

**EXHIBIT**  
**"A"**

STATE OF TEXAS

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§

COUNTY OF WILLIAMSON

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**SUPPLEMENTAL CONTRACT NO. 2  
TO CONTRACT FOR ENGINEERING SERVICES**

**FIRM:** CP&Y, INC. ("Engineer")  
**ADDRESS:** 13809 Research Blvd., Suite 300, Austin, TX 78750  
**PROJECT:** Northeast Downtown Improvements

This Supplemental Contract No. 2 to Contract for Engineering Services is made by and between the City of Round Rock, Texas, hereinafter called the "City" and CP&Y, Inc., hereinafter called the "Engineer".

**WHEREAS**, the City and Engineer executed a Contract for Engineering Services, hereinafter called the "Contract", on the 12th day of September, 2019 for the Northeast Downtown Improvements Project in the amount of \$960,600.54; and

**WHEREAS**, the City and Engineer executed Supplemental Contract No. 1 on April 24, 2020 to amend the scope of services and to increase the compensation by \$22,482.00 to a total of \$983,082.54; and

**WHEREAS**, it has become necessary to amend the Contract to modify the provisions for the scope of services and to increase the compensation by \$137,950.00 to a total of \$1,121,032.54;

**NOW THEREFORE**, premises considered, the City and the Engineer agree that said Contract is amended as follows:

I.

Article 2, Engineering Services and Exhibit B, Engineering Services shall be amended as set forth in the attached Addendum to Exhibit B. Exhibit C, Work Schedule shall be amended as set forth in the attached Addendum to Exhibit C.

II.


Article 4, Compensation and Exhibit D, Fee Schedule shall be amended by increasing by \$137,950.00 the maximum amount payable under the Contract for a total of \$1,121,032.54, as shown by the attached Addendum to Exhibit D.

**IN WITNESS WHEREOF**, the City and the Engineer have executed this Supplemental Contract in duplicate.

*[signature pages follow]*

CP&Y, INC.

By:

  
JOHN R. MINAHAN SENIOR VICE PRESIDENT

Date

10/25/2020

**CITY OF ROUND ROCK**

**APPROVED AS TO FORM:**

**By:** \_\_\_\_\_  
**Craig Morgan, Mayor**

\_\_\_\_\_  
**Stephan L. Sheets, City Attorney**

\_\_\_\_\_  
**Date**

## **ADDENDUM TO EXHIBIT B**

### **Engineering Services**

In addition to the scope outlined in the Northeast Downtown Revitalization Project contract, dated September 12, 2019 and Supplemental No. 1, dated April 24, 2020, the engineer shall provide receptacles at the top and bottom of each light pole requiring an updated lighting plan for the project limits, easement documentation for each utility company (7 total), utility coordination oversight including an additional utility coordination meeting, schedule extension related to Library project coordination and reworking design to accommodate requests, and adjustments to light pole locations around Library site following completion of bid set. It was determined that receptacles for the light poles were not included in the original contract. Also, the City requested easement documents be prepared for each franchise utility company. Due to Library project coordination near the end of Design, the schedule was extended to accommodate change requests, which ultimately required another utility coordination meeting to ensure the utility companies signed off on the final design. Adjustments were requested to the water and wastewater line connections, drainage tie ins, grading, and lighting designs.

Additional effort for Supplemental No. 2 for the Northeast Downtown Improvements Project includes:

- **Lighting Design**
  - Addition of two receptacles per light pole along the entire project limits, as follows:
    - Austin Avenue between Mays Street and Sheppard Street
    - Liberty Avenue between Mays Street and Sheppard Street
    - Lampasas between Austin Avenue and Liberty Street
    - Sheppard Street between Liberty Street and Austin Avenue
- **Easement Documentation**
  - Prepare detailed schematics and summary table per utility company (7 total).
  - Prepare metes and bounds descriptions per utility company (7 total).
- **Library Project Coordination**
  - Two-month schedule extension associated with Library project coordination near the end of Design.
  - Accommodated adjustments to design of water and wastewater line connections, drainage tie-ins, and grading.
  - Utility coordination oversight and participation in final utility coordination meeting following design changes to ensure the utility companies signed off on the final design.
  - Relocate light poles around Library site following completion of bid set and re-verify conflicts with water, wastewater, drainage and dry utilities.

The tasks and products are more fully described in the following TASK OUTLINE.

### **TASK OUTLINE**

#### **III. ADDITIONAL SERVICES**

F. Additional effort for Supplemental No. 2:

1. **LIGHTING DESIGN**
  - (a) Add two receptacles per light pole along the entire project limits and update lighting plan including additional service drops as coordinated with the Owner.
2. **EASEMENT DOCUMENTATION**
  - (a) Prepare detailed schematics and summary table of conduits per segment for each utility company (7 total) according to example provided by Owner.
  - (b) Prepare metes and bounds descriptions per utility company (7 total).
3. **LIBRARY COORDINATION**
  - (a) Two-month schedule extension associated with Library project coordination near the end of Design including meetings with Library team, City, and internal team. Also accounting for coordination meetings with the Library team that were not covered in the original contract.
  - (b) Project management activities for schedule extension including invoicing, reporting, meeting minutes, and monitoring of sub-consultant work.

- (c) Accommodation of design change requests impacting water, wastewater, drainage, roadway, and utility disciplines.
- (d) Utility coordination oversight and participation in final utility coordination meeting following design changes to ensure the utility companies signed off on the final design.
- (e) Relocation of light poles around Library site following completion of bid set. Effort includes reworking lighting model, updating lighting design, adding light poles. Impacts to water, wastewater, drainage, roadway, and dry utilities will need to be re-verified. Coordination will be required with Contractor to incorporate this change at the beginning of Construction.

**ADDENDUM TO EXHIBIT C**  
**Work Schedule**

Task	Duration	Completion Date
Notice to Proceed	N/A	Oct 23, 2020
Lighting Adjustments	28	Nov 20, 2020
Construction Phase Services	365	Nov 20, 2021

# ADDENDUM TO EXHIBIT D

## Fee Schedule

Northeast Downtown Revitalization Project	
City of Round Rock	
Task Description	Total Cost
<b><u>BASIC SERVICES</u></b>	
NA	\$ -
<b>SUBTOTAL BASIC SERVICES</b>	<b>\$ -</b>
<b><u>DIRECT EXPENSES</u></b>	
N/A	\$ -
<b>SUBTOTAL DIRECT EXPENSES</b>	<b>\$ -</b>
<b>BASIC SERVICES SUBTOTAL</b>	<b>\$ -</b>
<b><u>SPECIAL SERVICES</u></b>	
N/A	\$ -
<b>SUBTOTAL SPECIAL SERVICES</b>	<b>\$ -</b>
<b><u>ADDITIONAL SERVICES</u></b>	
Lighting Design - Receptacles CP&Y	\$ 27,450.00
Easement Documentation CP&Y	\$ 17,850.00
Library Project Coordination CP&Y	\$ 92,650.00
<b>SUBTOTAL ADDITIONAL SERVICES</b>	<b>\$ 137,950.00</b>
<b>GRAND TOTAL</b>	<b>\$ 137,950.00</b>



## ADDENDUM TO EXHIBIT D

### Fee Schedule

Northeast Downtown Revitalization Project												
City of Round Rock												
Fee Schedule/Budget for CP&Y, Inc.												
	Task Description	Project Manager	Deputy PM	Senior Engineer	Project Engineer	Design Engineer	E.I.T.	CADD Operator	Managing Land Surveyor	Admin / Clerical	Total Labor Hours	Total Direct Labor Costs
		\$190.00	\$180.00	\$185.00	\$175.00	\$125.00	\$110.00	\$110.00	\$160.00	\$75.00		
<u>III. ADDITIONAL SERVICES</u>												
III	Additional Services											
	F1 Lighting Design - Receptacles	5	20	100				40			165	\$ 27,450.00
	F2 Easement Documentation	5	10				50		60		125	\$ 17,850.00
	F3 Library Project Coordination											
	a Meetings w/Library (5), City (2), Internal (2)	15	30	30	15	45	15				150	\$ 23,700.00
	b Invoicing/Reporting/PM Coordination	5	20							5	30	\$ 4,925.00
	c Design Changes	5	20	40	40	40	20	40			205	\$ 30,550.00
	d Utility Coordination	5	25	5	5	5					45	\$ 7,875.00
	e Relocation of Light Poles		10	40	40	40		40			170	\$ 25,600.00
	III. ADDITIONAL SERVICES - SUBTOTAL											
	HOURS SUB-TOTALS	40	135	215	100	130	85	120	60	5	890	\$ 137,950.00
	SUBTOTAL	\$ 7,600.00	\$ 24,300.00	\$ 39,775.00	\$ 17,500.00	\$ 16,250.00	\$ 9,350.00	\$ 13,200.00	\$ 9,600.00	\$ 375.00		\$ 137,950.00