



## City of Round Rock Purchasing Justification Form

<b>Date:</b>	<b>01/18/19</b>	<b>Department Name:</b>	<b>Utilities and Environmental Services</b>
<b>To:</b>	<b>Purchasing</b>	<b>Requestor Name:</b>	<b>Brandon Rainer</b>
		<b>Phone Number:</b>	<b>512-218-5570</b>

Instructions: Complete this form for all purchases that will exceed \$3,000 and will be exempted from competition as prescribed in Texas Local Government Code Chapter 252.022. Attach additional information as needed to support the exemption request.

The City declares the competitive bidding procedures in Texas Local Government Code Chapter 252 to be exempt for this procurement. This Justification Form is executed and filed with the Purchasing Division as follows:

1. The undersigned is authorized and certifies that the following exemption is applicable to this purchase.

Please check the criteria listed below that applies to this purchase request:

☐ Sole Source (check one)

- ☐ Items that are available from only one source because of patents, copyrights, secret process, or natural monopolies.
- ☐ Films, manuscripts or books.
- ☐ Gas, water and other utilities.
- ☐ Captive replacement parts or components for equipment
- ☐ Books, papers and other library materials for a public library that are available only from the persons holding the exclusive rights to the materials

☐ Public Calamity

- ☐ A procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of a municipality.

☐ Public Health and Safety

- ☐ A procurement necessary to preserve or protect the public health or safety of the municipality's residents.

☒ Unforeseen Damage

- ☒ A procurement necessary because of unforeseen damage to public machinery, equipment, or other property.

☐ Personal, Professional or Planning Services

- o A procurement of personal, professional, or planning services
2. Justification: Describe in detail below why an exemption according to Section 252.022 of the Local Government Code is being submitted for this purchase. (Attach additional pages if needed)

On 02/27/18 the Brazos River Authority issued purchase order 13410 to Austin Armature Works LP to repair a large 400 HP pump used at the East Waste Water Treatment Plant. The BRA PO was issued for \$57,746.70. On 10/01/18 the City of Round Rock took over operations of the plant and obligations to pay for goods or services completed at the wastewater treatment plant after 09/30/18. The pump repair was not completed and invoiced on 11/16/18. The responsibility of paying the invoice for the order initiated by BRA has transferred to the City of Round Rock.

3. Attach and submit the following documentation that supports this justification as applicable.
- Vendor's proposal/quote.
  - If sole source a Manufacturer's letter declaring the purchase is sole source and why. The letter should be no older than 6 months old and signed by an authorized representative on company letterhead.
4. Because the above facts and supporting documentation the City of Round Rock exempts this procurement from LGC Chapter 252 and intends to contract with:

Vendor Name:	Austin Armature Works, LP
Description:	Repair of large wastewater treatment plant pump

5. Check the purchase type and fill in the dollar amount and purchase term as applicable

- ☒ This is a one-time purchase request for \$ 57,746.70
- ☐ This is a term contract request for \_\_\_\_\_ (# months) in the amount of \$ \_\_\_\_\_

Recommended  
By

Brandon Rainer 1/22/19  
Requestor Date

Approved  
By

Michelle Thom 1/22/19  
Department Manager, Asst Director, or Director Date

Purchasing Office  
Review

\_\_\_\_\_  
Purchaser Date

Purchasing Office  
Management Review

Carm Leeley 1/20/19  
Purchasing Manager (over \$50,000) Date



Austin Armature Works, LP  
496 Commercial drive, Buda, TX 78610  
Phone (512)312 0088 Fax (512)312 0988

# Invoice

Customer Number

000291

Invoice Number

SRI5692

Contact

John Heaps

Order Date

12/5/2017

Shipped Date

11/15/2018

Invoice Date

11/16/2018

Bill To

CITY OF ROUND ROCK  
Attn: ACCTS PAYABLE  
221 E MAIN STREET  
ROUND ROCK, TX 78664  
(512) 218-5400 x

Ship To

BRA  
Attn: John Heaps  
3939 E Palm Valley Rd  
ROUND ROCK, TX 78665  
(512) 563-0417 x

Ship Via

Sales Person Delivery

Terms

Net 30

Received By

Sueise (?)

Customer PO

13410

Original Order #

SR5692

ID A6176

Make ABS

Model 706787

Serial # 09920557-000

Rating 403

HP Unit HP

RPM 890

Rated V. 460

Rated A. 483

# of Phases 3

Frequency (Hz) 60

Max. Ambient Temp. 40

Insulation Class H

NEMA Code E

Weight (lbs.) 8334

## Required Work

Disinfect  
Disassemble  
Inspect  
Rewind motor  
Replace seals, gaskets, orings, bearings, cables, cable seals, probes, any and all bolts, screws, or nuts that are too damaged to reuse.  
Reassemble  
Test

Product ID	Qty	Ship	Description	Sales Price	Total
Freight	1	1	Freight	1,500.00	1,500.00
Labor	1	1	Quoted labor for work	5,925.00	5,925.00
	1	1	Materials for Quoted Work	50,321.70	50,321.70

## Reason for Repair

Quote repair  
Lead time for parts 18-20 Wks  
This order is scheduled to ship 6/13 however the impeller is out to 7/13-

Buy Board #509-16

## Comments

\*\*Delivery of new Rail Adapter\*\*

A Restocking Fee May Apply on Returns

There will be a 1.5% Interest charge per month on late Invoices.

Subtotal: 57,746.70

Freight: 0.00

Other: 0.00

0.0000 % Sales Tax 1: 0.00

0.0000 % Sales Tax 2: 0.00

Total: 57,746.70

Charge Card.

Exp Date:

Our Tax ID

Your Tax ID



# Brazos River Authority



Original  
Purchase Order  
13410

Page: 1 of 2  
Date: 2/27/2018

Ship Terms: FOB - Destination

Vendor: 6278  
AUSTIN ARMATURE WORKS LP  
304 COMMERCIAL DRIVE  
BUDA, TX 78610

Ship To:  
BCRSS - EAST PLANT  
BRAZOS RIVER AUTHORITY  
3939 EAST PALM VALLEY BLVD  
ROUND ROCK, TX 78665

Contact: RANDY SHULTZ  
Phone: 512 312-0088  
Fax: 512 312-0988

Deliver To: John Heaps  
Contact: Stasi Vance  
Phone: (512 ) 218-2000

Terms: Net 30

Line	Item Number / Description	Quantity	Price	Amount
1	REPAIR OF ILS PUMP REPAIR OF ILS PUMP REPAIR OF ILS PUMP Deliver on 3/13/2018 Acct Unit/ Account: 2435 - 5708	57,746.70 Sub Acct: 0 Activity:	1.00 Acct Cat:	\$57,746.70

Order Total: \$57,746.70

Authorized Signature  
Purchasing Manager /  
Purchasing Agent

\*Purchase order numbers must be shown on all shipping tickets, bills of lading and invoices.

\*All original invoices should be mailed to:  
BRA  
Accts Payable  
P.O. Box 7555  
Waco, TX 76714-7555  
\*Terms are Net 30

\*The BRA is a tax exempt organization:  
Tax ID# 74-6026892  
\*Purchase order numbers must be shown on all  
shipping tickets, bills of lading and invoices.  
\*Only one PO number per invoice.  
\*One PO may cover many sites and only one site  
per invoice.



Austin Armature Works, LP  
496 Commercial drive, Buda, TX 78610  
Phone (512)312 0088 Fax (512)312 0988

Customer ID

000291

Attn

John Heaps

Quote Date

2/7/2018

cc

Quote

Quote Number

SRQ3463

Job Number

SR5692

Quote By: Lance Piercy

PO #:

RFQ #:

Salesperson: Charles Moore Jr

Phone:

Fax:

Terms: Net 30

Customer Information

BRAZOS RIVER AUTHORITY  
PO BOX 7555  
WACO, TX 76714-7555

Ship To Information

BRA  
3939 E Palm Valley Rd  
ROUND ROCK, TX 78665

Nameplate Information

ID A6176  
Make ABS  
Model 706787  
Serial # 09920557-000  
Rating 403  
HP Unit HP  
RPM 890  
Rated V. 460  
Head 71 Feet  
Impeller Size 555 mm

Rated A. 483  
# of Phases 3  
Frequency (Hz) 60  
Max. Ambient Temp. 40  
Insulation Class H  
NEMA Code E  
Weight (lbs.) 8334  
Custom 1 PUMP no: 3102  
GPM 12400

Quote Information

Reason Sent For Repair: Quote repair  
Lead time for parts 18-20Wks  
Buy Board #509-16

Required Work: Disinfect  
Disassemble  
Inspect  
Rewind motor  
Replace seals, gaskets, orings, bearings, cables, cable seals, probes, any and all bolts, screws, or nuts that too damaged to reuse.  
Reassemble  
Test

Labor

Unit Price

Ext Price

Total for Labor : 5,925.00

Material

Unit Price

Ext Price

1 Freight

1,500.00

1,500.00

Total for Material : 51,821.70

SIGNATURE:

DATE:

PO# ( IF NOT ALREADY ISSUED ):

Ship Via: BESTWAY

Page 1 of 2



Austin Armature Works, LP  
496 Commercial drive, Buda, TX 78610  
Phone (512)312 0088 Fax (512)312 0988

## Quote

Customer ID

000291

Attn

John Heaps

Quote Date

2/7/2018

cc

Quote Number

SRQ3463

Job Number

SR6692

Quote By: Lance Piercy

PO #:

RFQ #:

Salesperson: Charles Moore Jr

Phone:

Fax:

Terms: Net 30

### Customer Information

BRAZOS RIVER AUTHORITY  
PO BOX 7555  
WACO, TX 76714-7555

### Ship To Information

BRA  
3939 E Palm Valley Rd  
ROUND ROCK, TX 78665

Subtotal : 57,746.70

Tax : 0.00

Total for Quote SRQ3463 : 57,746.70

Quote is valid for 30 days

SIGNATURE:

DATE:

PO# ( IF NOT ALREADY ISSUED ):

Ship Via: BESTWAY

Page 2 of 2

**SAM Search Results**  
**List of records matching your search for :**

**Search Term : Austin Armature Works, LP\***  
**Record Status: Active**

**No Search Results**