing, electrical, weatherization, and ADA improvements.
- Round Rock Area Serving Center will continue to be funded with CDBG program year 2018 funds to provide rent and mortgage assistance and access to their food pantry. This program proposes to assist 1300 households. The Foundation Communities Free Tax Preparation Program will continue to be funded with 2018 General Fund Social Service Funds that will provide poverty level families free tax preparation. This program proposes to assist 1200 households. Sacred Heart Community Clinic will be funded with 2018 CDBG funds to assist poverty level families with health and dental care and medications at no cost to them. This program proposes to assist 150 households. The City will continue to fund the YMCA After-School Scholarship Program with 2018 General Fund Social Service Funds that will assist very low income working families with no cost after school care. This program proposes to assist 4000 households. The Literacy Council will continue to be funded in 2018 with City of Round Rock General Fund Social Service Grant that will provide self sufficiency education (ESL, Basic Literacy, and GED tutoring). This program proposes to assist 188 individuals.

Actions planned to develop institutional structure

In order to bridge the gap, the City relies on a network of public sector, private sector, and non-profit organizations to implement the Strategic Plan, particularly to address homelessness and special needs. The City Council evaluates their Strategic Plan and Annual Budget from a city-wide perspective. During these discussions resources are provided to fund programs not specifically covered by CDBG but will provide more funds toward homelessness and special needs programs. The City's General Fund provides funding to Drive a Senior, a volunteer based transportation program for older adults and additional funds to Hope Alliance, an organization that meets short housing needs for survivors of domestic violence. The City's General Fund also provides funding for the Texas Baptist

Children's Home for an interventional specialist to help residents in a holistic approach.

Actions planned to enhance coordination between public and private housing and social service agencies

In an effort to enhance coordination between public and private housing and social service agencies, the City of Round Rock will continue to fund the Round Rock Area Serving Center/Volunteer Center with \$35,000 in 2018 General Fund Social Service funds that will help pay for the Volunteer Center Coordinator salary. The Volunteer Coordinator not only supplies volunteers and manages volunteers opportunities but also continues to coordinate and host the Williamson County Monthly Networking Meetings. These meetings are held the first Tuesday of every month at the Alan R. Baca Senior Center. At this monthly networking meeting, non-profit and social service agencies come together to network, promote events and listen to guest speakers. Up to 30 agencies attend the monthly meetings and have access the groups list serv and be able to share information on the upcoming events, public hearing and fundraisers. Collaboration and coordination between agencies is important to ensure that the needs in the community are being addressed.

Discussion:

The City of Round Rock, Office of Community Development is responsible for the administration of the City's programs funded with CDBG funds. This office has the primary responsibility for managing and implementing the City's affordable housing and infrastructure program, the Consolidated and Annual Plans and related documents.

The City of Round Rock has developed a monitoring system to ensure that the activities carried out in the Plan are done so in a timely manner in accordance with the federal monitoring requirements of [24 CFR 570.501 (v)] and [24 CFR 85.40] and all other applicable laws, regulations, policies and sound management and accounting practices.

Sub-recipients are monitored to ensure that they have implemented and administered their CDBG funded activities according to applicable federal requirements. Particular attention is paid to compliance with management systems, procurement practices and compliance with civil rights requirements.

When applicable, sub-recipients are required to submit copies of paid receipts, timesheets, income documentation, client data and self-certification forms with their monthly requests. This information is used to determine the number of unduplicated beneficiaries. Monthly reports are submitted by each sub-recipient enabling staff to monitor the progress of each activity, provide technical assistance or

consultation when needed and to ensure that all objectives are met.

The City of Round Rock conducts monitoring of sub-recipients every program year during the summer. Particular attention is paid to compliance with eligibility and national objective requirements. The HUD monitoring checklist is used during these on-site monitoring visits. The monitoring visits are conducted by the CDBG Program Coordinator. Technical assistance is provided for sub-recipients at the beginning of the program year and anytime during the program year upon request.

Throughout the year, staff conducts mini desk reviews of all sub-recipients. Sub-recipients are required to submit monthly progress reports and reimbursement requests by the 15th of every month. This allows the City to monitor the sub-recipient's progress and spending on a monthly basis.

The City of Round Rock Office of Community Development maintains an open door policy for all agencies and frequent unofficial visits are made at participating agencies throughout the year.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Attachments

Citizen Participation Comments



PROOF OF PUBLICATION STATE OF TEXAS

PUBLIC NOTICE

Before me, the undersigned authority a Notary Public in and for the County of Williamson, State of Texas, on this day personally appeared Camille Lewis, Advertising Agent of the Round Rock Leader, which is a newspaper of general circulation published in the county of Williamson in the state of Texas, who being duly sworn by me states that the attached advertisement was published at the lowest published rate for Classified advertising in said newspaper on the following date(s), to wit, and that the attached is a true copy of said advertisement: the following date(s), , first date of Publication 03/03/2018, last date of Publication 03/03/2018, web and print times Published 1, Legal ads 6 C.

ROUND ROCK, CITY OF
221 E MAIN ST
ROUND ROCK, TX 78664-5271

Invoice/Order Number:	0000318351
Ad Cost:	\$251.16
Paid:	\$0.00
Balance Due:	\$251.16

Signed _____

Camille Lewis
(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 18th day of March, 2018, in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed _____

HEATHER PARK
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
June 23, 2020

Please see Ad on following page(s).

Page 1 of 2

Invoice/Order Number	0000918357
Ad Cost	\$261.16
Paid	\$0.00
Balance Due	\$261.16

Así mismo, para personas físicas de México y Estados Unidos, la deducción de los préstamos o intereses no aplica para aquellos préstamos que la ley establece como subvenciones o para otros casos en los que la ley establece el exención de la deducción de los intereses.



**PROOF OF
PUBLICATION
STATE OF TEXAS**

PUBLIC NOTICE

Before me, the undersigned authority, a Notary Public in and for the County of Williamson, State of Texas, on this day personally appeared Camille Lewis, Advertising Agent of the Round Rock Leader, which is a newspaper of general circulation published in the county of Williamson in the state of Texas, who being duly sworn by me, states that the attached advertisement was published at the lowest published rate for Classified advertising in said newspaper on the following date(s), to wit, and that the attached is a true copy of said advertisement: the following date(s), , first date of Publication 03/03/2018, last date of Publication 03/03/2018, web and print times Published 1, Legal ads 6 C.

ROUND ROCK, CITY OF
221 E MAIN ST
ROUND ROCK, TX 78664-5271

Invoice/Order Number:	0000318349
Ad Cost:	\$200.00
Paid:	\$0.00
Balance Due:	\$200.00

Signed _____

(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 16th day of March, 2018, in testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year also aforesaid.

Signed _____

HEATHER HART
NOTARY PUBLIC
STATE OF OHIO
Comm. Expires
June 23, 2020

Please see Ad on following page(s).

Page 1 of 2

ROUND ROCK, CITY OF
221 E MAIN ST
ROUND ROCK, TX 78664-5271

Invoice/Order Number: 0000016348
Ad Cost: \$200.00
Page: 50.00
Balance Due: \$200.00

NEEDS ASSESSMENT PUBLIC HEARING NOTICE
CITY OF ROUND ROCK

The City of Round Rock will hold a public hearing for the purpose of selecting concerns for the Community Development Block Grant (CDBG) Program. Comments received will be considered for the City of Round Rock 2018-2019 Annual Action Plan. Interested parties are encouraged to attend and make their views known.

The Public Hearing will be as follows: Thursday, March 22, 2018 at 4:00 P.M.
City Hall - Council Chambers
221 East Main Street
Round Rock, Texas 78664

The City anticipates a proposed 2018 allocation of approximately \$465,534 for the Community Development Block Grant (CDBG) Program and an additional \$111,367.01 from previous years will also be available for funding. Below is a partial list of eligible activities:

Public Facilities Needs Senior Centers Youth Centers Neighborhood Facilities Parks and Recreation Facilities Health Facilities Child Care Centers Parking Facilities	Infrastructure Improvement Needs Flood Risk Reductions Water Improvements Storm Improvements Storm Drainage Accessibility Economic Development Needs Technical Assistance
Public Service Needs Senior Services Handicapped Services Youth Services Law Enforcement Services	Land Based Public Hazard Abatement Code Enforcement Emergency Shelter Needs Housing Needs Community Planning

Accommodations for individuals with disabilities shall be provided upon request. This information is available in accessible format.

Comments should be submitted on or before March 22, 2018 at 4:00 P.M.

For more information, please call the Community Development Department Office, 221 East Main Street Round Rock, TX or call (512) 341-8324. Written comments may be forwarded to:

Elizabeth Alonzo, CDBG Coordinator
City of Round Rock
221 East Main Street
Round Rock, TX 78664
(512) 341-3738
ealanzo@roundrock.gov



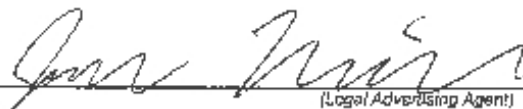
**PROOF OF
PUBLICATION
STATE OF TEXAS**

PUBLIC NOTICE

Before me, the undersigned authority, a Notary Public in and for the County of Williamson, State of Texas, on this day personally appeared James Mickler, Advertising Agent of the Round Rock Leader, which is a newspaper of general circulation published in the county of Williamson in the state of Texas, who being duly sworn by me, states that the attached advertisement was published at the lowest published rate for Classified advertising in said newspaper on the following date(s), to wit, and that the attached is a true copy of said advertisement: the following date(s), Aviso de 30 días de período de comentarios y la audiencia pública CDRG Plan Anual de Acción del año fiscal 2018-2019 Para recibir la concesión de subvencione, first date of Publication 05/19/2018, last date of Publication 05/19/2018, web and print times Published 1, Legal ads 8 C.

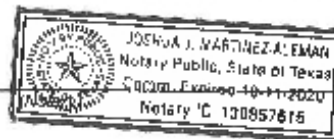
ROUND ROCK, CITY OF
221 E MAIN ST
ROUND ROCK, TX 78664-5271

Invoice/Order Number.	0000359681
Ad Cost:	\$260.58
Paid:	\$260.58
Balance Due:	\$0.00

Signed 
(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 23rd day of July, 2018, in Testimony whereof, I have hereunto set my hand and affixed my official seal, the day and year aforesaid.

Signed 



Please see Ad on following page(s).

Page 1 of 2

ROUND ROCK, CITY OF
221 E MAIN ST
ROUND ROCK, TX 78664-5271

Invoice/Order Number: 000C300521
Ac Cost: 5280.55
Est: 3760.55
Balance Due: \$0.00

Aviso de 30 días de periodo de comentario y audiencia pública
COAG Plan Anual de Acción del año fiscal 2018-2019

Para recibir la consideración de subvenciones del Departamento de Vivienda y Desarrollo Urbano (HUD), la Ciudad de Round Rock debe presentar una plan de acción anual de HUD, que describe las necesidades de la comunidad, necesidades, prioridades y actividades propuestas en el área de vivienda, comunidad y desarrollo, el desarrollo económico y los servicios públicos. El plan se envía al Departamento de Vivienda y Desarrollo Urbano de HUD, el 15 de agosto de 2018. En el año fiscal 2018-2019, se espera que la Ciudad de Round Rock sea seleccionada aproximadamente \$ 674,395 a través del programa de Desarrollo de la Comunidad (CDC). El Plan de Acción Anual Comunitario (AAP) describe cómo se revisará y evaluarán los por escrito a partir del 22 de mayo de 2018 hasta el 22 de junio de 2018 y las 3 partes de la oficina de desarrollo de la comunidad en la dirección, ubicada en 2000 W. 10th St. Biblioteca Pública de Round Rock en 216 East Main St. en el Centro de Desarrollo de la Comunidad en 301 W. Main St. en el Centro de la Ciudad de Round Rock en 1005 S. Main St. y en el Centro de la Ciudad en 1005 S. Main St. Una audiencia pública se llevará a cabo para recibir comentarios. Todas las personas interesadas están invitadas a participar en el lugar y hora indicados a continuación.

June 14 de mayo 2018
City Council Meeting
City Council Chambers
221 East Main Street
Round Rock, TX 78664
Hour: 6:00 PM

Este anuncio es patrocinado por la Oficina de Desarrollo de la Comunidad para obtener más información relacionada a la audiencia, por favor, póngase en contacto con la oficina de Desarrollo de la Comunidad de Round Rock al 512-251-5421 o 711 (TDD) para obtener ayuda. Para un intérprete de lenguaje de signos, por favor llame al 512-251-5421 o 711 (TDD) para obtener ayuda. Round Rock no discrimina sobre la base de la discapacidad en la admisión o acceso a, o el desarrollo o empleo en sus programas y actividades. El Departamento de Recursos Humanos de la ciudad ha sido designado como el oficial de sección 504 de la ciudad. Para obtener más información, por favor llame al 512-251-5421 o 711 (TDD) para obtener ayuda.

CERTIFICATION OF DISCRIMINATION

Certifico que este aviso de una audiencia pública fue publicado hoy 18 de mayo, 2018 a las 6:00 pm como lo requiere la ley de conformidad con la Sección 551.043 del Código de Gobierno de Texas.

Sara L. White, TRAC
Suplente de la Ciudad

Fecha de publicación: 18 de mayo de 2018
7:59:29 PM



**PROOF OF
PUBLICATION
STATE OF TEXAS**

PUBLIC NOTICE

Before me, the undersigned authority, a Notary Public in and for the County of Williamson, State of Texas, on this day personally appeared James Mickler, Advertising Agent of the Round Rock Leader, which is a newspaper of general circulation published in the county of Williamson in the state of Texas, who being duly sworn by me, states that the attached advertisement was published at the lowest published rate for Classified advertising in said newspaper on the following date(s), to wit, and that the attached is a true copy of said advertisement. The following date(s), Notice of 30 Day Comment Period and Public Hearing Draft Consolidated Annual Action Plan CDBG Fiscal Year 2018-2019 In order to receive certain grants from the, first date of Publication 05/19/2018, last date of Publication 05/19/2018, web and print times Published 1. Legal ads 6 C.

ROUND ROCK, CITY OF
221 E MAIN ST
ROUND ROCK, TX 78664-5271

Invoice/Order Number:	0000359666
Ad Cost:	\$237.36
Paid:	\$237.36
Balance Due:	\$0.00

Signed 
(Legal Advertising Agent)

Sworn or affirmed to, and subscribed before me, this 23rd day of July, 2018 in Testimony whereof, I have hereunto set my hand and affixed my official seal the day and year aforesaid.

Signed  

Please see Ad on following page(s).

Page 1 of 2

ROUND ROCK, CITY OF
221 E MAIN ST
ROUND ROCK, TX 78664-6271

Invoice/Order Number	700036686
Am Cost	\$237.58
Fee	\$257.05
Revenue Due	\$0.00

Notice of 30 Day Comment Period and Public Hearing Draft Consolidated Annual Action Plan
CDBG Fiscal Year 2018-2019

In order to receive certain grants from the U.S. Department of Housing and Urban Development (HUD), the City of Round Rock must submit a Consolidated Annual Action Plan to HUD which describes community needs, resources, priorities and proposed activities with regard to housing, community development, economic development and public services. The plan is due to the U.S. Department of Housing and Urban Development on August 15, 2018. In fiscal year 2018-2019, the City of Round Rock anticipates to receive approximately \$674,195 through the Community Development Block Grant (CDBG) program.

The Draft Consolidated Annual Action Plan will be available for public review and written comment beginning May 22, 2018 until June 22, 2018 at 5 p.m. at the Office of Community Development at the address below, at the Round Rock Public Library at 215 East Main St., at the Alan R. Boyd Senior Center at 301 W. Dagard Ave., Round Rock Housing Authority, 1305 Lance Lane, and on the city website at www.roundrocktx.gov. A public hearing will be held to receive comments. All interested persons are invited to attend at the location and time listed below:

Thursday, June 14, 2018
City Council Meeting
City Council Chambers
221 East Main Street
Round Rock, TX 78664
Time: 6:00 PM

The hearing is sponsored by the Office of Community Development. For more information concerning the hearing, please contact the Community Development Office, Monday through Friday between 8:00 a.m. and 5:00 p.m. at 281-325-4000 or 711 (TDD).

The City of Round Rock is committed to compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended. Reasonable modifications and equal access to communications will be provided upon request. Please call 2-8-5881 (voice) or 711 (TDD) for assistance. For a sign language interpreter, please call Liz Alvarado at 281-325-4000 at least 24 hours in advance.

The City does not discriminate based on disability in the admission or access to, or participation in, its programs and activities. The City has a Public Resources Department has been designated as the City's ADA/Section 504 Office. This office is located at 231 East Main Street, 1st Floor. If you have any questions or complaints regarding your ADA/Section 504 Rights, please call the City of Round Rock ADA/Section 504 Office at 281-325-4000 (voice). This publication is available in alternate formats. Please call 281-325-4000 (voice) or 711 (TDD) for assistance.

NOTING CERTIFICATION
I certify that this notice of a public hearing was posted on the 18th day of May 2018 at 2:00 p.m. as required by law in accordance with Section 501.003 of the Texas Government Code.

ORIGINAL - SIGNATURE
Sara L. White, TRMC, City Clerk

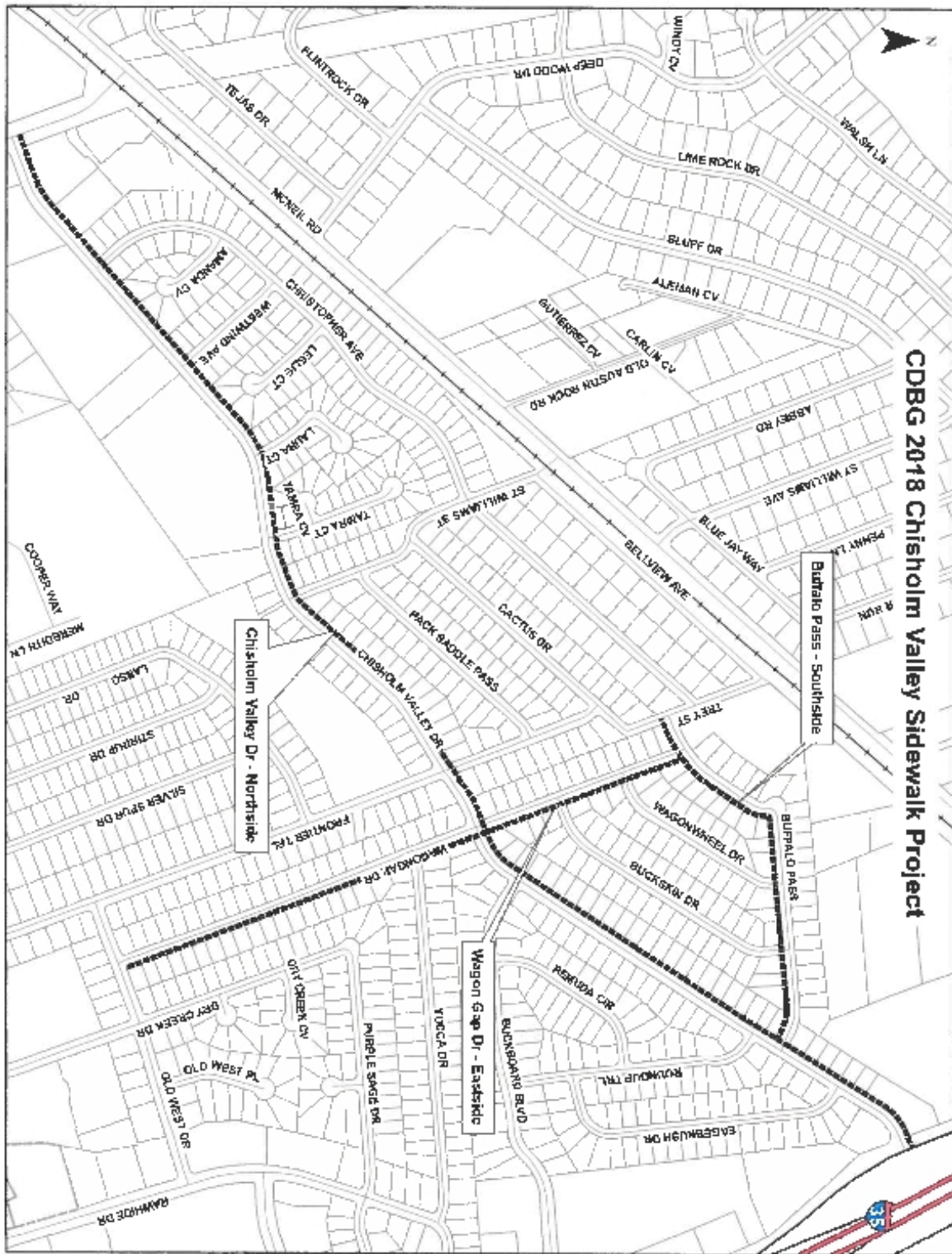
Date of Publication: Saturday, May 12, 2018
5-12/2018

Grantee Unique Appendices











Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision
* IF Revision, select appropriate letter(s): <input type="text"/>		
* Other (Specify): <input type="text"/>		
* 3. Date Received: <input type="text" value="08/09/2018"/>		4. Applicant Identifier: <input type="text"/>
5a. Federal Entity Identifier: <input type="text" value="TX 464674"/>		5b. Federal Award Identifier: <input type="text" value="H01600460511"/>
State Use Only:		
6. Date Received by State: <input type="text"/>		7. State Application Identifier: <input type="text"/>
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Round Rock"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="74-6017405"/>		* c. Organizational DUNS: <input type="text" value="0027401820000"/>
d. Address:		
* Street1: <input type="text" value="221 East Main Street"/>		
Street2: <input type="text"/>		
* City: <input type="text" value="Round Rock"/>		
County/Parish: <input type="text" value="Williamson"/>		
* State: <input type="text" value="TX"/> <input type="text" value="Texas"/>		
Province: <input type="text"/>		
* Country: <input type="text" value="USA: LA VNU SOCIETY"/>		
* Zip / Postal Code: <input type="text" value="78664"/>		
e. Organizational Unit:		
Department Name: <input type="text" value="Planning & Development Service"/>		Division Name: <input type="text" value="Community Development"/>
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mrs."/>		* First Name: <input type="text" value="Elizabeth"/>
Middle Name: <input type="text" value="A."/>		
* Last Name: <input type="text" value="Alvarado"/>		
Suffix: <input type="text"/>		
Title: <input type="text" value="CDBG Coordinator"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="512-311-3128"/>		Fax Number: <input type="text"/>
* Email: <input type="text" value="salvarado@roundrocktx.gov"/>		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Township Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.218"/>	
CFDA Title: <input type="text" value="Community Development Block Grant Program For Substandard Communities"/>	
* 12. Funding Opportunity Number: <input type="text"/>	
* Title: <input type="text"/>	
13. Competition Identification Number: <input type="text"/>	
Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="FY 2018-2019 CDBG Annual Action Plan"/>	
Attach supporting documents as specified in agency instructions. <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="J150"/>	* b. Program/Project <input type="text" value="3165"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposal Project:	
* a. Start Date: <input type="text" value="10/01/2010"/>	* b. End Date: <input type="text" value="09/30/2015"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="674,395.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="674,395.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order: 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims, may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) <input type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="H1"/>	* First Name: <input type="text" value="Eddie"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Morgan"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="512-716-3410"/>	* Fax Number: <input type="text" value="512-215-7037"/>
* Email: <input type="text" value="eddie.morgan@countycotexas.gov"/>	
* Signature of Authorized Representative: <input type="text"/>	* Date Signed: <input type="text"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:



1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1686, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of acohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 107(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523), and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Round Rock	

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CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L. "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

Date

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan – It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018-2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

Date

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long as the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.