



# City of Round Rock

## Meeting Minutes

### Historic Preservation Commission

Tuesday, August 17, 2021

#### CALL MEETING TO ORDER

*The Historic Preservation Commission for the City of Round Rock met on Tuesday, August 17, 2021 in the City Council Chambers located at 221 E. Main Street. Chairman Whitaker called the session to order at 6:00 p.m.*

#### ROLL CALL

**Present** 4 - Chairman Sharon Whitaker  
Commissioner Shirley Marquardt  
Commissioner Richard Parson  
Commissioner Andrew Wolfe

**Absent** 3 - Vice Chair Pamela Sue Anderson  
Commissioner Patti Jordan  
Commissioner Adrian Neely

#### CITIZEN COMMUNICATION

*There were no citizens wishing to speak at this meeting.*

#### APPROVAL OF MINUTES:

**D.1** Consider approval of the minutes of the May 18, 2021 Historic Preservation Commission meeting.

**A motion was made by Commissioner Wolfe and seconded by Commissioner Parson to approve the minutes of the May 18, 2021 Historic Preservation Commission meeting. The motion carried by the following vote:**

**Aye:** 4 - Chairman Whitaker  
Commissioner Marquardt  
Commissioner Parson  
Commissioner Wolfe

**Nay:** 0

**Absent:** 3 - Vice Chair Anderson  
Commissioner Jordan  
Commissioner Neely

#### CERTIFICATE OF APPROPRIATENESS:

**E.1** Consider a Certificate of Appropriateness for alterations including a new roof at 802 E. Liberty Ave

*Principal Planner Joelle Jordan made the staff presentation regarding a new standing seam metal roof on the house, guest house, and garage at 802 E. Liberty Avenue. Because the original roof material is unknown and standing seam metal was a commonly available option when the house was built, and because the roof is not a prominent feature of the house, staff did not believe that the roof material is a "distinctive or character-defining feature" of the house and found that the proposal did not violate the Secretary of the Interior's Standards for Preservation #3 and 4 or Standards for Rehabilitation #4 and 5.*

**A motion was made by Commissioner Wolfe and seconded by Commissioner Parson to approve the Certificate of Appropriateness for a new roof at 802 E. Liberty Avenue, using the requested metal roof in Matte Black or Charcoal Gray, with the condition that no alterations are made to the architecture or structure of the house, and allowing staff to review any necessary modifications. The motion carried by the following vote:**

**Aye:** 4 - Chairman Whitaker  
Commissioner Marquardt  
Commissioner Parson  
Commissioner Wolfe

**Nay:** 0

**Absent:** 3 - Vice Chair Anderson  
Commissioner Jordan  
Commissioner Neely

**STAFF REPORT:****F.1** Consider an update regarding Commissioner appointments and training opportunities.

*Principal Planner Joelle Jordan made the staff presentation.*

**F.2** Consider an update regarding the upcoming HPC work session.

*Principal Planner Joelle Jordan made the staff presentation.*

**F.3** Consider discussion regarding upcoming preservation events and activities.

*Principal Planner Joelle Jordan made the staff presentation.*

**ADJOURNMENT**

*There being no further business, Chairman Whitaker adjourned the meeting at 6:15. Respectfully submitted, Kerstin Harding*

**POSTING CERTIFICATION**