

**PLANNING AND ZONING COMMISSION WORK SESSION
WEDNESDAY, JANUARY 15, 2019 AT 12:30 PM**

MEETING MINUTES

A. CALL TO ORDER

The Round Rock Planning and Zoning Commission met in a regular session on January 15, 2019, in the Baca Center – Grand Room located at 301 W. Bagdad Ave., Bldg. 2. With a quorum present, Chairman David Pavliska called the meeting to order at 12:45 p.m.

B. ROLL CALL

Present were Chairman David Pavliska, Vice Chair Rob Wendt, Commissioner Stacie Bryan, Commissioner Casey Clawson, Commissioner Jennifer Henderson, Commissioner Michelle Ly, Commissioner Greg Rabaey, Commissioner Jennifer Sellers.

Planning and Development Services Department staff included Brad Wiseman, Bradley Dushkin, Clyde von Rosenberg, Diane Buck, Hunter Maples, Jeff Dunsworth, Juan Enriquez, Laton Carr, Nicole Haggerty, Susan Brennan, and Veronica Chandler. Also present were Gerald Pohlmeier and Ed Polasek from the Transportation Department, Katie Baker from PARC, and Charlie Crossfield from the City attorney's office.

C. CONSIDER OPENING REMARKS

Mr. Wiseman thanked the Commission for attending the Planning and Zoning Work Session.

D. CONSIDER STAFF PRESENTATION REGARDING THE FOLLOWING ITEMS:

D1. Consider a presentation regarding an update on major transportation projects in the city.

Mr. Pohlmeier's presentation included recently completed projects, projects under construction, and projects under development. He also discussed Round Rock's 5-year roadway plan and the estimated total cost for roadway projects during the next five years.

D2. Consider a presentation regarding an update on the City of Round Rock Comprehensive Plan.

Ms. Jordan gave a brief overview about the Comprehensive Plan noting that the plan is updated every 10 years and its primary focus is land use and development, however, it also incorporates high level policy objectives related to transportation, utilities, parks and recreation, public facilities and services, economic development, community development, historic preservation, urban design, and implementation.

She stated that the plan will include public input gathered from residents and stakeholders. Public outreach has been extended in various forms including a video invite, social media, events-neighborhoods conference, utility bills, newspaper, community and civic groups. The targeted adoption date is scheduled for 2020.

She continued to give the dates for four (4) upcoming quadrant meetings and did a test polling exercise with the Commissioners.

D3. Consider a presentation regarding meeting procedures, decorum, ethics, Commission recommendations, and open meeting requirements.

Mr. Crossfield noted the process and preparation that each Planning and Zoning meeting requires and requested feedback from the Commissioners to improve the meeting process.

The Commissioners continued by reviewing the Rules of Procedure; it was stated that the election of an alternate vice-chair is not a requirement and should be removed from the procedures. Staff should first verify that it is not in the code before removing it from the procedures.

E. ADJOURNMENT

There being no further discussion, the work session adjourned at 4:30 p.m.

Respectfully Submitted

Original Signed

Veronica Chandler, Planning Tech