



City of Round Rock

Meeting Minutes

Historic Preservation Commission

Tuesday, October 19, 2021

CALL MEETING TO ORDER

The Historic Preservation Commission for the City of Round Rock met on Tuesday, October 19 in the City Council Chambers located at 221 E. Main Street. Chairman Whitaker called the session to order at 6:00 p.m.

ROLL CALL

Present 6 - Chairman Sharon Whitaker
Vice Chair Pamela Sue Anderson
Commissioner Tammy Conrad
Commissioner Patti Jordan
Commissioner Adrian Neely
Commissioner Richard Parson

Absent 1 - Commissioner Andrew Wolfe

CITIZEN COMMUNICATION

Shirley Marquardt, 2351 Masonwood Way, spoke to the Commission regarding upcoming activities sponsored by nonprofit Round Rock Preservation.

APPROVAL OF MINUTES:

D.1 Consider approval of the minutes of the August 17, 2021 Historic Preservation Commission meeting.

A motion was made by Commissioner Jordan and seconded by Vice-chair Anderson to approve the minutes of the August 17, 2021 Historic Preservation Commission meeting as presented. The motion carried by the following vote:

Aye: 6 - Chairman Whitaker
Vice Chair Anderson
Commissioner Conrad
Commissioner Jordan
Commissioner Neely
Commissioner Parson

Nay: 0

Absent: 1 - Commissioner Wolfe

- D.2** Consider approval of the minutes of the September 21, 2021 Historic Preservation Commission work session.

A motion was made by Commissioner Parson and seconded by Commissioner Neely to approve the minutes of the September 21, 2021 Historic Preservation Commission work session as presented. The motion carried by the following vote:

Aye: 6 - Chairman Whitaker
Vice Chair Anderson
Commissioner Conrad
Commissioner Jordan
Commissioner Neely
Commissioner Parson

Nay: 0

Absent: 1 - Commissioner Wolfe

CERTIFICATE OF APPROPRIATENESS:

- E.1** Consider a Certificate of Appropriateness for roofing at 803 E. Liberty Ave. #100.

Principal Planner Joelle Jordan made the staff presentation regarding the request to replace the composition shingle roof with a composition shingle roofing of a different color.

A motion was made by Commissioner Parson and Seconded by Commissioner Conrad to approve a Certificate of Appropriateness for Owens-Corning Supreme roofing in "Weathered Wood" at 803 E. Liberty Ave. #100, with the condition that any future changes may be reviewed by staff. The motion carried by the following vote:

Aye: 6 - Chairman Whitaker
Vice Chair Anderson
Commissioner Conrad
Commissioner Jordan
Commissioner Neely
Commissioner Parson

Nay: 0

Absent: 1 - Commissioner Wolfe

- E.2** Consider a Certificate of Appropriateness for alterations at 400 E. Main Street.

Principal Planner Joelle Jordan made the staff presentation regarding the requests to 1) replace the composition shingle roof with composition shingle roofing of a different color, 2) remove the wood window screens and put them in storage indefinitely, and 3) construct an accessibility ramp. Usually an accessibility ramp may be reviewed administratively, but the applicant's three proposals involved alterations to the historic structure and required HPC review.

Staff outlined the recommended approach for evaluating code-required elements outlined in the Secretary of the Interior's Standards for Rehabilitation. Applicant Freddy Duarte was present to answer questions about the requests.

A motion was made by Commissioner Conrad and seconded by Commissioner Neely to approve a Certificate of Appropriateness for alterations at 400 E. Main Street with the following conditions:

- **approved roofing is Owens-Corning Oakridge composition shingle in "Onyx Black";**
- **screens may be placed in storage provided they are protected from sun, rain, and contact with the ground;**
- **approved concrete accessibility ramp to be constructed over the existing steps in front of the west porch, provided that the walls of the front and side porches are stuccoed with a texture similar to the original porches;**
- **any changes to the above proposals must be approved by staff.**

The motion carried by the following vote:

Aye: 6 - Chairman Whitaker
Vice Chair Anderson
Commissioner Conrad
Commissioner Jordan
Commissioner Neely
Commissioner Parson

Nay: 0

Absent: 1 - Commissioner Wolfe

OTHER BUSINESS:

F.1 Consider an action regarding the Historic Preservation Commission's 2021-2022 goals.

Principal Planner Joelle Jordan made the staff presentation regarding the draft 2021-2022 HPC Goals, including priorities developed at the September 21, 2021 HPC work session.

A motion was made by Vice-Chair Anderson and seconded by Commissioner Jordan to approve the Historic Preservation Commission's 2021-2022 goals as presented, with the understanding that they may be amended in the future. The motion carried by the following vote:

Aye: 6 - Chairman Whitaker
Vice Chair Anderson
Commissioner Conrad
Commissioner Jordan
Commissioner Neely
Commissioner Parson

Nay: 0

Absent: 1 - Commissioner Wolfe

STAFF REPORT:**G.1** Consider discussion regarding upcoming preservation events and activities.

Principal Planner Joelle Jordan announced several upcoming preservation training opportunities and events. Commissioner Conrad suggested beginning meetings with a land acknowledgement to recognize its original Native American owners. She agreed to investigate the use of such acknowledgements.

ADJOURNMENT**POSTING CERTIFICATION**