

CIVIL SERVICE COMMISSION

January 24, 2017

The meeting was called to order at 3:35pm by Gisele Schaefer, Chairperson, in the Human Resources Department Training Room at 231 E. Main Street, Round Rock, Texas.

Roll Call: Present were Commissioners Gisele Schaefer, Lisa Putney, Director Valerie Francois, City Attorney Stephanie Sandre, Fire Chief Richard Isbell, Assistant Fire Chief Billy Wusterhausen, and Shane Glaiser.

Approval of Minutes August 17, 2016: Minutes were approved as presented.

MOTION: Commissioner Putney moved to approve minutes. Commissioner Schaefer, seconded the Motion.

Introduction: Robert Isbell was introduced to the Commission as the City of Round Rock new Fire Chief.

Consider the Selection and Approval of a Chairperson

Commission Schaefer opened the floor for nomination for Chairperson.

MOTION: Commissioner Putney moved to nominate Gisele Schaefer as Chairperson.

Commissioner Schaefer seconded the motion, which was unanimously approved.

Consider the Selection and Approval of a Vice Chairperson

Commissioner Schaefer opened the floor for nomination for Vice Chairperson.

MOTION: Commissioner Schaefer moved to nominate Jeff Seiler as Vice Chairperson.

Commissioner Putney seconded the motion, which was unanimously approved

Appeal Hearings: Commissioner Schaefer read Texas Local Government Code for Appeal Hearing. As required by Texas Government Code Section 143.034, consideration and final decision on appeal filed by eligible promotional candidates regarding City of Round Rock Fire Department Driver promotional examination from test administered on January 10, 2017.

Questions: # 2, 8, 35, 40, 52, 53, 55, 57, 71, 89, and 92

Appellants Trent Classen, Kelly Loessin, Ryan Frields, Cole Closs, Gregory Andres, presented their arguments to the Commission for challenging these question for the Fire Driver examination.

As required by Texas Government Code Section 143.034, consideration and final decision on appeal filed by eligible promotional candidates regarding City of Round Rock Fire Department Lieutenant promotional examination from test administered on January 11, 2017.

Questions: # 21, 22, 39, 63, 70, 75, 91

Appellants Gary Wallis, Daniel Jirasek, Jaime Rodriguez, Michael Boyd, and Steven Noack, presented their arguments to the Commission for challenging these questions for the Fire Lieutenant examination.

Commissioner Gisele Schaefer convened to Closed Session at 4:51pm in accordance with the Texas Open Meeting Act. Consider Executive Session as authorized by 551.088, Texas Local Government Code, related to the deliberation of a test item or information related to a test item regarding City of Round Rock Fire Department Driver Promotional examination administered on January 10, 2017, and Lieutenant Promotional examinations questions from test administered on January 11, 2017. Meeting called back to order at 5:29 pm. By Commissioner Schaefer.

Final Decision of Commission for Fire Driver Promotion Examination

MOTION: *Question #2* - Commissioner Putney moved to let question stand as it was originally graded. Commissioner Schaefer, seconded. It was unanimous to let question stand.

MOTION: *Question #8* - Commissioner Schaefer moved to let question stand as it was originally graded Commissioner Putney seconded. It was unanimous to let the question stand.

MOTION: *Question #35* - Commissioner Schaefer moved to delete the question from examination. Commissioner Putney, seconded. It was unanimous to delete question from examination.

MOTION: *Question #40* - Commissioner Putney moved to allow more than one correct answer, (C the correct answer and B) Commissioner Schaefer seconded. It was unanimous to allow more than one Correct answer (C and B).

MOTION: *Question #52* - Commissioner Putney moved to let question stand as it was originally graded. Commissioner Schaefer, seconded. It was unanimous to let question stand.

MOTION: *Question #53* - Commissioner Schaefer moved to let question stand as it was originally graded. Commissioner Putney, seconded. It was unanimous to let question stand.

MOTION: *Question #55* - Commissioner Putney moved to let question stand as it was originally graded. Commissioner Schaefer, seconded. It was unanimous to let question stand.

MOTION: *Question #57* - Commissioner Schaefer moved to let question stand as it was originally graded. Commissioner Putney, seconded. It was unanimous to let question stand.

MOTION: *Question #71* – Question pulled from appeal.

MOTION: *Question #89* - Commissioner Putney moved to let the question stand as it was originally graded. Commissioner Schaefer, seconded. It was unanimous to let question stand.

MOTION: *Question #92* - Commissioner Schaefer moved to let the question stand as it was originally graded. Commissioner Putney, seconded. It was unanimous to let question stand.

Final Decision of Commission for Fire Lieutenant Promotion Examination

MOTION: *Question #21* - Commissioner Schaefer moved to let question stand as it was originally graded. Commissioner Putney, seconded. It was unanimous to let question stand.

MOTION: *Question #22* - Commissioner Putney moved to let question stand as it was originally graded. Commissioner Schaefer, seconded. It was unanimous to let question stand.

MOTION: *Question #39* Commissioner Schaefer moved to let question stand as it was originally graded. Commissioner Putney, seconded. It was unanimous to let question stand.

MOTION: *Question #63* – Question pulled from appeal.

MOTION: *Question #70* Commissioner Putney moved to delete the question from examination. Commissioner Schaefer, seconded. It was unanimous to delete question from examination.

MOTION: *Question #75* - Commissioner Schaefer moved to delete the question from examination. Commissioner Putney, seconded. It was unanimous to delete question from examination.

MOTION: *Question #91* - Commissioner Putney moved to let question stand as it was originally graded. Commissioner Putney, seconded. It was unanimous to let question stand.

Commissioner Schaefer convened meeting at 6:00pm to allow Civil Service Director to rescore Driver and Lieutenant Promotional examinations. Meeting called back to order at 6:25pm for certifications of Driver and Lieutenant Eligibility List.

Consider discussion and certification for Promotional Driver Eligibility List

MOTION: Commissioner Schaefer moved to approve Driver Eligibility List. Commissioner Putney, seconded. Promotional Driver Eligibility List approved.

Consider discussion and certification for Promotional Lieutenant Eligibility List

MOTION: Commissioner Schaefer moved to approve Lieutenant Eligibility List. Commissioner Putney, seconded. Promotional Lieutenant Eligibility List approved.

Adjournment: Meeting was adjourned at 6:30pm.



Commissioner, Gisele Schaefer



Commissioner, Jeff Seiler



Commissioner, Lisa Putney