



City of Round Rock, Texas
Purchasing Division
221 East Main Street
Round Rock, Texas 78664-5299
www.roundrocktexas.gov

INVITATION FOR BID (IFB)

USED HEAVY RESCUE FIRE TRUCK

SOLICITATION NUMBER 20-004

OCTOBER 2019

**USED HEAVY RESCUE FIRE TRUCK
PART I
GENERAL REQUIREMENTS**

1. **PURPOSE:** The City of Round Rock, herein after "the City" seeks a bid from qualified firms for a "used" heavy rescue truck for use by the Round Rock Fire Department that meets or exceeds the requirements of this solicitation document.
2. **SOLICITATION PACKET:** This solicitation packet is comprised of the following:

Description	Index
Part I – General Requirements	Page(s) 2-5
Part II – Definitions, Standard Terms and Conditions and Insurance Requirements	Page 6
Part III – Supplemental Terms and Conditions	Page(s) 7-8
Part IV – Specifications	Page 9
Attachment A – Bid Sheet	Page 10

3. **AUTHORIZED PURCHASING CONTACT:** For questions or clarification of specifications, you may contact:

Shannon Battle
Purchaser
Purchasing Division
City of Round Rock
Phone: 512-218-6682
E-mail:

The individual listed above may be contacted by e-mail for clarification of the specifications and is the only authorized contact for this solicitation. No authority is intended or implied that specifications may be amended, or alterations accepted prior to solicitation opening without written approval of the City of Round Rock through the Purchasing Department.

4. **SCHEDULE OF EVENTS:** It is the City's intention to follow the solicitation timeline below.

EVENT	DATE
Solicitation released	October 2, 2019
Deadline for submission of questions	October 16, 2019 @ 5:00 PM, CST
City responses to questions or addendums	October 18, 2019 @ 5:00 PM, CST
Deadline for submission of responses	October 25, 2019 @ 3:00 PM, CST

All questions regarding the solicitation shall be submitted in writing by 5:00 PM, CST on the due date noted above. A copy of all questions submitted and the City's response to the questions shall be posted on the City's webpage in the form of an addendum at:

<https://www.roundrocktexas.gov/businesses/solicitations/>.

Questions shall be submitted in writing to the "Authorized Purchasing Contact". The City reserves the right to modify these dates. Notice of date change will be posted to the City's website:

<http://www.roundrocktexas.gov/bids>.

5. **SOLICITATION UPDATES:** Respondents shall be responsible for monitoring the City's website at <http://www.roundrocktexas.gov/bids> for any updates pertaining to the solicitation described herein. Various updates may include addendums, cancellations, notifications, and any other pertinent information necessary for the submission of a correct and accurate response. The City will not be held responsible for any further communication beyond updating the website.
6. **RESPONSE DUE DATE:** Signed and sealed responses are due at or before 3:00 PM, on the due date noted in PART I, Section 4 – Schedule of Events. Mail or hand deliver sealed responses to:

City of Round Rock
Attn: Cheryl Kaufman
Purchasing Department
221 E. Main Street
Round Rock, Texas 78664-5299

- A. Sealed responses shall be clearly marked on the outside of packaging with the Solicitation title, number, due date and "DO NOT OPEN".
- B. Facsimile or electronically transmitted responses are not acceptable.
- C. Responses cannot be altered or amended after opening.
- D. No response can be withdrawn after opening without written approval from the City for an acceptable reason.
- E. The City will not be bound by any oral statement or offer made contrary to the written specifications.
- F. Samples and/or copies shall be provided at the Respondent's expense, and shall become the property of the City.
7. **RESPONDENT REQUIREMENTS:** The City of Round Rock makes no warranty that this checklist is a full comprehensive listing of every requirement specified in the solicitation. This list is only a tool to assist participating Respondents in compiling their final responses. Respondents are to carefully read the entire solicitation.

Respondent shall submit one (1) evident signed "Original," one identical electronic copy of the IFB response on a flash drive to the City following instructions in section 7 above. The submittal is required to include all addendums and requested attachments. The bid response along with samples and/or copies shall be provided at the Respondent's expense, and shall become the property of the City.

This invitation for bid (IFB) does not commit the City to contract for any supply or service. Respondents are advised that the City will not pay for any administrative costs incurred in response preparation to this IFB; all costs associated with responding to this IFB will be solely at the interested parties' expense. Not responding to this IFB does not preclude participation in any future RFP/RFQ/IFB.

For your bid to be responsive, addendums and the attachments identified below shall be submitted with your proposal.

- ☐ **Addendums:** Addendums may be posted to this solicitation. Bidders are required to submit signed addendums with their sealed response. The Bidder shall be responsible for monitoring the City's website at <http://www.roundrocktexas.gov/bids> for any updates pertaining to the solicitation.

- **Attachment A: BID SHEET:** The bid response shall be submitted on itemized, signed Bid Sheet provided in the solicitation packet. Failure to complete and sign the bid sheet will result in disqualification. If there is a conflict between the unit price and extended price, the unit price will take precedence. Submission of responses on forms other than the City's Solicitation Document may result in disqualification of the response.

8. BEST VALUE EVALUATION AND CRITERIA: The City reserves the right to reject any or all responses, or to accept any response deemed most advantageous, or to waive any irregularities or informalities in the response received that best serves the interest and at the sole discretion of the City. All solicitations received may be evaluated based on the best value for the City. In determining best value, the City may consider:

- A. Purchase price;
- B. Reputation of Respondent and of Respondent's goods and services;
- C. Quality of the Respondent's goods and services;
- D. The extent to which the goods and services meet the City's needs;
- E. Respondent's past performance with the City;
- F. The total long-term cost to the City to acquire the Respondent's goods or services;
- G. Any relevant criteria specifically listed in the solicitation.

Respondents may be contacted for clarification of bid and/or to discuss details of the services they are proposing.

9. CONFIDENTIALITY OF CONTENT: As stated in Section 16 of City of Round Rock Purchasing Definitions, Standard Terms and Conditions, all documents submitted in response to a solicitation shall be subject to the Texas Public Information Act. Following an award, responses are subject to release as public information unless the response or specific parts of the response can be shown to be exempt from the Texas Public Information Act. Pricing is not considered to be confidential under any circumstances

- A. Information in a submittal that is legally protected as a trade secret or otherwise confidential must be clearly indicated with stamped, bold red letters stating "CONFIDENTIAL" on that section of the document. The City will not be responsible for any public disclosure of confidential information if it is not clearly marked as such.
- B. If a request is made under the Texas Public Information Act to inspect information designated as confidential, the Respondent shall, upon request from the City, furnish sufficient written reasons and information as to why the information should be protected from disclosure. The matter will then be presented to the Attorney General of Texas for final determination.

10. SUSPENSION OR DEBARMENT CERTIFICATION: The provisions of the Code of Federal Regulations 2 CFR part 180 suspension and debarment may apply to this agreement. The City of Round Rock is prohibited from contracting with or making prime or sub-awards to parties that are suspended or debarred or whose principals are suspended or debarred from doing business with the Federal Government, State of Texas, or the City of Round Rock.

11. CERTIFICATE OF INTERESTED PARTIES: Section 2252.908 of the Texas Government Code requires the successful offeror to complete a Form 1295 "Certificate of Interested Parties" that is signed for a contract award requiring council authorization. The "Certificate of Interested Parties" form must be completed on the Texas Ethics Commission website, printed, signed and submitted to the City by the authorized agent of the Business Entity with acknowledgment that disclosure is made under oath and under penalty of perjury prior to final contract execution. Link to Texas Ethics Commission Webpage:
https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

City of Round Rock
USED HEAVY RESCUE FIRE TRUCK
IFB No. 20-004
Class/Item: 072-30
OCTOBER 2019

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OCTOBER 2019

PART II
DEFINITIONS, STANDARD TERMS AND CONDITONS
AND INSURANCE REQUIREMENTS

1. **DEFINITIONS, STANDARD TERMS AND CONDITIONS:** By submitting a response to this solicitation, the Respondent agrees that the City's Definitions, Standard Terms and Conditions, in effect at the time of release of the solicitation, shall govern unless specifically provided otherwise in a separate agreement or on the face of a purchase order. Said Definitions, Terms and Conditions are subject to change without notice. It is the sole responsibility of Respondents to stay apprised of changes. The City's Definitions, Standard Terms and Conditions can be viewed and downloaded from the City's website at:
<https://www.roundrocktexas.gov/departments/purchasing/>
2. **INSURANCE:** Insurance is not required for this solicitation.

**PART III
SUPPLEMENTAL TERMS AND CONDITIONS**

1. **AGREEMENT TERM:** This is for the one-time purchase of a used heavy rescue truck. The successful vendor will be issued a Purchase Order once the purchase is approved by the City.
2. **RESPONDENT QUALIFICATIONS:** The City has established the following minimum qualifications. Respondents who do not meet the minimum qualifications will not be considered for award. The Respondent shall:
 - A. Be firms, corporations, or partnerships normally engaged in the sale of used or new Fire Trucks to Texas municipalities, emergency service districts (ESD's) or similar in accordance with applicable state guidelines as specified herein and have adequate organization, facilities, equipment, financial capability, and personnel to ensure prompt and efficient service to the City;
 - B. Be domiciled in or have a home office inside the United States. Respondents domiciled outside the United States, or not having a home office inside the United States will not be included for consideration in this procurement process.
3. **SUBCONTRACTORS:** Respondent shall not subcontract or otherwise engage subcontractors to perform required services. The City seeks to do business directly with a company experienced in the sale of Fire Trucks.
4. **PRICING:** The Respondent shall determine and submit a fixed cost for the vehicle bid. The cost shall include all incidental costs, labor, overhead charges, travel, payroll expenses, freight, equipment acquisition and maintenance, demurrage, fuel surcharges, delivery charges, costs associated with obtaining permits, insurance, bonds and risk management. No separate line item charges shall be permitted for either response or invoice purposes outside of the fixed cost bid by the Respondent.
5. **ACCEPTANCE/INSPECTION OF THE USED HEAVY RESCUE FIRE TRUCK:** Acceptance inspection should not take more than five (5) working days. The awarded respondent will be notified within that time frame if the truck delivered is not in full compliance with the specifications and contract award. If any agreement or purchase order is cancelled for non-acceptance, the needed equipment may be purchased elsewhere.
6. **MATERIALS SPECIFICATIONS/DESCRIPTIVE LITERATURE:**
 - A. If a solicitation refers to a Qualified Products List (QPL), Standard Products List (SPL) or a manufacturer's name and product, any Offeror offering products not referenced in the solicitation must submit as part of their Offer materials specifications/descriptive literature for the non-referenced product. Materials specifications/descriptive literature must be identified to show the item(s) in the Offer to which it applies.
 - B. Materials specifications/descriptive literature are defined as product manufacturer's catalog pages, "cut sheets" applicable tests results, or related detailed documents that specify material construction, performance parameters, and any industrial standards that are applicable such as ANSI, ASTM, ASME, SAE, NFPA, NBS, EIA, ESL, and NSA. The submitted materials specifications/descriptive literature must include the manufacturer's name and product number of the product being offered.
 - C. The failure of the materials specifications/descriptive literature to show that the product offered conforms to the requirements of the Solicitation may result in rejection of the Offer.
 - D. Failure to submit the materials specifications/descriptive literature upon request from the City may subject the Offer to disqualification from consideration for award.

City of Round Rock
USED HEAVY RESCUE FIRE TRUCK
IFB No. 20-004
Class/Item: 072-30
OCTOBER 2019

7. **PERMITS:** The Successful Respondent shall verify and obtain all necessary permits, licenses, and/or certificates required by federal, state and local laws, ordinances, rules or regulations for the completion of the services as specified if required for the project.
8. **AWARD:** The City reserves the right to enter into an Agreement or a Purchase Order with a single award. Respondents to the solicitation will be notified when City staff recommendation of award has been made. The award announcement will be posted to the City's website at <https://www.roundrocktexas.gov/businesses/solicitations/> once City Council has approved the recommendation of award and the agreement has been executed.
9. **POINT OF CONTACT / DESIGNATED REPRESENTATIVE:**
 - A. **Contractor's point of contact:** In order to maintain consistent standards of quality work performed across the City, after contract execution the City shall be provided with a designated and identified point of contact upon award of the contract to include contact information. The City's designated representative shall be notified by the Respondent immediately should the point of contact change.
 - B. **The City's designated representative:**

Shane Glaiser
Assistant Chief
Fire Department
Phone: 512-671-2783
E-mail: sglaiser@roundrocktexas.gov

**PART IV
SPECIFICATIONS**

1. PURPOSE:

The purpose of this solicitation is to obtain bids from qualified firms for a quality used Heavy Rescue Truck meeting the requirements of the Round Rock Fire Department.

2. BACKGROUND

The City of Round Rock is located in Central Texas and is a rapidly growing community. Round Rock Fire Department consists of 9 fire stations and 152 uniformed personnel which will have responded to approximate 11,644 calls by the end of 2019. Within the department the City has 3 special teams; technical rescue, hazmat, and wildland. One of the most significant threats for the community is hazardous materials incidents. These incidents occasionally originate in commercial business, but the City's major threats include Interstate 35, the rail system, and toll roads. Round Rock Fire Department's (FD) special teams are different from some other cities because they not only serve the customers of the City of Round Rock, but they are also a key element as a member of the Williamson County response team. For the last 20+ years, the HazMat team has responded to numerous truck and trailer combination incidents. This vehicle arrangement has created the need for special licensing and additional driver training. In order to improve on our service model, Round Rock FD is looking for a used Rescue/HazMat truck that has ample storage space, a conditioned command cab, a cab large enough to hold 4-6 firefighters responding to an incident, has a breathing air system with fill station, and is mechanically/structurally sound. The City is seeking bids for a used heavy rescue fire truck that will meet our requirements. Upon approval and purchase, the truck will be used as a HazMat response vehicle, a command vehicle for incidents larger than a single-family residential fire, and if needed, as a rehab unit for smaller incidents.

3. REQUIREMENTS:

The City is seeking bids for a used 2008 Pierce Heavy Rescue Truck (or equivalent) that is mechanically and structurally sound and in good condition. Respondents may bid a rescue truck meeting or exceeding the following requirements:

- A. Lance 6-man custom cab with air conditioning
- B. Command Center
- C. Cummins 450 HP Diesel Engine
- D. Allison Gen IV 4000 Transmission
- E. Onan 30kw PTO Generator
- F. Four Bottle Cascade System
- G. Mileage: 40,000 miles or less
- H. Color: Red/White

4. VEHICLE INSPECTION

The City reserves the right to inspect the Heavy Rescue Unit prior to award to confirm that the Heavy Rescue Unit is fully operational and meets or exceeds all specification requirements.

**ATTACHMENT A
BID SHEET**

1. **ATTACHMENT A – BID SHEET** is posted in Solicitation Documents for IFB 20-004 Used Heavy Rescue Fire Truck in an Excel format on the City of Round Rock website at:
<https://www.roundrocktexas.gov/departments/purchasing/purchasing-active-solicitations/>
 - A. In order to be considered responsive Attachment A- Bid Sheet must be completed, signed by an authorized representative and returned by the deadline for submission of response indicated in Part I Section 5 – Schedule of Events.
 - B. The Respondent, by submitting and signing Attachment A – Bid Sheet, acknowledges that he/she has received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.
 - C. In order to do business with the City of Round Rock you must be registered with the City's Vendor Database. To register, go to: <https://roundrock.munisselfservice.com/Vendors/default.aspx>.
 - D. By the signature affixed on Attachment A-Bid Sheet, the Respondent hereby certifies that neither the Respondent nor the entity represented by the Respondent, or anyone acting for such entity has violated the antitrust laws of this State, codified in Section 15.01 et seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly, the response made to any competitor or any other person engaged in such line of business."
 - E. The Respondent agrees, if this Offer is accepted within 120 calendar days after the Due Date, to fully comply in strict accordance with the Solicitation, specifications and the amounts shown on bid sheet.



**ADDENDUM
CITY OF ROUND ROCK, TEXAS**

Solicitation: 20-004

Addendum No: 1

Date of Addendum: October 7, 2019

This addendum is to incorporate the following changes to the above referenced solicitation:

- I. **Extension:** The proposal due date is hereby extended until Friday, October 25, 2019, at 3:00pm.
- II. **Clarification:** The City has adjusted the schedule of events to reflect the below timeline-

EVENT	DATE
Solicitation released	October 2, 2019
Deadline for submission of questions	October 16, 2019 @ 5:00 PM, CST
City responses to questions or addendums	October 18, 2019 @ 5:00 PM, CST
Deadline for submission of responses	October 25, 2019 @ 3:00 PM, CST

- III. ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

APPROVED BY:


Shannon L Battle, Purchaser
Purchasing Office, 512-218-6682

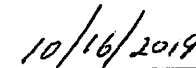
10/7/2019

By the signature affixed below this addendum is hereby incorporated into and made a part of the above referenced solicitation.

ACKNOWLEDGED BY:


Name


Authorized Signature


Date

RETURN ONE SIGNED COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR AWARD.

**Attachment A- Bid Sheet
USED HEAVY RESCUE FIRE TRUCK
IFB # 20-004**

The Respondent represents by their signature below that they are submitting a binding offer and are authorized to bind the respondent to fully comply with the solicitation documents contained in IFB 20-004 USED HEAVY RESCUE FIRE TRUCK. The Respondent acknowledges that they have received and read the entire solicitation packet, attachments, and all documents incorporated by reference, and agrees to be bound by the terms therein.

Special Instructions: All prices must be quoted in order to be considered responsive, be advised that exceptions taken to any portion of the solicitation will jeopardize acceptance of the bid. Alternative bids will not be considered and unauthorized modifications to the bid sheet format will result in the rejection of the bid.

No.	Description	Quantity	Unit	Cost
1	2008 Pierce Heavy Rescue Truck (or Equivalent) Bid to include the vehicle cost as well as any processing, administrative, delivery and/or other misc. fees.	1	EA	\$209,000.00
	Make/Model/Yr: Pierce Lance 2008 Heavy Rescue Truck Mileage: 37,022 VIN#: 4P1CL01E68A008101			


WARRANTY: Indicate if the Fire Rescue Truck bid comes with a warranty, if yes include a copy of the warranty with the bid submittal

Yes or ☒ No (Circle One)

COMPANY NAME:

Siddons-Martin Emergency Group

SIGNATURE OF AUTHORIZED REPRESENTATIVE:



PRINTED NAME:

Erik Petocz

PHONE NUMBER:

281 831 2737

EMAIL ADDRESS:





Siddons Martin Emergency Group
1362 E Richey Road
Houston TX 77073

10/16/2019

RE: Proposal for a Used Heavy Rescue Fire Truck for the City of Round Rock Fire Department. IFB No. 20-004

Siddons Martin Emergency Group is the licensed and authorized dealer for Pierce Manufacturing Inc. in the State of Texas, is pleased to provide the following proposal for One (1) Used Pierce Heavy Rescue Truck.

2008 Pierce Heavy Rescue
Lance 6 man custom cab w/ac
22" raised roof
TAK-4 suspension
Command center
Cummins 450 hp diesel engine
Allison Gen IV 4000 transmission
Onan 30kw PTO generator
Electric cord reel w/junction box in rear compartment
Will-Burt night scan light tower
Four bottle Cascade system
Sierra Precision Cascade system booster
Scene lighting on all four sides, LED brow light
Slide out/drop down trays
Slide out tool boards
Large coffin style storage up top
Slide out stairway for roof access
Large awning
Winch receiver points on all four sides
Air bag storage racks
Kussmaul charging system
Side window air bags

LED light package
Federal Q2B siren
Mileage 37,022

Bid Price \$209,000

Note: Truck is sold with no warranties written or implied. If purchased it can be picked up by the buyer at our facility 14233 Interdrive W. Houston Tx 77032

Respectfully,



Erik Petocz

Sales

281 831 2737

