



City of Round Rock

Meeting Minutes - Draft

Planning and Zoning Commission

Wednesday, November 4, 2020

SPECIAL NOTE:

Pursuant to the March 16, 2020 proclamation issued by Governor Abbott, this meeting was held in person and by video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of COVID-19.

Some Commissioners were present in the City Council chambers while others attended via Zoom video conferencing. Members of the public were able to speak during Citizen Communication and public hearings by attending the meeting in person in the City Council chambers, however those members of the public that did not want to attend the meeting in person were able to speak via videoconferencing.

This meeting was also viewable live online at www.roundrocktexas.gov/tv, and on Spectrum Channel 10 and U-Verse Channel 99.

CALL MEETING TO ORDER

The Planning & Zoning Commission for the City of Round Rock met on Wednesday, November 4, 2020 in the City Council Chambers, located at 221 E. Main Street, Round Rock. Chairman Pavliska called the meeting to order at 6:22 PM.

ROLL CALL

Present 8 - Chairman David Pavliska
Vice Chair Jennifer Henderson
Alternate Vice Chair Greg Rabaey
Commissioner Stacie Bryan
Commissioner Paul Emerson
Commissioner Jennifer Sellers
Commissioner Kristin Stevens
Commissioner Rob Wendt
Absent 1 - Commissioner Casey Clawson

PLEDGES OF ALLEGIANCE

Chairman Pavliska led the following Pledges of Allegiance:
City of Round Rock

CITIZEN COMMUNICATION

There were no citizens wishing to speak at this meeting.

ELECTION OF OFFICERS:

E.1 Consider the nomination and election of a Chairperson.

Chairman Pavliska was re-elected the Planning and Zoning Commission Chairperson.

A motion was made by Vice Chair Henderson, seconded by Commissioner Bryan, to nominate Chairman Pavliska as Commissioner Chairperson. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

E.2 Consider the nomination and election of a Vice Chairperson.

Vice Chair Henderson was re-elected the Planning and Zoning Commission Vice Chairperson.

A motion was made by Alternate Vice Chair Rabaey seconded by Commissioner Stevens, to nominate Vice Chair Henderson as Vice Chairperson. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

E.3 Consider the nomination and election of an Alternate Vice Chairperson.

Alternate Vice Chair Rabaey was re-elected the Planning and Zoning Commission Alternate Vice Chairperson.

A motion was made by Vice Chair Henderson, seconded by Commissioner Wendt to nominate Alternate Vice Chair Rabaey as Alternate Vice Chairperson. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

CONSENT AGENDA:

All items listed on the Consent Agenda were enacted by one motion. There was no separate discussion of the items, however, item F.1 was pulled from the Consent Agenda and considered separately.

A motion was made by Commissioner Bryan, seconded by Alternate Vice Chair Rabaey to approve the Consent Agenda. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

- F.2** Consider a 30-day extension request for the Homestead at Old Settlers Park Phases 3, 5, 6, & 10 Final Plat, generally located on the south side of E. Old Settlers Park and west of Brenda Ln. Case No. FP2009-003

This item was approved on the Consent Agenda.

- F.3** Consider a 30-day extension request for the University Heights Phase 7 Final Plat, generally located on the north side of University Blvd. and east of CR 110. Case No. FP2009-002

This item was approved on the Consent Agenda.

- F.1** Consider approval of the minutes for the October 21, 2020, Planning and Zoning Commission meeting.

A motion was made by Alternate Vice Chair Rabaey, seconded by Vice Chair Henderson, to approve Agenda Item F1 with corrections. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

PLATTING:

- G.1** Consider approval of the Chester Ranch Ph. 1 Final Plat, generally located on the northeast of the intersection of N. Red Bud Ln. and Cr. 122. Case No. FP2010-002

Juan Enriquez, Sr. Planner, made the staff presentation. Applicant representative was available for questions.

A motion was made by Commissioner Sellers, seconded by Commissioner Stevens, to approve the Final Plat with conditions. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

- G.2** Consider approval of the Avery Centre College Park North, Phase 2 Preliminary Plat, generally located at the southwest corner of University Blvd. and College Park Dr. Case No. PP2009-001

Juan Enriquez, Sr. Planner, made the staff presentation. Applicant representative was available for questions.

A motion was made by Commissioner Wendt, seconded by Vice Chair Henderson, to approve the Preliminary Plat with conditions. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

- G.3** Consider public testimony regarding and approval of the Replat of University Village North Sec. 2, Lot 1, Block A, and Avery Centre College Park North Ph. 2, Sec. 1 Final Plat, generally located on the southeast corner of University Blvd. and Campus Village Dr. Case No. FP2010-001

Juan Enriquez, Sr. Planner, made the staff presentation. Applicant representative was available for questions.

Chairman Pavliska opened the hearing for public testimony. There being none, the public hearing was closed.

A motion was made by Commissioner Bryan, seconded by Vice Chair Henderson, to approve the Final Plat with conditions. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

OTHER ACTION ITEMS:

- H.1** Consider approval of the 2021 Planning and Zoning Commission meeting schedule.

Brad Wiseman, Planning and Development Services Director, made the staff presentation.

A motion was made by Vice Chair Henderson, seconded by Commissioner Bryan, to approve the 2021 Planning and Zoning meeting schedule as presented. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska

Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

H.2 Consider review of the Rules of Procedure.

Brad Wiseman, Planning and Development Services Director, made the staff presentation.

A motion was made by Alternate Vice Chair Rabaey, seconded by Vice Chair Henderson, to approve the Rules of Procedure as presented. The motion carried by the following vote:

Aye: 8 - Chairman Pavliska
Vice Chair Henderson
Alternate Vice Chair Rabaey
Commissioner Bryan
Commissioner Emerson
Commissioner Sellers
Commissioner Stevens
Commissioner Wendt

Nay: 0

Absent: 1 - Commissioner Clawson

STAFF REPORT:

I.1 Consider an update regarding Council actions related to Planning and Zoning items.

Brad Wiseman, Planning & Development Services Director, made the staff presentation.

ADJOURNMENT

There being no further business, Chairman Pavliska adjourned the meeting at 6:43 PM.

Respectfully Submitted,

Veronica Chandler, Planning Technician