



City of Round Rock

Meeting Minutes - Draft

Planning and Zoning Commission

Wednesday, June 17, 2020

SPECIAL NOTE:

Pursuant to the March 16, 2020 proclamation issued by Governor Abbott, this meeting was held in person and by video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of COVID-19.

Some Commissioners were present in the City Council chambers while others attended via Zoom video conferencing. Members of the public were able to speak during citizen communication or a public hearing by attending the meeting in person in the City Council chambers, however those members of the public that did not want to attend the meeting in person were able to speak via videoconferencing by visiting www.roundrocktexas.gov and registering ahead of time via the link provided in the calendar entry for this meeting.

This meeting was able to be viewed live online at www.roundrocktexas.gov/tv, or on Spectrum Channel 10 and U-Verse Channel 99.

CALL MEETING TO ORDER

The Planning & Zoning Commission for the City of Round Rock met in regular session on Wednesday, June 17, 2020 in the City Council Chambers located at 221 E. Main Street, Round Rock. Chairman Pavliska called the meeting to order at 6:01 PM.

ROLL CALL

Present	8 - Chairman David Pavliska Vice Chair Jennifer Henderson Alternate Vice Chair Greg Rabaey Commissioner Stacie Bryan Commissioner Casey Clawson Commissioner Paul Emerson Commissioner Jennifer Sellers Commissioner Rob Wendt
Absent	0

PLEDGES OF ALLEGIANCE

*Chairman Pavliska led the following Pledges of Allegiance:
United States
Texas*

CITIZEN COMMUNICATION

There were no citizens wishing to speak at this meeting.

CONSENT AGENDA:

- E.1** [PZ-2020-069](#) Consider approval of the minutes for the May 20, 2020, Planning and Zoning Commission meeting.

A motion was made by Commissioner Clawson, seconded by Commissioner Bryan, to approve the minutes as presented. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
 Vice Chair Henderson
 Alternate Vice Chair Rabaey
 Commissioner Bryan
 Commissioner Clawson
 Commissioner Emerson
 Commissioner Sellers
 Commissioner Wendt

Nay: 0

Absent: 0

- E.2** [PZ-2020-070](#) Consider a 30-day extension request for the University Heights Phase 1 Final Plat, generally located south of University Blvd., west of CR 110. Case No. FP2005-004

A motion was made by Commissioner Bryan, seconded by Commissioner Clawson, to approve the extension request. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
 Vice Chair Henderson
 Alternate Vice Chair Rabaey
 Commissioner Bryan
 Commissioner Clawson
 Commissioner Emerson
 Commissioner Sellers
 Commissioner Wendt

Nay: 0

Absent: 0

PLATTING**F.1** [PZ-2020-071](#)

Consider approval of the Replat of Oakmont Centre Section Two Subdivision Lots 1 & 2, generally located on the southwest corner of the intersection of University Blvd. and N. Mays St. Case No. FP2005-006

Caitlyn Reeves, Planner, made the staff presentation. Applicant representative was available for questions.

A motion was made by Commissioner Clawson, seconded by Vice Chair Henderson, to approve the plat with the conditions noted. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Clawson
Commissioner Emerson
Commissioner Sellers
Commissioner Wendt

Nay: 0

Absent: 0

F.2 [PZ-2020-072](#)

Consider approval of the Salerno Phase 1 Final Plat, generally located northwest of the intersection of University Blvd. and CR 110. Case No. FP2005-005

Caitlyn Reeves, Planner, made the staff presentation. Applicant representative was available for questions.

A motion was made by Commissioner Clawson, seconded by Vice Chair Henderson, to approve the Plat with the conditions as noted. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Clawson
Commissioner Emerson
Commissioner Sellers
Commissioner Wendt

Nay: 0

Absent: 0

F.3 [PZ-2020-073](#)

Consider approval of the Ramendu Duplex at Round Rock Preliminary Plat, generally located west of Mandell St.; between W. Nash St., and W. Logan St. Case No. PP2004-001

Juan Enriquez, Planner, made the staff presentation. Applicant representative was available for questions.

A motion was made by Commissioner Wendt, seconded by Alternate Vice Chair Rabaey, to approve the Plat. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Clawson
Commissioner Emerson
Commissioner Sellers
Commissioner Wendt

Nay: 0

Absent: 0

F.4 [PZ-2020-075](#)

Consider approval of the Round Rock Founders Academy Preliminary Plat, generally located east of the intersection of E. Old Settlers Blvd. and N. A.W. Grimes Blvd. Case No. FP2005-003

Commissioner Emerson announced he will be abstaining from this item due to a conflict of interest.

Juan Enriquez, Planner, made the staff presentation. Applicant representative was available for questions.

A motion was made by Commissioner Clawson, seconded by Commissioner Clawson, to approve the Plat. The motion carried by the following vote:

Aye: 7 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Clawson
Commissioner Sellers
Commissioner Wendt

Nay: 0

Absent: 0

Abstain: 1 - Commissioner Emerson

F.5 [PZ-2020-074](#)

Consider approval of the Round Rock Founders Academy Final Plat, generally located east of the intersection of E. Old Settlers Blvd. and N. A.W. Grimes Blvd. Case No. PP2005-001

Commissioner Emerson announced he will be abstaining from this item due to a conflict of interest.

Juan Enriquez, Planner, made the staff presentation. Applicant representative was available for questions.

with conditions noted.

Aye: 7 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Clawson
Commissioner Sellers
Commissioner Wendt

Nay: 0

Absent: 0

Abstain: 1 - Commissioner Emerson

CODE AMENDMENT**G.1** [PZ-2020-076](#)

Consider public testimony regarding, and a recommendation for a proposed amendment to the City of Round Rock Code of Ordinances Chapter 1, Article III - Definitions to revise 'Dwelling Unit' and to add 'Cooking Facilities/Kitchen'. Case No. AM2005-001

Clyde von Rosenberg, Sr. Planner made the staff presentation.

Chairman Pavliska opened the hearing for public testimony.

There being none, the public hearing was closed.

A motion was made by Commissioner Emerson, seconded by Commissioner Wendt, to table this Code Amendment . The motion carried by the following vote:

Aye: 5 - Chairman Pavliska
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Wendt

Nay: 3 - Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Clawson

Absent: 0

STAFF REPORT

H.1 [PZ-2020-077](#)

Consider an update regarding Council actions related to Planning and Zoning items.

Brad Wiseman, Planning and Development Services Director made the staff presentation.

ADJOURNMENT

There being no further business, Chairman Pavliska adjourned the meeting at 7:24 PM.

Respectfully Submitted,

Sara L. White, City Clerk