

Historic Preservation Commission

February 21, 2017 Meeting Minutes

A. Call to Order

The meeting was called to order at 5:45 p.m.

B. Roll Call

Present: Chair Pamela Sue Anderson, Vice-Chair Rae Lynn Tipping, Commissioner Paul Emerson, and Commissioner Sharon Whitaker

Absent: None

Staff present: Principal Planner Joelle Jordan and Planning Technician Kerstin Harding

C. Approval of Minutes

C.1 Consider approval of the minutes of the January 17, 2017 Historic Preservation Commission meeting.

Motion: by Commissioner Whitaker and Second by Commissioner Emerson to approve the minutes of the January 17, 2017.

Vote: Aye: Chair Anderson, Vice-Chair Tipping, Commissioner Emerson, and Commissioner Whitaker. Nay: none. The vote was 4-0.

D. Actions

D.1 Consider action regarding a revision of an application for a Certificate of Appropriateness for 119 E. Main Street.

Principal Planner Joelle Jordan briefly summarized the case, in which a sign had been painted directly on a previously unpainted limestone wall. The sign had been painted without a sign permit, and although the wall in faces the back patio at 119 E. Main, it is actually part of the building at 121 E. Main. At the October 2016 HPC meeting the tenants at 119 E. Main retroactively submitted a CofA application for the sign. The Commission determined that the sign was historically inappropriate, but was unsure of the best means of removal and requested a report from a mason. In January the applicant sent staff a mason's report that the wall needed repointing, which would be the best means to remove the sign. The staff recommendation was to postpone a decision until the wall is inspected for property tax exemptions in May.

Motion: by Commissioner Emerson and Second by Vice-Chair Tipping to take the staff recommendation and postpone a decision on the Certificate of Appropriateness application until its May meeting.

Vote: Aye: Chair Anderson, Vice-Chair Tipping, Commissioner Emerson, and Commissioner Whitaker. Nay: none. The vote was 4-0.

E. Presentations

E.1 Consider an update regarding the proposed Williamson Museum on Chisholm Trail Road.

Williamson Museum Director Micki Ross announced the Museum's purchase of the Oatts Store and St. Charles Hotel at 8 Chisholm Trail, which will become the museum's first satellite museum. It will be a living history museum called "The Williamson Museum on the Chisholm Trail." Their first event there will be April 1, and they plan to be open every Saturday beginning in June.

E.2 Consider an update from the Round Rock Preservation nonprofit group regarding ongoing preservation activities, including the Stagecoach Inn.

Shirley Marquardt reported that in its first 7 months the nonprofit Round Rock Preservation has raised approximately two thousand dollars to save the Round Rock Stagecoach Inn from demolition. She noted that the relocation feasibility report will be presented to the City Council Thursday, February 23. She listed activities that Round Rock Preservation planned for Preservation Month

(May), including a Council proclamation, a history skit near the Stagecoach Inn or the Round Rock, and an evening presentation at the Library by local historian Karen Thompson.

Chairman Anderson requested that Agenda Item F.1 be discussed next, since it also relates to Preservation Month.

F.1 Consider a discussion regarding Preservation Month events for May 2017.

Ms. Jordan listed some activities that staff planned for Preservation Month, including videos and a booth at two Music on Main concerts. Chairman Anderson indicated that she would like to see a calendar of all local Preservation Month events, and encouraged the Commissioners to email any additional suggestions to Joelle.

E.3 Consider a presentation and discussion with the Texas Historical Commission’s Certified Local Government Coordinator.

Ms. Jordan introduced Maddie Clites, Program Coordinator for the Certified Local Government (CLG) program. Ms. Clites had conducted Round Rock’s four-year CLG review that afternoon. She presented an overview of what the CLG program does at the state level, what resources they offer, and what local governments are expected to do to maintain CLG certification. She also presented some helpful hints for local design review.

F. Planner Report

F.2 Consider an update regarding the Architexas “Stagecoach Inn Relocation Feasibility Study” presentation to City Council.

Ms. Jordan updated the Commission on the Stagecoach Inn Relocation Feasibility Study recently completed by Architexas. Staff had made a preliminary presentation to the City Council at its Briefing Session that morning (February 21), and at the regular Council Meeting on February 23 the Consultants will make a formal presentation. No action is scheduled.

F.3 Consider an update regarding the Local Legend Selection Committee nomination outreach plan.

Ms. Jordan updated the Commission on the Local Legend Selection Committee’s first outreach meeting. The Committee elected Kami Barron as its Chair, as the HPC requested. The Committee’s goal is to have complete nominations ready when they meet to choose the 2017 Legends, and are currently collecting lists of groups that they will address to solicit nominations.

F.4 Consider an update on the 2017 tax exemption program.

Ms. Jordan reminded the Commissioners that the April and May meetings will focus on the historic tax exemption program. Commissioners will receive their inspection assignments at the April meeting and will discuss the results and appropriate actions at the May meeting.

F. Adjournment

The meeting adjourned at 7:06 p.m.

Respectfully Submitted,


Kerstin Harding
Planning Technician